

Woodland City Council Minutes  
Council Chambers  
300 First Street  
Woodland, California

June 6, 2000

CITY COUNCIL  
SPECIAL SESSION/CLOSED SESSION

The Woodland City Council met in special session at 6:00 p.m. in the second floor conference room of City Hall in order to convene a closed session. Before the closed session the Council in the City Hall Council Chambers announced the closed session topics.

At 6:00 p.m. Council had a conference with the City's Labor Negotiator. The City Negotiator representative was Phillip Marler, Assistant City Manager. The Employee Organizations discussed were: Woodland Professional Police Employees' Association, Woodland Police Supervisors Association, Police Mid-Management, Woodland Professional Firefighters' Association, and Woodland Fire Division Chiefs as well as Unrepresented employees: Police Chief and Fire Chief. The Council also discussed the public employee appointment (Sec. 54957) of the Administrative Assistant to City Council/City Clerk and the public employee appointment (Sec. 54957) of the Fire Chief.

Council Members Neal Peart, Jeff Monroe and Martie Dote arrived at 6:00. Vice Mayor Flory arrived at 6:45 p.m., and Mayor Borchard arrived at 6:50 PM. Council Members absent: None. In addition City Manager Rick Kirkwood also attended the closed session.

The special session and closed session were adjourned at 7:04 p.m.

CITY COUNCIL  
REGULAR SESSION

Mayor Steve Borchard opened the regular Council meeting at 7:08 p.m.

PLEDGE OF ALLEGIANCE:

Mayor Borchard invited all in attendance to join him in the pledge of allegiance to the Flag of the United States of America.

CLOSED SESSION ANNOUNCEMENT:

Mayor Borchard advised that Council in closed session held a conference with the City's labor negotiator regarding public safety employees and discussed public

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employee appointment of Administrative Assistant to City Council/City Clerk and Fire Chief. He said that during the closed session Council gave direction to staff.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Borchard, Dote, Flory, Monroe, and Peart

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Richard Kirkwood, Phil Marler, Jean Kristensen, Ann Siprelle, Gary Wegener, Margaret Vicars, Steve Harris, Bob MacNicholl, Marie Bryan

MINUTES:

On motion of Council Member Dote, seconded by Council Member Peart and carried by unanimous vote, the City Council approved the minutes of the adjourned meeting of April 25, 2000, and the regular meeting of May 2, 2000, as prepared.

WRITTEN COMMUNICATIONS:

1. From Pacific Gas and Electric Company, a notice was received advising of its applications filed with the California Public Utilities Commission for a gas rate increase and electric revenue increase.

2. From the State Department of Alcoholic Beverage Control a copy of an application was received for an off sale beer and wine license for J Wu, Inc., 615 East Street. The City Clerk advised that this communication will be pulled from the agenda and will be presented to Council on June 20 because the Police Department has not yet given its comments on the application.

COMMITTEE REPORTS:

1. From Library Services Director Marie Bryan a report was received transmitting the minutes of the Library Board of Trustees meeting of May 1, 2000.

2. From Public Works Director Gary Wegener a report was received transmitting the draft minutes of the Traffic Safety Commission meeting of May 15, 2000.

3. From Parks, Recreation and Community Services Director Henry Agonia a report was received transmitting the minutes of the May 15, 2000 special meeting of the Parks, Recreation and Community Services Commission regarding the 2000 Turn of the Century Specific Plan. The Commission discussed the Turn of the Century Specific Plan and revised plan map and text prepared by Heidi Tschudin.

4. From the Parks, Recreation and Community Services Director a report was received transmitting the minutes of the Commission on Aging meeting of May 16, 2000.

5. From Community Development Director Steven Harris a report was received summarizing action taken by the Planning Commission on May 18, 2000, as follows:

- a. The Commission accepted the new colors and elevations for the Quik Fixx espresso drive-thru located in the Purity Plaza Shopping Center.
- b. The Commission continued the public hearing on the Turn of the Century Specific Plan to June 1, 2000.
- c. The Commission approved the Policy for Fabric Covered Buildings.

