



City of Woodland

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## COMMUNITY DEVELOPMENT BLOCK GRANT

### PROGRAM YEAR 2018/19 REQUEST FOR FUNDS

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CDBG subrecipients must fill out this form and submit it to the City of Woodland's CDBG Coordinator for timely processing of requests for funds. As requests for funds are typically processed not more than bi-weekly, please allow 2-4 weeks for receipt of reimbursement checks. (Note: City finance policy—please identify due date or request will be processed approximately 30 days later.)

<b>AMOUNT OF REIMBURSEMENT REQUEST</b>	<b>\$</b>
<b>REIMBURSEMENT MONTH/PERIOD</b>	
<b>NAME OF ORGANIZATION</b>	
<b>NAME OF CDBG PROGRAM OR PROJECT</b>	
<b>MAILING ADDRESS FOR PAYMENT</b>	
<b>CONTACT PERSON</b>	
<b>TELEPHONE NUMBER</b>	
<b>E-MAIL ADDRESS</b>	
<b>FINAL REIMBURSEMENT?</b> (CHECK ONLY IF THIS IS YOUR FINAL REQUEST FOR THE GRANT YEAR)	



- **SUBRECIPIENT/SUBGRANTEE CERTIFICATION:**

I hereby certify that to the best of my knowledge and belief that all expenditures reported above for reimbursement by the City of Woodland represent true and accurate accounting of expenditures incurred during the period and that these costs are eligible under the Housing and Community Development Act of 1974 as amended and consistent with our agreement with the City of Woodland.

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*Signature of authorized official*

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*Printed name and title of authorized official*

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*Date submitted*

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*Signature of individual who prepared request (if different from above)*

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*Printed name and title of individual who prepared request*

IF YOU HAVE ANY QUESTIONS PLEASE CALL (530) 661-5927 OR EMAIL  
[DAN.SOKOLOW@CITYOFWOODLAND.ORG](mailto:DAN.SOKOLOW@CITYOFWOODLAND.ORG)