Woodland City Council Minutes Council Chambers 300 First Street Woodland, California

May 5, 1998

The Woodland City Council met in special session at 6:15 p.m. in the second floor conference room of City Hall in order to convene a closed session. Before the closed session the Mayor announced the closed session topic. The Council then convened the closed session for a conference to discuss labor negotiations (Sec. 54957) regarding the following employee organizations: Management Employees and Confidential Employees.

Council Members present at the special meeting were: Rominger, Borchard, Flory, and Ryhal. Council Members absent: Losoya. Staff present for the closed session: City Manager Kris Kristensen.

The special session and closed session were adjourned at 7:00 p.m.

The Woodland City Council met in regular session at 7:05 p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE:

Mayor Rominger opened the meeting and invited everyone present to join her in the pledge of allegiance to the Flag of the United States of America.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Rominger, Borchard, Flory, Ryhal

COUNCIL MEMBERS ABSENT: Losoya

STAFF PRESENT: Kristensen, Siprelle, Ruggiero, Wegener,

Winnop, Horgan, Coble, Barry, Pinegar,

Moutinho, Pollard, De Weerd

CITY MANAGER ANNOUNCEMENT:

The City Manager said the Council met in closed session regarding labor negotiations, a topic permitted by the State Government Code. Mayor Rominger said that no Council decisions were made during the closed session.

MINUTES:

On motion of Council Member Borchard, seconded by Council Member Flory and carried by unanimous vote, the City Council approved the minutes for the regular Council meeting of March 3, 1998, as prepared.

COMMUNICATIONS:

- 1 From the State Department of Alcoholic Beverage Control a copy of an application was received for an off sale beer and wine license for 1085 East Street (M M Mini-Mart). Community Services Officer Ken Yamamoto had advised that the Police Department has no concerns with the issuance of this license.
- 2. From E. L. Rich a letter was received expressing opposition to renaming of County Road 101 to Bourn Drive. Mr. Rich is a resident of Idle Wheels and indicated this is the third address change he has had in the 28 years he has lived there.
- 3. From Albert T. Ramirez, Jr., a claim against the City was submitted in regard to damage to his front door by the Woodland Police Department on March 18, 1998. The City's insurance representative recommended that Council reject the claim and refer the claim to them.

On motion of Council Member Borchard, seconded by Council Member Flory and carried by unanimous vote, the City Council rejected the claim against the City submitted by Albert T. Ramirez, Jr., and referred the claim to the City's insurance representative.

COMMITTEE REPORTS:

- 1. From Public Works Director Gary Wegener a report was received transmitting the minutes of the Water Resources Association Board meetings of February 2, March 2, and April 6, 1998.
- 2. From Library Services Director Marie Bryan a report was received transmitting the minutes of the Library Board meetings of March 2 and March 16, 1998.
- 3. From City Manager Kris Kristensen a report was received transmitting the minutes of the Woodland Economic Renaissance Corporation Board meeting of March 20, 1998.
- 4. From Human Resources Manager Dean Gualco a report was received transmitting the minutes of the Personnel Board meetings of March 30 and April 20, 1998.
- 5. From Police Chief Russ Smith a report was received transmitting the minutes of the Yolo County Communications

Emergency Services Agency Board meetings of February 18 and March 10, 1998.