PUBLIC COMMENT:

Jack Devine, President of Channel 21/WAVE (Woodland Access Visual Enterprises), said after the last Council meeting WAVE revised some of its goals and financial accounts and requested that WAVE be allowed to make a presentation to Council on June 20, 2000 regarding an allocation for WAVE. He said they were originally requesting an \$8,800 increase on a yearly basis which would increase it's allocation from \$46,200 to \$55,000. He said more than 80% of WAVE's budget goes to payroll. He said WAVE is also requesting \$25,000 every five years for equipment. He said it is traditional that funding is provided by municipalities and by the cable companies themselves. He said WAVE is exploring revising its financial plan to reflect some matching funds so that any monies raised by WAVE would be matched by the City on a proportional basis. He said on June 20<sup>th</sup> they will have a formalized proposal for the Council.

Al Smith of WAVE discussed some of their basic goals.

Carole Scibienski and others presented a traffic calming study request and petition for Oak Avenue between College Street and Second Street and requested limit lines at stop at First and Oak Streets be repainted.

Katie Knisely invited the Council Members to participate in the Relay for Life fundraiser on July 8 and 9, 2000, beginning at 10:00 AM each day at Lee Junior High School (a team event to fight cancer).

Christine Engel expressed support for calming measures at Oak Ave between College and Second Streets.

Jeff Kunz of the Roy Hobbs Baseball League requested that the Council amend City Code Section 15-22 regarding the prohibition of alcoholic beverages at Clark Field in advance of September Memorial Day events. He said he spoke with Henry Agonia, the Parks, Recreation and Community Services Director, who will report to the Council in the near future requesting adoption of an ordinance to eliminate the prohibition.

COUNCIL STATEMENTS AND REQUESTS:

Vice Mayor Flory requested a future meeting agenda item regarding the Planning Commission's recommendation of changing the City's Tree Commission from five to seven members. Vice Mayor Flory also requested a policy regarding City of Woodland representatives attending other agency meetings where the City requested action or support.

The City Manager said the City did send a letter following Council action regarding the Turn of the Century specific plan, and he said that letter was given to John Bencomo of the County. The letter was included in the County Board of Supervisors packet, so the City's position was put in writing. He said Senior Planner Robert MacNicholl was present at the Board meeting but he was not able to attend because of his work schedule. He said he understands the sensitivity of the issue and will place this in the process.

Council Member Peart noted the poor attendance at Flood Task Force public hearing held on May 30, 2000.

Council Member Dote requested a future meeting agenda item regarding City policy on the use of volunteers. She said she has some volunteers who are interested in doing some tree work. Council Member Dote requested a future meeting agenda item regarding the Farmer's Market at County Fair Mall, having a City Council table at the Market with rotating of Council Members and having City Council meetings in the community. She said the Farmer's Market is held on Tuesday evenings and will soon be held also on Saturday mornings.

Council Member Peart said there has been a breach of communication between the City Council and WERC. He said there was a positive article in the Business Journal about Woodland. He said WERC is working well and he hoped the Council will continue to support them.

The City Manager did a recap of Council comments and received a consensus from the Council that there will be a future agenda item about having a Council table at the Farmer's Market. He said there will also be a future meeting report on the use of volunteers. He said he will have Risk Manager Jeff Tonks make a presentation to Council to address the issues. With regard the proposed expansion of the Tree Commission the newly formed Tree Commission will review the issue and make a recommendation back to Council in September.

REPORT FROM BOARD OF BUILDING APPEALS:

Jim Heffernan of the Board of Building Appeals reported on the responsibilities of the Board.

Council Member Monroe requested a press release regarding the most recent Board and Commission appointments.

HERITAGE HOME AWARDS:

John Crowhurst of the Historical Preservation Commission reported on the criteria for the "Heritage Home Awards" which were presented to the owners of five heritage homes in Woodland on May 10, 2000: 148 North Street (Eclectic); 716 Third Street (Spanish Colonial Revival); 525 North Street (Italianate); 524 West Keystone (Airplane House); and 705 College Street (Bungalow).

PROCLAMATION - UNITED STATES ARMY WEEK:

On motion of Council Member Dote, seconded by Council Member Monroe and carried by unanimous vote, the City Council acknowledged June 14<sup>th</sup> as the Army's 225<sup>th</sup> Birthday and proclaimed June 12 - 18, 2000 as United States Army Week in Woodland.

Council Member Monroe read the proclamation. There was no one present from the U.S. Army to receive the proclamation.

CONSENT CALENDAR:

Mayor Borchard requested that the Council remove the following item from the Consent Calendar:

16. Direct staff to send letter of interest to County in support of Agricultural Transaction Program

On motion of Council Member Peart, seconded by Council Member Dote and carried by unanimous vote, the City Council approved the following Consent Calendar items:

PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT  
REPORT:

The City Council received the monthly status report from the Parks, Recreation and Community Services Department.

