

**Woodland City Council Minutes
Council Chamber
300 First Street
Woodland, California**

July 25, 2000

**CITY COUNCIL
SPECIAL SESSION/CLOSED SESSION**

The Woodland City Council met in special session at 6:00 p.m. in the second floor conference room of City Hall in order to convene in closed session. Before the closed session, the Council met in the City Hall Council Chambers and announced the closed session topics.

At 6:07 p.m. the Council held a conference with the City Attorney, Ann Siprelle regarding Anticipated Litigation – Significant Exposure to Litigation Pursuant to Section 54956.9(b): 1. The Council discussed Employee Performance Evaluation, Titles: Building Inspector Supervisor, Building Inspector II and Building Official and held a conference with Legal Counsel on Existing Litigation (Section 54956.9). Name of case: Woodmark Apartment Associates Limited Partnership, a California Limited Partnership, Woodmark Apartments, LLC, a Washington limited liability company; and American Home Builders, Inc., a Washington Corporation vs. City of Woodland, a municipal corporation; Building Inspection Department of the City of Woodland and does 1-100, inclusive, Case No. PT99-1514.

Mayor Borchard and Council Members Dote and Peart arrived at 6:05 p.m. Council Member Monroe arrived at 6:07 p.m, and Vice Mayor Flory arrived at 6:11 p.m. Council Members absent: None. In addition, City Manager Rick Kirkwood, Assistant City Manager Phillip Marler and City Attorney Ann Siprelle also attended the closed session.

The special session and closed session were adjourned at 6:55 p.m.

**CITY COUNCIL
REGULAR SESSION**

Mayor Borchard opened the regular Council meeting at 7:07 p.m.

PLEDGE OF ALLEGIANCE:

Mayor Borchard invited all in attendance to join him in the pledge of allegiance to the Flag of the United States of America.

SPECIAL/CLOSED SESSION ANNOUNCEMENT:

Mayor Borchard announced that in special/closed session the Council held a conference with the City Attorney, Ann Siprelle regarding Anticipated Litigation – Significant Exposure to Litigation Pursuant to Section 54956.9(b): 1; discussed Employee Performance Evaluation, Titles: Building Inspector Supervisor, Building Inspector II and Building Official; and held a conference with Legal Council on Existing Litigation (Section 54956.9). Name of case: Woodmark Apartment Associates Limited Partnership, a California Limited Partnership; Woodmark Apartments, LLC, a Washington limited liability company; and American Home Builders, Inc., a Washington Corporation vs. City of Woodland, a municipal corporation; Building Inspection Department of the City of Woodland; and does 1-100, inclusive, Case No. PT99-1514. He said that during the closed session Council gave direction to staff.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Borchard, Dote, Flory, Monroe and Peart

COUNCIL MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Rick Kirkwood, Ann Siprelle, Jean Kristensen, Steve Harris, Henry Agonia, Phil Marler, Margaret Vicars, Karl Diekman, Gary Wegener, Del Hanson, Marie Bryan, Bruce Lecair, John DeWeerd, Ellasion Phillips, Debbie Grose, Sue Vannucci

MINUTES

On motion of Council Member Dote, seconded by Vice-Mayor Flory and carried by unanimous vote, the City Council approved the minutes of the regular meeting of June 6, 2000 as revised.

WRITTEN COMMUNICATIONS

1. From Suzi Ishikawa, Member of the City Tree Commission, a letter was received submitting her resignation to the City Tree Commission, effective immediately.

2. From Peter O'Brien of the Planning and Conservation League Foundation, a letter was received requesting Council endorsement of Senate Bill 1629, "Good Roads for the 21st Century".

Mr. O'Brien spoke regarding the Bill and stated on August 7th it will be heard in the Transportation Committee. City Manager Kirkwood suggested that the Council refer this item to the Planning Commission for their recommendation. There has been no staff report and further information is needed.

COMMITTEE REPORTS

1. From Library Services Director Marie Bryan a report was received transmitting minutes of the Library Board of Trustees meeting of June 5, 2000.

2. From Human Resources Manager Amy Buck a report was received transmitting minutes of the Personnel Board meeting of June 22, 2000.

PUBLIC COMMENT:

None heard.

COUNCIL STATEMENTS AND REQUESTS

Council Member Peart said that the recent letter to the Editor of the Democrat was erroneous and urged those who are writing letters to the paper to obtain all pertinent facts prior to writing comments.

Council Member Dote said the Woodland Economic Renaissance Committee met on July 21, 2000. City Manager Kirkwood and Community Development Director Harris were in attendance. She commended Redevelopment and WERC for their cooperative working relationship.

Council Member Dote stated that on September 8th there will be a Technology Tour of Benetech for \$35 which includes lunch.

Mayor Borchard asked that the August 15th agenda include a report from Bob MacNicholl, Senior Planner for the City, regarding the Habitat Conservation Plan.

City Manager Kirkwood stated that at the July 20, 2000 meeting two items had been directed to him for resolution. The first issue was that of a company entitled Wood Casket regarding an interlock device required by the State and Local Uniform Fire Code. The City's Fire Marshal, Bruce Lecair, had been away and returned on Monday, July 24th at which time they had discussed the issue. He outlined for the Council that the device is a three phase electrical panel and discussed its purpose. A portable unit has been found and this issue has been resolved.