- 6. From Community Development Director Janet Ruggiero a report was received transmitting the minutes of the Specific Plan Technical Advisory Committee meetings of April 8 and April 22, 1998.
- 7. From the Community Development Director a report was received transmitting the minutes of the East Street Specific Plan Committee meeting of April 13, 1998.
- 8. From Parks, Recreation and Community Services Director Tim Barry a report was received summarizing action taken at the Commission on Aging meeting of April 14, 1998.
- 9. From the Community Development Director a report was received transmitting a memorandum outlining discussion at the Urban Growth Boundary Steering Committee meeting of April 14, 1998.
- 10. From the Community Development Director a report was received summarizing action at the Planning Commission meeting of April 16, 1998, as follows:
 - a. Commission certified a negative declaration and conditionally approved a tentative subdivision map to allow the creation of 22 lots for service commercial uses. The property is located on the north side of Kentucky Avenue at the extension of College Street.
 - b. Commission certified a negative declaration, approved a conditional use permit and a tentative parcel map to allow the development of an eight-unit townhouse project on the east side of Cottonwood Street between West Lincoln Avenue and Farrell Street (513 Cottonwood Street). The Commission also denied the variance request to reduce the rear yard setback from 20 feet to 7.5 feet.
 - c. Commission continued the public hearing on the East Street Corridor Specific Plan until May 7, 1998 at 7:30 p.m.
- 11. From the Public Works Director a report was received transmitting the minutes of the Traffic Safety Commission meeting of April 20, 1998.

PUBLIC COMMENT:

Ellen Pontac, resident of Davis, requested that the City Council issue a proclamation at its May 19 meeting declaring May 31 as Yolo County Gay Pride Day. She said the Yolo County Board of Supervisors passed a resolution on the proclamation last week,

and the City Councils of Winters and Davis and Davis Joint Unified School Board will be passing similar resolutions.

Dudley Holman presented Awards of Merit to Council Member Ryhal and Mayor Rominger for their "no" votes with respect to the SVOC proposal to acquire the City's Sutter Street property.

PRESENTATION BY COMMISSION ON AGING:

Betty Martin from the Commission on Aging gave a report on the history of the Commission since its establishment in 1975 and the duties of the Commission. She said the Commission strives to define unmet needs of senior citizens, identify ways to meet those needs, identify existing services available to senior citizens and provide that information regarding available information to the community.

PROCLAMATION - OLDER AMERICANS MONTH:

Maryjayne Coble, Senior Center Program Manager, briefed the Council on activities planned for Older American's Month. She presented T-shirts to the Council Members for the annual senior walk on Saturday, May 15.

On motion of Council Member Flory, seconded by Council Member Borchard and carried by unanimous vote, the City Council proclaimed May as Older Americans Month.

Council Member Ryhal presented the proclamation to Ms. Coble.

RESOLUTION OF APPRECIATION FOR SCOTTISH GAMES:

On motion of Council Member Borchard, seconded by Council Member Flory and carried by unanimous vote, the City Council adopted a Resolution of Appreciation commending the organizers of the 122nd Annual Sacramento Valley Scottish Games and Gathering in Woodland.

Mayor Rominger presented the resolution to Angie Roddan, the Games Marshall.

Ms. Roddan thanked the Council and citizens of Woodland for allowing the new location in Woodland for the Games. She also thanked local businesses and organizations which donated items, including food and services. This was the second year the event was held in Woodland

RESOLUTION HONORING AMERICAN LEGION:

Parks, Recreation and Community Services Director Tim Barry said for 70 years Woodland's American Legion Post 77 has been a leader in sponsoring youth who have participated in baseball organizations in Woodland.

Frank Eakle, Chair of the Athletic Committee of Yolo Post 77, thanked Tim Barry and Park Superintendent George Ahlgren for their work as well as the Council. He said Joe Espigares has been involved with the Athletic Committee for over 50 years, and Ray Sanchez has been on the Committee for over 35 years. He said (former Council Member) Jack Slaven has also been a leader in sports and youth activities for many years. All three of those individuals were present at the meeting.

On motion of Council Member Flory, seconded by Council Member Borchard and carried by unanimous vote, the City Council adopted a Resolution of Appreciation honoring the American Legion for 70 years of sponsoring youth baseball.

Council Member David Flory presented the resolution to Joe Espigares.

RESOLUTION OF APPRECIATION HONORING HERSCHEL TAYLOR:

The City Council postponed action on a Resolution of Appreciation honoring Herschel Taylor on his retirement from the City Public Works Department. Mayor Rominger said Mr. Taylor was not able to attend the meeting tonight.