COMMUNITY DEVELOPMENT DEPARTMENT REPORT:

The City Council received the monthly status report from the Community Development Department.

PUBLIC WORKS AND CAPITAL BUDGET IMPLEMENTATION REPORTS:

The City Council received the monthly status report and Capital Budget Implementation Report from the Public Works Department.

TREASURER'S REPORT FOR MARCH 2000:

The City Council accepted March 2000 Treasurer's Investment Report as submitted.

MODULAR FURNITURE REPLACEMENT IN FINANCE DEPARTMENT:

The City Council approved the purchase of systems furniture for eight modular workstations in Finance Department under California State Procurement contract for an amount not to exceed \$23,000.

RESOLUTION NO. 4197 - EMPLOYER PAID MEDICAL CONTRIBUTION:

The City Council adopted Resolution No. 4197 implementing the paying and reporting of employer paid member contributions to PERS (Public Employees' Retirement System) for the City Manager and directed staff to incorporate this change in benefits with the City Manager.

RESOLUTION NO. 4198 - INTENT TO VACATE UTILITY EASEMENT:

The City Council adopted Resolution No. 4198, a resolution of intention to vacate a small parcel of City-owned property located on the northern portion of Assessor's Parcel No. 005-031-21 at 1001-1003 Woodland Avenue and set the public hearing date of July 18, 2000 for the proposed vacation

STP ROAD REHABILITATION:

The City Council approved the Project Programming Summary Sheet for Project 99-09, STP Overlay and Road Rehabilitation.

RESOLUTION NO. 4199 - SACRAMENTO EMERGENCY CLEAN AIR/TRANSPORTATION PLAN:

The City Council adopted Resolution No. 4199 in support of the Sacramento Emergency Clean Air/Transportation Plan, Assembly Bill (AB) 2511

(Steinberg) and authorized the Mayor to sign a letter in support of same to Governor Gray Davis.

EMERGENCY UTILITY LINE REPAIR UPDATE:

The City Council received an emergency utility line repair update (damage to water and sewer lines on East Main Street).

COMPLETION OF TANDY WAREHOUSE PROJECT PUBLIC IMPROVEMENTS

The City Council accepted as complete those public improvements constructed as part of the Tandy Warehouse project at 660 North Pioneer Avenue (by Buzz Oates Enterprises); directed the City Clerk to file a notice of completion; and authorized the City Manager to sign the notice of completion.

SELF-CHECKOUT SYSTEM FOR LIBRARY:

The City Council approved the purchase of a self-checkout system from 3M in the amount of \$25,000 as part of the Library Automation Upgrade in this year's Capital Budget.

YOLO COUNTY HOMELESS COORDINATOR REPORT:

The City Council received the Yolo County Homeless Coordinator's Monthly Report for April 2000.

COMMUNITY SERVICES/ECONOMIC DEVELOPMENT CONFERENCE:

The City Council authorized members of the City Council and City Manager to attend a community services/economic development conference sponsored by the League of California Cities from July 26-29, 2000.

AGENDA ITEMS REMOVED FROM CONSENT CALENDAR:

SUPPORT OF AGRICULTURAL TRANSACTION PROGRAM:

The City Manager said he received a phone call last week from Kathryn Kelly of the Yolo Land Trust regarding a proposed Agricultural Transaction Program, and Senior Planner Bob MacNicholl reviewed the proposal, which he said staff wholeheartedly supports. He said the process of the Yolo County Land Trust being able to submit grant applications and the City to submit its support is good.

Kathryn Kelly, Executive Director of the Yolo Land Trust, said the Agricultural Transaction Program represents a tremendous opportunity for ag

preservation to come to Yolo County. She said the Great Valley Center has received a \$5 million grant from the David and Lucile Packard Foundation to select two counties within the 19 county Central Valley to use as model counties to try out an ag preservation program where there is sufficient funding to do significant acquisition as well as policy planning and strategic planning and support for the organizations within that county to do ag preservation. She said Yolo County is very well positioned to be one of those counties. She then outlined the application process. She said so far the Yolo Land Trust has worked with the Cities of Davis, Winters, West Sacramento, the County of Yolo and Yolo County Farm Bureau, and all have agreed to sign a joint letter acknowledging their interest in filing a joint application.

