



# COVID-19 Workplace Exposure Reporting

To ensure the health and safety of employers, employees, and community members, businesses and activities must immediately report any confirmed cases of COVID-19 to Yolo County Public Health.

**Yolo County Public Health Requires ALL Businesses to take the following actions**

## 1. FOLLOW



**FOLLOW** California COVID-19 Industry Guidance for clear recommendations and tasks to prepare your businesses <https://covid19.ca.gov/industry-guidance/>.

## 2. REPORT



**REPORT** confirmed COVID-19 cases to Yolo County Public Health by calling the COVID Provider Line at: **(530) 666-8614**.

- Leave a message; staff review messages every day.
- Include in the message your business name, city, point of contact, phone number, and a brief situational update (ex. employee reports a positive COVID-19 test result, include information about additional staff reporting symptoms, even if they don't have confirmed test results yet.)

## 3. PREPARE



**PREPARE** for Public Health to call. You can prepare by:

- Completing the Yolo County Workplace COVID Toolkit (located at [www.yolocounty.org/coronavirus-guidance](http://www.yolocounty.org/coronavirus-guidance)) to identify close contacts (those within 6 feet for 10 minutes or more) of an infected employee.
- Take steps to reduce the spread of illness, have sick employees isolate at home and if possible isolate close contacts if they are still at work.

For additional information on COVID-19, the “Roadmap to Recovery” plan, or face covering guidance visit [www.yolocounty.org/coronavirus-roadmap](http://www.yolocounty.org/coronavirus-roadmap).