RESOLUTION OF APPRECIATION HONORING JANE GRAVINK:

On motion of Council Member Borchard, seconded by Council Member Ryhal and carried by unanimous vote, the City Council approved a Resolution of Appreciation honoring Jane Gravink on her retirement as Secretary to the City Manager.

Mayor Rominger presented the resolution to Jane Gravink, who had served as Secretary to the City Manager since October 20, 1986.

The City Manager said a reception will be held on Friday May 8 to honor Ms. Gravink.

PROCLAMATION - NATIONAL PUBLIC WORKS WEEK:

On motion of Council Member Ryhal, seconded by Council Member Flory and carried by unanimous vote, the City Council proclaimed May 17-23, 1998 as National Public Works Week.

Council Member Steve Borchard presented the proclamation to Senior Civil Engineers Nick Ponticello and Mike Horgan.

HEARING - FORMATION OF UTILITY UNDERGROUNDING DISTRICT NO. 14:

Mayor Rominger said this time was set for a public hearing to consider approval of the formation of proposed Utility Undergrounding District No. 14 (Browns Corner).

Associate Planner Ron Pinegar said the proposal before the Council is to establish an Undergrounding District along County Road 98 near the intersection of West Main Street. He said the Public Works Department has plans to fully signalize this intersection in 1999 and will involve relocating some existing poles in the area. He said the General Plan recently adopted calls for enhancing entryways to the City and the removal of 15 to 16 poles within this District will help achieve that goal. said the County of Yolo is willing to commit up to \$200,000 in their Rule 20A funds for helping the City financially to pay for the district. The total estimated cost of the undergrounding district of \$400,000 will be shared with the proposed budget to be sent to the Board of Supervisors at its May 19 meeting. said if the Council wants to wait until Board action the matter could be continued to the first Council meeting in June. He said the district is about 2,200 feet in length, and all of the overhead existing poles that are along County Road 98 would be removed. There are some poles at Browns Corner which are outside the district service area that would remain, and there are also poles at the Built-Rite Trailer facility that would remain. He said Stewart Kanagaki from P. G. and E. was present at the meeting to answer any technical questions from the Council. He said he spoke with an attorney for Westgate Center, and he said Westgate Center as well as Westgate Village Apartments are already served underground by overhead risers that are already there so there should be no problems with those two uses. said Aoki Farms would have to convert to underground service, and Built-Rite Trailers and Lane Western would have to convert. said the proposed resolution is worded as with District 13 on East Street whereby the district will pay for the cost of trenching up to the front of the building or the nearest riser pole and installation of the conduit and the wiring as part of the district. The only cost to the property owners involved will be the rewiring to convert to the underground service at their electrical panel box. He said the City will issue a "no fee" permit for that and do an inspection. He pointed out that there is some out of pocket cost but in this part of the City the estimated cost of the undergrounding is \$75 to \$80 per foot, so for these property owners having this undergrounding done now will save any future costs if they want to upgrade their property.

Mayor Rominger opened the public hearing.

Bill Cook, owner of property on the east side of County Road 98 just north of its intersection with West Main Street, also known as Built-Rite Trailers, said he understands that some of the poles will be left on his property. He asked if the pole with the electrical connection could be left there, and if it is

left the electric company should bring the wiring to the pole rather than his bringing the wiring to the pole.

Stewart Kanagaki of P.G. & E. said one of the poles on Mr. Cook's property which brings in the electricity will remain, and the service will not be interrupted or disturbed except when the work is done in the street. He said Mr. Cook's existing overhead will remain overhead connected to the overhead weather head and will remain connected to the main electrical panel. The undergrounding portion will occur away from the Built-Rite building and adjacent to where the undergrounding is. He said Mr. Cook is not going to incur any expense.