On motion of Council Member Monroe, seconded by Council Member Peart and carried by unanimous vote, the City Council directed staff to send a letter of interest to County of Yolo in support of joining with other local jurisdictions to apply, through the Agricultural Transaction Program (ATP) for a \$5 million grant from David & Lucile Packard Foundation

#### REPORTS OF THE CITY MANAGER:

##### REGULAR CALENDAR:

##### PLANNING COMMISSION APPOINTMENT:

The City Manager said the City Council has authority to appoint members of the Planning Commission, and tonight there is one remaining vacant seat on the Commission. The Council has interviewed Mr. Jim Staker as a candidate for the Planning Commission, and the Council agreed to hold open the period for the Planning Commission seat following a ten-day posting period after the resignation of Felix Ybarra. He said that period has expired, and the City Council may chose to make an appointment at this time or to open the process and interview other candidates.

Jim Staker said he has been interviewed by four of the Council Members. The first interview was with Mayor Borchard and Vice Mayor Flory. The second set of interviews were with Council Members Peart and Monroe. He said the only one he missed was Council Member Dote. He said he wanted to clarify some rumors about his health. He said he did have an episode of heart arrhythmia, but he said he has been pronounced fit and strong by his doctor. He then spoke about his qualifications to serve on the Planning Commission.

Julie Salley-Gray said she was also an applicant for Planning Commission and originally filed an application in November 1999. She said she was interviewed by a former Council Member, and she encouraged the Council to keep the filing period open a little longer so that she could be interviewed by current Council Members. Ms. Salley-Gray said this is a Council appointment,

and her first choices would be Planning Commission. Her second choice would be Parks, Recreation and Community Services Commission. She said given her skills and abilities after talking with the Council Members if the Council Members feel her services could be better used somewhere else she would be willing to discuss that.

Responding to a question from Council regarding the interview conducted by former Council Member Ryhal with Julie Salley-Gray, the City Clerk indicated that Mr. Ryhal after an interview in January 2000 recommended her appointment but there were no openings at that time.

A motion by Council Member Peart and seconded by Council Member Borchard to appoint Jim Staker to the Planning Commission failed to carry by the following roll call vote:

AYES:	COUNCIL MEMBERS:	Borchard, Peart
NOES:	COUNCIL MEMBERS:	Dote, Flory, Monroe

On motion of Council Member Flory, seconded by Council Member Monroe and carried by the following roll call vote, the City Council extended the filing deadline for applications for Planning Commission to June 30, 2000:

AYES:	COUNCIL MEMBERS:	Dote, Flory, Monroe
NOES:	COUNCIL MEMBERS:	Borchard, Peart

RESOLUTION NO. 4200 - APPROPRIATION LIMIT FOR 2000/01:

Finance Director Margaret Vicars said each year the Council must set the appropriation limit in conformance with Proposition 4 (the Gann Limit). The limit is on the amount of tax revenue an entity can collect in any fiscal year. Each year the calculation of the limit allows for increase based upon a price factor (inflation) and a change in population factor. To calculate the FY 2000-01 the City of Woodland is using the population change from 1999 in the County of Yolo @ 3.48% and a price factor of 4.91%, as its factors. Both factors have been provided by the State of California. Using these factors the proposed 2000-01 appropriation limit is \$31,628,529 which is \$2M+ higher than the previous year limit of \$27,173,425.

On motion of Council Member Peart, seconded by Council Member Dote and carried by unanimous vote, the City Council adopted Resolution No. 4200 setting the Fiscal Year 2000/01 Appropriations Limit for the City of Woodland.

INVESTMENT POLICY:

The Finance Director said each year the Council is asked to adopt the City's Investment Policy, which is a requirement under State law and not a part of the City Code.

On motion of Council Member Monroe, seconded by Council Member Dote and carried by unanimous vote, the City Council approved the Investment Policy for the City of Woodland.

WAIVER OF WOODLAND ADULT SPORTS ASSOCIATION (WASA) DEBT:

Council Member Peart said he would be abstaining from discussion and action on the Woodland Adult Sports Association debt agenda item because of a conflict of interest. He said he rented a building to WASA. He left the Council meeting at 8:35 PM.

