



Date Received: _____

Business Registration Number: _____

Date Routed: _____

NAICS Code: _____

Date Issued: _____

Fictitious Name: _____ Letter of Authorization: _____

Business Registration (License) Application

- Home Based Business (\$96)
- Out of Town Business (\$161)
- Commercial Business (\$421) Please complete page 2
- Special Events Business (\$47)
- Temporary Business (\$161)
- Bingo Business (\$54)
- Change of Location (\$96)
- Business within Business (\$421)
- Change of Ownership (\$96)

Business Name: _____

Business Owner Name: _____

Physical Business Address: _____

City: _____ State: _____ Zip: _____

Mailing Address: (If Different) _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Business Phone: _____

Cellular Phone: _____ Planned Start Date: _____ Hours of Operation: _____

Business Email: _____ Special Event Name: _____ Date: _____

Type of Ownership: Sole Proprietor Partnership Corporation Non-Profit Other _____

Description of Business
(Commercial Businesses,
see next page)

Federal Employer No.: _____

State Employer No.: _____

Sellers Permit No.: _____

Number of Employees: _____

State Contractors License No.: _____

Work Comp. Insurance Co: _____

Contractors License Class: _____

Work Comp Policy Number: _____

Expiration Date: _____

Work Comp Expiration Date: _____

Signature of Applicant _____

Print Name _____ Date: _____

Department Comments and/or Requirements	
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Signature of Applicant _____

Print Name _____ Date: _____

Valid Identification: _____

Zoning Designation: _____

Notice: This application satisfies the requirements of Chapter 5.04 of the City of Woodland Municipal Code

Commercial
Businesses,
please provide
detailed
information
regarding your
business

Office Use Only

Retail/Wholesale
 Business Service
 Industrial/Manufacturing
 Rentals

Gross Receipts: _____ OR Projected Gross Receipts: _____

Number of Employees: _____ Projected Number of Employees: _____ Number of Rental Units: _____

Start Up Business
 Additional Location
 Relocating within Woodland
 Relocating to Woodland

Reason for Relocating:
 Moved business from home residence
 Expansion
 Other:

Categories/Descriptions applicable to business	√	Building	Police	Fire	WWTP	AQMD	YCEH
Alcohol: handled, sold or distributed			•				
Firearms: handled, manufactured, sold or distributed			•	•			
Adult entertainment			•				
Taxi cab driver			•				
Massage therapist			•				
Pawn shop			•				
Print Shop						•	•
Automotive or truck repair or service facilities: excluding auto body shops		•		•	•	•	•
Above ground storage tank (AST) facilities		•		•		•	•
Underground storage tank (UST) facilities		•		•		•	•
Manufacturing facilities		•		•	•	•	•
Biodiesel manufacturing		•		•	•	•	
Dental Offices					•		•
Food preparations facilities		•		•	•	•	•
Hardware stores							•
Medical Clinics							•
Photographic film processing facilities					•		•
Public swimming pool or hot tub facilities		•		•		•	•
"Sensitive" businesses: preschools & nursing homes							•
Storage facilities				•			•
Swimming pool supply stores or cleaning services				•			•
Tattooing or body piercing facilities							•
Warehouses				•	•	•	•
Wineries and vineyards					•	•	•
Generate non-domestic waste-water					•	•	
Involve a different type of use at site				•			
Demolition or modification to any part of the building being planned		•		•		•	
Use, process, or have equipment/products that emit emissions: spray booths auto/cabinetry						•	
Storage of flammable or combustible liquids				•	•		
Storage of hazards materials				•	•		
Signs (wall signs, ground signs, & window signs) Planning Division		•					
Tobacco Sales							•