Mr. Cook inquired about the 100 feet of right-of-way because his office is in the right-of-way and he wants to know when they do the work.

Mr. Kanagaki said an easement will be obtained to do the work.

There being no further comments, Mayor Rominger closed the hearing.

Council discussion followed.

Resolution No. 4055:

On motion of Council Member Borchard, seconded by Council Member Flory and carried by unanimous vote, the City Council adopted Resolution No. 4055 establishing Undergrounding Utility District No. 14 in the County Road 98 and West Main Street area, contingent upon the County of Yolo approval of contributing its share (\$200,000) of Rule 20A funds.

TEMPORARY ADJOURNMENT OF COUNCIL MEETING:

Mayor Rominger temporarily adjourned the meeting of the Council at 8:11 p.m. in order to convene a meeting of the Woodland Redevelopment Agency Board of Directors. See Agency minutes attached to these Council minutes as Exhibit A. At 8:42 p.m. the Redevelopment Agency Board meeting was adjourned, and the Council meeting was reconvened.

REPORTS OF THE CITY MANAGER:

CONSENT CALENDAR:

On motion of Council Member Flory, seconded by Council Member Ryhal and carried by unanimous vote, the City Council approved the following Consent Calendar items:

PARKS, RECREATION AND COMMUNITY SERVICES MONTHLY REPORT:

The City Council received the Parks, Recreation and Community Services monthly report.

CAPITAL BUDGET IMPLEMENTATION MONTHLY REPORT:

The City Council received the Capital Budget execution status report.

CITY TREASURER'S MONTHLY REPORT:

The City Council received the City Treasurer's monthly investment report for March 1998.

COMPLETION OF PUBLIC IMPROVEMENTS AT JACK IN THE BOX:

The City Council accepted as complete the improvements constructed as part of the Jack In The Box project at East Main Street and County Road 102 by developer, Foodmaker, Inc.; directed the City Clerk to file a notice of completion; and authorized the Mayor and City Manager to sign the notice of completion.

COMPLETION OF EAST MAIN STREET GUARD RAIL PROJECT:

The City Council accepted as complete the improvements constructed as part of the East Main Street Guard Rail Replacement, Project No. 95-02.1, by Apex Fence Company; directed the City Clerk to file a notice of completion; and authorized the Mayor and City Manager to sign the notice of completion.

COMPLETION OF LIBRARY PARKING LOT IMPROVEMENT PROJECT:

The City Council accepted as complete the improvements constructed as part of the Library Parking Lots Upgrade, Project No. 97-07, by Ramirez Construction; directed the City Clerk to file a notice of completion; and authorized the Mayor and City Manager to sign the notice of completion.

UPDATED JOB DESCRIPTIONS:

The City Council approved the updated job descriptions for Librarian I/II, Librarian III, Human Resources Clerk and Human Resources Manager.

Council took a recess from 8:43 p.m. until 8:53 p.m.

REGULAR CALENDAR:

RESOLUTION NOS. 4056, 4057 AND 4058 FOR ANNUAL LEVY OF ASSESSMENTS:

Finance Director Margaret Vicars gave a report on the annual levy report for each of the lighting and landscaping

districts (Streng Pond, North Park, and Sycamore Ranch). She said Streng Pond Landscaping and Maintenance District is looking at an increase in the assessment this year, and the City is falling under the Proposition 218 guidelines. She said following tonight's meeting ballots will be prepared to be mailed out to the property owners in the district. Those ballots will be counted following the public hearing on the matter on July 21, 1998. She said they have to be counted after the public hearing is closed. She said there has to be 50% plus one majority approval for the increase to pass. She said the vote is based on 50% plus one of the total assessed value on a percentage basis.