Parks, Recreation and Community Services Director Henry Agonia said on December 31, 1999, the City's agreement with Woodland Adult Sports Association (WASA) terminated. At that time WASA owed the City of Woodland approximately \$16,793.25. He said WASA asked for a waiver of that debt. On June 2 staff brought the waiver request to Council, and Council expressed a concern about the amount of the debt and that WASA had stated they would continue to operate. He said since that time staff had discussions with WASA, and WASA has provided the City with a check in the amount of \$8,500 which would reduce the balance owed to \$8,293.25. He said WASA submitted a letter indicating as an organization WASA as of May 31, 2000 formally dissolved. He said the recommendation to waive the debt has been supported by the Parks, Recreation and Community Services Commission primarily because WASA has no means of generating the revenue that is required to pay back the original debt to the City. He recommended approval of the waiver.

On motion of Council Member Monroe, seconded by Council Member Dote and carried by unanimous vote (Council Member Peart abstained), the City Council approved the waiver of the Woodland Adult Sports Association (WASA) debt.

Council Member Peart returned to the Council meeting at 8:45 PM.

MEASURES FOR NOVEMBER 7, 2000 ELECTION BALLOT:

The City Manager said the staff report was prepared jointly by the elected City Clerk and elected City Treasurer to have the Council consider placing measures on the November 7, 2000 General Election Ballot. He asked the City Clerk to give a report on the proposal to place a measure on the ballot to make the City Clerk position appointed instead of elected.

The City Clerk advised that the City received information from the League of California Cities on the numbers of elected and appointed City Clerks. She said it would be appropriate if Council chooses to place the matter on the ballot to let the voters decide if they want the position appointed as opposed to elected.

Finance Director/City Treasurer Margaret Vicars said there are three issues before the Council at this time, and she said in order to place the measures on the November 7 ballot Council action will be necessary on July 18<sup>th</sup>. She said for the last 40+ years both the City Clerk and City Treasurer positions have been filled by City staff. She said there is a cost to the City to place these positions on the ballot, and both positions have been running unopposed. She said both positions are becoming more complicated, and we now have certified municipal treasurers and certified municipal clerks. They go through special training to receive certification. She said particularly with the Investment Policy and the Gann Limit issues approved by Council tonight require a great deal of knowledge about investments and finance to serve as City Treasurer. She said of the 470 cities in the State 302 appoint the City Clerks (65%) and 238 appoint their City Treasurers (50%+). In 1995-1996 the Chamber of Commerce utilized a City Operations Review Task Force (CORT) which reviewed all of the City operations, from City Manager to Parks and Recreation. One of their major recommendations was to take the positions out of the elected realm and make them appointed for better organization and efficiencies. The third measure deals with Library services and the Library building.

Council Member Flory asked how making the position appointed would effect the benefits and salary. Currently the City Clerk's salary is \$300 per month. He asked if that salary would be tacked onto the Administrative Assistant to the City Council position.

The City Manager said currently the elected City Clerk position has a salary of \$300 per month, but the City Clerk and the City Treasurer are not benefited positions. There are no other benefits to the positions. The Administrative Assistant to the City Council is appointed by the Council, and the Finance Director is appointed by the City Manager. He said if the voters decide to make these appointed positions then the Council can choose the compensation levels. He said Administrative Assistant to the City Council is a benefited position.

Council Member Flory said the City Manager could appoint anybody as City Clerk. He said, for example the City Manager's secretary could be the appointed City Clerk as long as they fill the administrative duties.

The City Manager said that is a decision of the Council to decide. He said he understands what the CORT report recommends that the positions be appointed by the City Manager. He said the City Council can retain the

responsibility of appointing the City Clerk/Administrative Assistant to the City Council and that can be done by ordinance.

The Finance Director said the City Clerk position has a \$300 per month stipend and the City Treasurer position has no stipend at all. She said in regard to the Library issue in 1979 the electorate of the City of Woodland passed Measure A, which has been interpreted to limit the location of any City of Woodland Library building to the current site at 250 First Street. If the City is ever to contemplate a branch at another location, the City needs to get clarification on this measure and its intent. He said City staff has been discussing the possibility of placing this issue on the ballot for at least two years. She reported that Council received a copy of a memo from the City Attorney dated May 28, 1998 and a memo from Library Services Director Marie Bryan dated March 26, 2000 regarding Measure A.

Mayor Borchard opened comments regarding the City Clerk and City Treasurer measures.

Council Member Monroe noted that many nearby cities appoint their City Clerks, including Davis, West Sacramento, and Sacramento. He said this is something the voters should decide.

