



WOODLAND FIRE DEPARTMENT COVID-19 FEE WAIVER APPLICATION

COVID-19 has created unchartered and unprecedented circumstances in our community. Woodland Fire Department is committed, first and foremost, to public safety while being sensitive to those businesses experiencing financial hardships as a result of COVID-19. We will continue to perform inspections as required by the City and State. We have created this form to assist in the consideration of temporarily waiving the permit fees for businesses that were severely impacted by COVID-19.

Please fill out this form with the requested information below and submit supporting documentation regarding financial impacts your business suffered.

The City of Woodland Fire Department may approve a waiver of business inspection fees for any business that provides documentation to the Fire Department that it suffered financial impacts related to COVID-19, including but not limited to, lost income as a result of any of the following:

- (1) The owner or employees were sick with COVID-19, or caring for a household or family member who is or was sick with COVID-19;
- (2) Compliance with recommendations from a government health authority to cease or reduce business activities, including but not limited to the County and State Shelter In Place Orders;
- (3) Extraordinary out-of-pocket medical expenses; or
- (4) The owner was forced to reduce business activities due to childcare needs arising from school closures related to COVID-19.

If a business does not meet the criterion(ia) provided for the reasons above, the City of Woodland Fire Department may approve a waiver of business inspection fees if the business provides documentation that it has taken steps to mitigate the financial impacts of COVID-19 by applying for loan or grant funds through one or more programs established to provide relief to businesses that are impacted by COVID-19, including but not limited to:

- (1) the Paycheck Protection Program, established by the Federal Coronavirus Aid, Relief and Economic Security Act (the "CARES Act");
- (2) Loans or Emergency Grants through the Economic Injury Disaster Loan Program, as provided for in the CARES Act;
- (3) Express Bridge Loans provided through the Federal Small Business Administration;
- (4) Private Loans with Loan Guarantees provided pursuant to the Disaster Relief Loan Guarantee Program provided through the California Small Business Finance Center; or
- (5) Other public or private sources that provide funding for businesses that are impacted by COVID-19 as have been or may be established in the future.

You have 14 days from the initial inspection date to submit this form for approval. If this form is not submitted within 14 days, the City will charge the inspection fee.



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Name of Business _____

Address _____

Contact Person _____ Title _____

Phone _____ Email _____

Date of Initial Inspection _____ Date of Waiver Application _____

Briefly explain why you should receive this waiver assistance:

I have provided documentation requested on the first page of this application in support of my application. Yes No

By signing this form, I agree under penalty of perjury, that the information is true and accurate to the best of my ability.

Printed Name

Signature

Date

Submit completed form via email to:

firebilling@cityofwoodland.org

The completed form may also be mailed to:

Woodland Fire Department
Attn: Fire Billing
1000 Lincoln Ave.
Woodland CA, 95695