Mike Bannon with MuniFinancial said his firm was retained by the City to do both the administration of the assessment districts as well as the reengineering for the increase for Streng Pond. He said the three districts in their existing assessment amounts as of last year were exempt from Proposition 218 because they were approved as part of the development conditions and had prior property owner approval. If the City wants to increase the levy there has to be a ballot to approve the increase. He said the ballots that are counted are the ones that are returned, so the count is not of the total ballots out there.

Council discussed advising the property owners within Streng Pond Landscaping Maintenance District about information indicating the reason for the proposed increase and where the changes have occurred.

Mr. Bannon said what the engineer's report does not show is that the cost to maintain has been increasing and that in certain years there is a draw down from the prior year's balance. He said that information can go in the ballot material that is mailed to the property owners.

The Finance Director said she can show figures which go back to 1993-94 for Streng Pond. She said she will let the Council Members see the information before it is mailed out.

Mayor Rominger said she does not support built in assessments and felt the voters should be told every time there are increases rather than build in an increase every year.

Mr. Bannon pointed out that part of that action would be to amend the engineer's report to remove the discussion of an automatic inflator. He said this would mean that anytime the Council would want to increase the levy the City would have to send another ballot out and go through that process.

The Finance Director said the cost of sending the ballots out each time for Streng Pond Landscaping Maintenance District is about \$4,000, including the engineer's report.

On motion of Council Member Ryhal, seconded by Council Member Borchard and carried by unanimous vote, the City Council approved the annual report for the North Park Lighting and District, Landscaping the Streng Landscaping and Maintenance District and the Gibson Ranch Lighting and Landscaping District, pursuant to Landscaping and Lighting District Act of 1972 and (1) adopted Resolution No. 4056, initiating proceedings for the annual levy of assessments for Streng Pond Landscaping Maintenance District, including with the ballot measure on the proposed levy increase and a question whether the property owners want an escalation clause based on the CPI index as well as an explanation of the positives and negatives of the action; (2) adopted Resolution No. 4057 initiating proceedings for the annual levy of assessments for Gibson Ranch Landscaping and Lighting District; and (3) adopted Resolution No. 4058 initiating proceedings for the annual levy of assessments for North Park Lighting and Landscaping District.

ON-STREET PARKING LAYOUT ON MAIN STREET (WALNUT-FOURTH):

Council Member Flory declared he had a conflict of interest with regard to the Main Street parking agenda item, and he left Council seat at 9:45 p.m. and took a seat in the audience.

Associate Civil Engineer Bruce Pollard said the issue before the Council is a recommendation and alternatives for on-street parking layout on Main Street between Walnut Street and Fourth Street and giving staff direction on how to proceed with the layout. He said during the Council meeting of February 17, 1998 the City Council referred two complaints regarding the red zones on Main Street to the Traffic Safety Commission for review and recommendation. He said the Commission heard public testimony and discussed alternatives for parking, striping and delineation during the regular meetings of March 16 and April 20. He said the current configuration includes 20-foot long parking stalls in sets of two separated by eight-foot red zones. He said this configuration gives additional room for executing a parallel parking maneuver, and its purpose is to allow for quick and efficient parallel parking on a heavily traveled street. an effort to resolve this issue the Commission discussed numerous alternatives for downtown parking configurations. After some discussion the Traffic Safety Commission voted to recommend that the red zones on Main Street be eliminated and the parking stalls be restriped to the standard 24 foot dimension. Before any changes are made to the parking layout Public Works staff is requesting that the City Council conduct additional review on the matter. He said staff's concern is that more than 14,000 vehicles per day travel down Main Street. There are some potential problems without the necessary street width to maneuver around vehicles to park.

Delays for those who are traveling on Main Street will increase. The vehicles preparing to back into a stall may be unable to do so due to a line of cars behind them whereas the current setup allows a vehicle to almost always be pulled or nosed into a stall. He said there will be a potential for increased accidents due to driver frustration at additional delay in traveling down the road.

The following persons commented on the proposal: David Flory, Anita Long, Joyce Hunter, Terry Blake, Neal Peart, Dudley Holman, Lee Zion and Shelly Ponticello.

