



## General Application Form

### 1. OWNER/APPLICANT

Property Owner:

Project Applicant:

Mailing Address:

Mailing Address:

City State Zip Code:

City State Zip Code:

Phone Number:

Phone Number:

E-mail Address:

E-mail Address:

### 2. PROJECT DESCRIPTION

Project Name:

Site Address or Location:

Total Acres or Square Feet:

Assessor's Parcel Number(s):

General Plan Land Use Designation:

Is Project in Flood Zone?  Yes  No

Existing Zoning:

Requested Entitlement/Permit Type:

**PROJECT NARRATIVE/JUSTIFICATION STATEMENT:** On a separate sheet, please provide a written description of the project being proposed for development including justification. It must include a description of the project and detailed scope of work including how the project will address potential negative effects on the community. A Design Concept Narrative is also required for Site Plan and Design Review entitlement requests.

### 3. AUTHORITY TO FILE APPLICATION

Check one:  Property Owner  Power of Attorney\*  Contract to Purchase\*  Other\*

\*Attach Evidence of Authority/Letter of Agency (see attached template)

**ACKNOWLEDGEMENT:** *I hereby certify that the above information and accompanying documents are true and accurate to the best of my knowledge and acknowledge that the processing of this application may require additional fees and expenses for the preparation of necessary environmental documentation and planning studies. I certify that I have reviewed the current Hazardous Waste and Substances Site List, developed pursuant to AB 3750, and found that my project is not on the list.*

APPLICATION WILL NOT BE ACCEPTED WITHOUT SIGNATURE OF LEGAL OWNER OR OFFICIAL AGENT

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Legal Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Legal Owner

\_\_\_\_\_  
Date

**DEPARTMENT USE ONLY**

**Entitlement Type**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Zoning Administrator Permit (ZAP) | <input type="checkbox"/> Zoning Amendment       | <input type="checkbox"/> Sign Plan                  |
| <input type="checkbox"/> Conditional Use Permit (CUP)      | <input type="checkbox"/> Zone Interpretation    | <input type="checkbox"/> Tentative Parcel Map       |
| <input type="checkbox"/> CUP/PUD/ZAP Modification          | <input type="checkbox"/> Design Review          | <input type="checkbox"/> Tentative Subdivision Map  |
| <input type="checkbox"/> Annexation Application            | <input type="checkbox"/> Site Plan Review       | <input type="checkbox"/> Amendment to Tentative Map |
| <input type="checkbox"/> Lot Line Adjustment               | <input type="checkbox"/> General Plan Petition  | <input type="checkbox"/> Variance                   |
| <input type="checkbox"/> Lot Merger                        | <input type="checkbox"/> General Plan Amendment | <input type="checkbox"/> Other:_____                |

Is this request related to another development?       Yes     No      Explain:\_\_\_\_\_

**Intake**

Amount Paid:\_\_\_\_\_

Amount Owed:\_\_\_\_\_

Logged by:\_\_\_\_\_ Date:\_\_\_\_\_

Planner:\_\_\_\_\_ Date:\_\_\_\_\_

Project No:\_\_\_\_\_