

## MINUTES

### JOINT SPECIAL CITY COUNCIL/ LIBRARY BOARD OF TRUSTEES MEETING

FEBRUARY 23, 2010

5:30 P.M.

#### CALL TO ORDER

At 5:30 p.m. Mayor Davies called the special meeting of the Council to order.

#### ROLL CALL

COUNCIL MEMBERS PRESENT: Marlin Davies, William Marble, Jeff Monroe, Art Pimentel

COUNCIL MEMBERS ABSENT: Martie Dote

LIBRARY BOARD OF TRUSTEES MEMBERS PRESENT: Alain Traig, Tom Pavao, Bud Goding, Kay Hodges,

LIBRARY BOARD OF TRUSTEES MEMBERS ABSENT: Jorel Difuntorum

STAFF MEMBERS PRESENT: Mark Deven, Andrew Morris, Sue Vannucci, Greg Meyer, Sandra Briggs

#### PLEDGE OF ALLEGIANCE

Mayor Davies invited all in attendance to join in the Pledge of Allegiance led by Bud Goding.

#### REPORT OF THE CITY MANAGER

#### DISCUSS ISSUES ASSOCIATED WITH THE WOODLAND PUBLIC LIBRARY

Library Services Director Briggs indicated the Library Board is very much aware of the financial situation of the City as their budget has been reduced by 45% over the past year. The Library volume has not reduced. The chart below



provides the information regarding our Library based upon the identified standards.

### Woodland Public Library Comparison with Library Standards for Inputs

|                                      | <b>Woodland Public Library Actual 2009-2010</b>   | <b>Criteria established for library inputs</b> | <b>Standard based upon local population</b> | <b>Current 2010 WPL deficit</b>                |
|--------------------------------------|---|--|---|--|
| <b>Population</b>                    | 56,399 - 2009 California State Library certified population (Dept of Finance)                   | 56,399   | 56,399                                      | --   |
| <b>Size/Space Requirement</b>        | 25,000 (23,000 finished)  | .75-1.0 sf/capita                              | 42,299-56,399 SF                            | -19,299 SF to -33,399                          |
| <b>Books</b>                         | 88,008  | 2.5 per capita                                 | 140,998                                     | -52,990 books                                  |
| <b>Media</b>                         | 10,726  | 15-20% of holdings                             | 21,150-28,200                               | -10,424 to -17,474 AV items                    |
| <b>Reader Seating</b>                | 98 reader   | 3 per 1,000                                    | 169   | -71 seats                                      |
| <b>Public Computers</b>              | 18  | 1 per 1,000                                    | 56  | -38 computers                                  |
| <b>Public Service Hrs</b>            | 40  | (50-60)  | 50-60                                       | -10 to -20 hours per week                      |
| <b>Parking</b>                       | Shared Use 11 street 2 hr. Back lot 2 loading, 4 Handicapped, 4 30-min., 18 2-hr., 70 unlimited | 3 spaces per 1,000 SF                          | 125-168                                     | With shared use, it is impossible to calculate |
| <b>Group Study Space</b>             | 0   | (16)   | 16  | -16 study spaces                               |
| <b>Tutoring Space</b>                | Friends & Mezzanine   | (8)  | 8   | -8 tutor spaces                                |
| <b>Story telling Space</b>           | 25  | 35 seats                                       | 35  | -10 story spaces                               |
| <b>Tech Training Computers</b>       | 0   | 10-12  | 10-12                                       | -10 to -12 computer lab                        |
| <b>International Lang</b>            | 3,778 Spanish   | 10% of books                                   | 14,100                                      | -10,322 international language items           |
| <b>Materials Spending Per Capita</b> | \$220,550 divided by 56,399 = \$3.91 per capita   | \$5.35 per capita 2007 PLA Statistical Report  | \$301,735                                   | -\$81,185<br>-\$1.44 per capita                |



City Manager Deven indicated the proposed Advisory Measures would help with the financial situation of the Library.

Council Member Marble said if we commit to adding back in the staffing then we may have a shortfall in other areas of the budget. The Advisory Measures may not pass.

City Manager Deven said we would need to fulfill the commitment. If it does not pass, the Council would need to help allocate based on the directions given. He would not support "cherry picking".

Board Member Goding wants Council to honor the vote and give them what they want at \$1.35 million for three years. He said the Library should be assured that a fund would be put in place so that they have a consistent source of income.

Board Member Hodges also wants a promise of a consistent source of funds. Mayor Davies said as long as the Library is based on sales tax, etc., their source of funds will vary. He would commit that he will work with the Library Board to find a source of stable funding.

Board Member Traig said they have been working with the same problem on financing but on a smaller scale than the Council. The sales tax is only a hope of funding. If the measures do not pass, other mechanisms must be found to fund the Library. The Director's position must be replaced no matter what happens with the measures.

Council Member Marble said the public expects to jointly use facilities. Volunteerism is one way to keep the Library open full time. The report indicates that extensive use of volunteers is already underway, but they must have specific skill sets in order to be effective.

Vice Mayor Pimentel said we need to commit to a long-term plan to establish a funding source that is consistent.

Mayor Davies said we need to explain and educate the public to get the measures passed.

Council Member Marble asked if the Library expansion caused additional operations and maintenance costs and City Manager Deven indicated there are additional costs and that is why we need to have a consistent source of funding. The reallocation of the Measure E funds would take a four-fifths vote of the Council.



Mayor Davies will not support going against the Advisory Measures outcomes.

Council Member Monroe wants two budgets before the election. City Manager Deven said the plan is to have two budgets. The first Council review of the budgets will occur on March 31<sup>st</sup>.

Bernadette Murray said she is very devoted to work on the passage of the Measures.

Diane Adams said she is very supportive of the tax Measures.

Loretta Hansen thanked the Council and Board for the information. The public does not realize our situation is so dire.

Vice Mayor Pimentel would like to add to the recommended action to make a commitment to development of a long-term funding plan.

On a motion by Mayor Davies, seconded by Council Member Monroe and carried by the Council Members and Members of the Library Board of Trustees, the Council and Board expressed support for the community's opportunity to choose between significant budget reductions or implementation of a measure to maintain designated high priority public services, including the Woodland Public Library; directed staff to develop Resolutions that express support for the quarter-cent sales tax measure; and specified 2010-2011 budget allocation for both alternatives (passage of general sales tax and advisory measure and failure of general sales tax and advisory measure) in order that City of Woodland Library Board of Trustees may direct staff to develop FY 2010-2011 departmental budget in line with strategic plan.

## ADJOURN

At 6:42 p.m., Mayor Davies closed the adjourned special meeting of the Council.

Respectfully submitted,

SS: Susan L. Vannucci, Director  
of Administrative Services

Adopted by Council: October 19, 2010