The Public Works Director estimated that the cost of removing the red zones, restriping and painting the layout with new T's will cost \$3,400, and he said there is an unknown cost of moving the street furniture (planters, bicycle racks, etc.).

After discussion there was a majority Council (Mayor Rominger and Council Member Ryhal) agreement not to change the on-street parking layout on Main Street between Walnut and Fourth Streets and Council agreed to have the parking T's extended to be more visible.

Council Member Flory returned to his Council seat at 10:30 p.m.

On motion of Council Member Ryhal, seconded by Council Member Borchard and carried by unanimous vote, the City Council extended the Council meeting from 10:30 p.m. until 11:00 p.m.

UPDATED DEVELOPMENT FEE SCHEDULE:

Public Works Director Gary Wegener gave the Council a periodic update of the Major Projects Financing Plan as directed by the Administrative Guidelines that were approved when the initial Major Projects Financing Plan was approved in 1991. He said a major aspect of the plan is that it sets development fees for all projects proposed in the City. He said the fees collected are only used for capital projects and not for operation and maintenance expenses and cannot be used for existing needs. The Plan contains projects that are needed to accommodate current and future populations based on the old General Plan. He said the next update that is done will be based on the 1996 General Plan, including new phasing of projects and revised cost estimates. He noted that the consultants who worked with City staff on the updates were present in case Council Members have any questions.

The City Manager said he received a phone call late this afternoon from developer Rod Johnson who indicated he reviewed the fee comparison and expressed from an industrial standpoint that he did not see any problem with the proposed fees. He said the office figures, however, may give Woodland a more difficult time competing with Sacramento and with Davis for new office projects.

Council agreed to continue discussion of the 1998 update of Major Projects Financing Plan at the May 19, 1998 Council meeting.

FISCAL YEAR 1998-99 CITY BUDGET REVIEW:

The City Manager said the draft Fiscal Year 1998-99 City Operations and Maintenance Budgets outline a spending plan of about \$29.5 million. He said Council is only being asked to take action to set the matter for discussion on May 26 and to send letters to legislators regarding the proposed elimination of vehicle license fees. He highlighted some of the changes in the budget, including five additional positions, none of which are entirely General Fund positions. He said the budget does not contain the necessary funds to do pavement, overlays or the reconstruction of streets. He said the only source available to the City at this point for those purposes is the local sales tax measure on the June 2 ballot.

On motion of Council Member Borchard, seconded by Council Member Ryhal and carried by unanimous vote, the City Council set the draft Fiscal Year 1998-99 City Operations and Maintenance Budgets for discussion at the adjourned regular meeting at 7:00 P.M., Tuesday, May 26, 1998; and authorized the Mayor to sign letters to our State Legislative representatives opposing efforts to remove the vehicle license fee revenue from local governments.

The City Manager said he will be asking the Council to take action on the budget at the June 2 Council meeting in June.

RESOLUTION 4059 - TAX REVENUE ANTICIPATION NOTES:

On motion of Council Member Borchard, seconded by Council Member Flory and carried by unanimous vote, the City Council adopted Resolution No. 4059 authorizing the City of Woodland to participate in the California Statewide Communities 1998 TRANs (Tax Revenue Anticipation Notes) Program.

FUTURE MEETING AGENDA ITEMS:

There were no future meeting agenda items proposed.

ORDINANCE NO. 1308 - ESTABLISHING PURCHASING SYSTEM:

On motion of Council Member Borchard, seconded by Council Member Ryhal and carried by unanimous roll call vote, the City Council adopted and read by title only Ordinance No. 1308, "An Ordinance Amending Article II of Chapter 17A of the Woodland Municipal Code Relating to Purchasing System for Supplies, Equipment and Services."

ADJOURNMENT:

At 10:47 p.m. the meeting was adjourned.

City Clerk of the City of Woodland