Responding to a question from Council Member Monroe, the Finance Director said the expenses for the November 7 election would come from contingencies in the FY 2000-01 Budget.

Council Member Peart said elections in Woodland are strong. He said the way we are handling it is very antiquated. He said if the Council chooses to place the measures on the ballot, the City will have to explain it the best way we can. He said we could get into a situation where we have one elected City Clerk and one appointed Administrative Assistant to the City Council, and that may be unworkable. He said the people are going to have to make the choice, but the City Council and the City's leadership will have to explain as best possible and see where it goes.

Council Member Flory said he agreed with Council Member Peart, but he said he wanted to make sure the Council will have the power to ratify the position for the appointment of the City Treasurer and the City Clerk. He said this would still give the electorate some say so through their elected officials.

The City Manager said in other words Council Member Flory's recommendation would be to follow the recommendation of the CORT report with the exception that instead of solely the appointment by the City Manager that the recommendation would come from the City Manager with ratifying authority by the City Council.

Council Member Dote said she agrees that the measures should be placed before the voters, and it is time to update. She said she likes Council Member Flory's recommendation that the appointment of the City Clerk be ratified by the Council.

Mayor Borchard said people in Woodland like to vote, and he agreed with the recommendation that the Council ratify the appointment if the voters approve the appointment process.

The Finance Director estimated that the City's cost for the November 7 election will be about \$25,000 for all three measures on the ballot.

The City Manager summarized Council comments and said the Council is supportive of ballot measures to be drafted by the City Attorney for the July 18<sup>th</sup> Council meeting that asks the voters to approve the appointment of the City Clerk and City Treasurer. The positions would be appointed by the City Manager with concurrence or ratification by the City Council.

The City Attorney said the language that would go on the ballot would be the question of whether the positions should be appointed instead of elected. If approved by the voters the ordinance would be amended to provide for the appointment by the City Manager to be ratified by the City Council.

Mayor Borchard asked what the Council's role is in advertising the measures in that there is accountability because the Council will actually ratify the City Manager's appointment.

***The City Attorney said the Council can be an advocate, but cannot use public resources to do so.***

Marie Bryan made a plea to make appropriate decisions about the growth of the Woodland Public Library. She said right now they are painted into a corner and have no choice as to how the Library will grow. Currently the Library has to grow at 250 First Street. She said the Library has the opportunity to apply for matching funds from the State to do a joint use facility but as long as Measure A language remains in place the Library would not be able to apply for that money.

Mayor Borchard said he views placing a proposed revision to Measure A on the ballot as appropriate. Other Council Members concurred. Mayor Borchard said he would like to have a City policy that emphasizes the traditional Library in all its historic splendor and also acknowledging the fact that more Woodlanders are coming.

City Attorney Ann Siprelle said there are several options to consider in repealing Measure A. One option is to repeal Measure A in its entirety if none of it is really necessary or relevant. She said Measure A requires the City to use

the 250 First Street site in perpetuity as a Library as long as the Measure remains in effect. To repeal the Measure is to give some future City Council the option to sell the property.

Mayor Borchard said his opinion is that the 250 First Street site should be the main site because it really has the heart and look of Woodland. He said he is not in favor of any building circumventing that. He said the ballot measure should assume that 250 First Street will be the site of the main library and no other library shall be larger in scope.

Council Members Peart and Dote agreed that the measure should only amend Measure A to allow the City to build branch libraries.

Mayor Borchard said Council has given staff guidance and the Council looks forward to seeing the ballot language on the July 18<sup>th</sup> agenda.

ORDINANCE NO.1324 (SALES TAX):

The City Attorney Ann Siprelle said the State Board of Equalization has asked that the Council amend Ordinance No.1318 by making the ending date one day sooner so that it falls at the end of a quarter, **stating that most businesses report their sales tax on a quarterly basis**. The new ordinance will change the initial termination date of the tax from July 1, 2006 the first day of a calendar quarter, to June 30, 2006, the last day of a calendar quarter. She said this ordinance does not take a first and second reading, but only adoption and takes effect immediately.

On motion of Council Member Monroe, seconded by Council Member Dote and carried by unanimous roll call vote, the City Council adopted and read by title only Ordinance No. 1324 amending Article V of Chapter 23 of the Woodland Municipal Code related to a transactions and use tax to be administered by State Board of Equalization.

ADJOURNMENT:

At 9:23 P.M. the regular meeting was adjourned.

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City Clerk of the City of Woodland