



City of Woodland

Community Development Dept.  
300 First St, Woodland CA 95695  
(530) 661-5820 [www.cityofwoodland.org](http://www.cityofwoodland.org)

## WIRELESS FACILITIES SUBJECT TO PL 112-96 § 6409

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### WIRELESS FACILITIES SUBJECT TO PL 112-96 § 6409 MINOR DESIGN REVIEW APPLICATION REQUIREMENTS

Prior to installation of any “non-substantial” wireless facility modification(s) subject to PL 112-96 Sec. 6409, a Minor Design Review Application must be submitted and approved by the Community Development Department. A Building Permit must be issued prior to installation of any new equipment.

A Design Review Application is reviewed by the Community Development Department to ensure compliance with the development requirements set forth below and to ensure conformance with all applicable sections of the City’s Wireless Communications Facilities Ordinance (Section 17.104.180 of the City of Woodland Municipal Code). After the Community Development Department has reviewed and approved the Design Review request, the information will be forwarded to the Building Division. A Building Permit is required prior to equipment installation. The City will contact the applicant when the Design Review approval letter and Building Permits are ready to be issued.

#### **APPLICATION SUBMITAL REQUIRMENTS:**

All applications must be completed as listed below, to the satisfaction of the Community Development Department before being accepted for processing. One copy of each of the following documents must also be submitted virtually though email.

- General Application From**
- Required Processing Fee: (Verify current fee with City Planning Staff)**
  - Checks made payable to: City of Woodland
  - An additional Building Permit application and 3 sets of plans will be needed for building plan check. Fees will be paid to the building division when permit is issued.
- Address of wireless facility or proposed location of modifications**
- Name of Owner**
- A detailed description of the proposed modifications to the existing facility.**
- A description of all construction that will be performed in connection with the proposed modification.**
- Three (3) copies of a Site/Equipment Plan drawn to scale, including:**
  - Property lines, building location(s) and setbacks
  - Elevations, existing and proposed antenna/equipment layout plans
  - Building and street dimensions (if applicable)
  - Location of adjacent buildings (if applicable)
  - Equipment installation details and materials specifications
- A signed statement by a certified engineer licensed and qualified in California, attesting that the work that will be performed will not trigger discretionary review based on conformance with the Development Requirements as set forth below.**

- A photograph or description of the wireless tower or base station as originally constructed, if available, and a photograph of the existing wireless tower or base station, and a graphic depiction of the wireless tower or base station after modification, showing all relevant dimensions.

## DEVELOPMENT REQUIREMENTS

Facilities specifically exempted under federal or state law including work subject to PL 112-96, § 6409, as follows:

- The modification of an existing wireless tower or base station for the co-location of new transmission equipment or removal or replacement of existing transmission equipment, provided that such modification does not substantially change the physical dimensions of such tower or base station from the dimensions approved as part of the existing use permit for such tower or base station.
- For purposes of this subsection, “substantially change the physical dimensions” means any of the following, and refers to a single change, or a series of changes over time (whether made by the same or different entities) viewed against the initial approval for the tower or base station that cumulatively have any of the effects described below:
  - Changing any physical dimension of the wireless tower or base station in a manner that creates a safety hazard, whether from wind loading, stress on the wireless tower, or in any other manner.
  - Changing the physical dimension of a stealthed wireless tower, where the changes would be inconsistent with the design of the stealthed wireless tower, or make the wireless tower more visible.
  - Changing the physical dimensions would require work that would intrude upon the public right-of-way, or any environmentally sensitive area.
  - Increasing by more than 10% any of the following: the height or width in any direction of the wireless tower, or the area required for structures required to support the wireless tower, such as guy wires as approved and constructed through the discretionary permit process; provided that in no event shall the height exceed the maximum height permitted under the city's regulations.
  - Increasing by more than 10% any of: the height or area encompassed within any structure or object enclosing the wireless tower, such as a fence or line of bushes.
  - Increasing any of an existing antenna array’s depth, circumference or horizontal radius from the wireless tower in any direction by more than 10%.
  - Adding more than two antenna arrays to an existing wireless tower, or adding antenna arrays that, if the array were an existing array, would be of such depth, circumference or radius as to fall outside of paragraph (f), unless such arrays were approved under subsection (b)(3)(A) or (E).
  - The mounting of the new or replacement transmission equipment would involve installing new equipment cabinet(s) not permitted under the initial approval and that will not fit within the existing enclosure for the wireless tower or base station or would require installation of a new cabinet or enclosure, excluding new equipment and cabinets that will be installed underground.

*Nothing in this section prevents the city from imposing such other conditions on the grant of the permit consistent with obligations imposed with respect to the initial installation or with respect to facilities similar to those proposed by application. Any facility installed under this subsection shall require a development permit.*

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**If you have questions, please call the Community Development Department at (530) 661-5820 or staff is available from 8:00 AM to 4:30 PM at 300 1<sup>st</sup> Street, Woodland, CA 95695**