The other issue was that of 412 Casa Linda Drive and the lot split. A meeting was to have been held this afternoon but the City Manager requires further fact-finding in order for the meeting to be productive. There were some conditions added to the lot split approval. However, it is unclear whether these conditions applied to other buildings on the lot. The lot split was appealed and the Council agreed to allow the split to move forward. He will meet with the Planning Commissioners to determine the intent of the language.

PRESENTATIONS

VALLEY VISION CAPITAL REGION COMPACT

City Manager Kirkwood stated the Council had previously received information on this Compact but had not taken action. Council Member Dote introduced Kevin Eckery, President and Chief Executive Officer of Valley Vision/Regional Action Partnership. His company gathers information regarding issues which affect the region and by sharing this information, urges agencies to (1) create coherent regional growth and development patterns, (2) coordinate land use, infrastructure, public services and transportation, (3) reinforce community identities and sense of place, and (4) protect and enhance open space and recreational opportunities. His statistics stated in the last ten years, the region has felt a 34% increase in job growth. The largest areas where this is seen are agriculture/food processing, information services, governmental, health and tourism. Housing costs and rent are increasing. Agriculture, as a commodity, has decreased by 14% over the last 4 to 5 years. Forty percent of the children qualify for subsidized food. The poor air quality is 7th highest.

Vice Mayor Flory said the figures state there will be 10,000 new jobs in the area, yet some of the larger companies have eliminated several thousands of

jobs. Mr. Eckery said there are so many jobs available he does not feel there will be an impact even though some of these larger companies releasing employees.

Mayor Borchard asked how Valley Vision could tangibly assist the City. Mr. Eckery stated the regional contacts could indicate how some of the issues will affect us on a City-by-City basis as they affect the entire region. The regional cooperation is the forefront of implementing change. Vice Mayor Flory asked how the company compares with those agencies the City would normally utilize for information, i.e. Sacramento Council of Governments (SACOG). Mr. Eckery said they can assist with the cooperation and foster information sharing. Mayor Borchard questioned the funding source of Valley Vision. Mr. Eckery said their funding is derived from agencies and grants. Mayor Borchard also asked how his agency could better provide information than SACOG or similar organizations. Mr. Eckery reiterated their company has a broad information base. They do not intend to negate the information provided by other agencies, but to provide further supportive data. Mr. Eckery stated his company is not asking for any information or funding from our City.

On a motion by Vice Mayor Flory, seconded by Council Member Dote and unanimously carried, the Council adopted the Capital Region Compact and declared its support for regional coordination, cooperation and collaboration, stipulating the City will support this compact without any financial commitment.

PARKS AND RECREATION MONTH RESOLUTION 4211

On motion by Council Member Dote, seconded by Council Member Monroe and unanimously carried, the Council adopted Resolution No. 4211 to recognize July as Parks and Recreation Month. Council Member Monroe presented the Proclamation to Parks, Recreation and Community Services Director, Henry Agonia.

PARKS, RECREATION AND COMMUNITY SERVICES WORK PLAN

Parks, Recreation and Community Services Director, Henry Agonia, outlined the plan with background, an action plan on eleven items, and the General Plan Implementation Program. He suggested that more in-depth information could be shared with the Council at a future study session. City Manager Kirkwood stated the Council had discussed at their work session last year the option of having the various Departments make presentations during study sessions. Commission members could also be present at these sessions.

Council Member Peart commended Commissioners Carol Souza-Cole, Dave Mata, Skip Davies, Debbie Peterson, Tanya McKay, Nate Peterson, and Kevin Spesert on the plans and funding. Council Member Monroe commended the Department.

Council Member Peart left the meeting at 8:10 p.m. and returned at 8:11 p.m.

INTRODUCTION OF INTERIM FIRE CHIEF, KARL DIEKMAN

City Manager Kirkwood summarized the qualifications of Interim Fire Chief Karl Diekman who will assume the duties in the Department until approximately January 1, 2001. He will assess Department needs and assist in the recruitment of a new Fire Chief. The City Manager introduced Chief Diekman who thanked the Council and the City Manager for the opportunity to serve the City and the Fire Department. Mayor Borchard thanked Acting Fire Chief Kent Wickstrom for his assistance and leadership as Acting Chief over the past 21 months.

CONSENT CALENDAR

Council Member Dote requested that Council remove the following items from the Consent Calendar.

8. Approve response to 1999-2000 Grand Jury Final Report
12. Information/update regarding SVOC – Sutter Street Property (affordable housing project)
14. Approve revisions to City Travel and Travel Reimbursement Policy

On motion of Vice Mayor Flory, seconded by Council Member Peart and carried by unanimous vote, the City Council approved the following Consent Calendar items:

LIBRARY MEMBERSHIP IN THE SIERRA VALLEY REGION OF THE LIBRARY OF CALIFORNIA

The City Council approved the Woodland Public Library's application to become a member of the Sierra Valley Region of the Library of California and authorized the Mayor to sign the application on behalf of the City of Woodland.

TRAFFIC CALMING CONCERNS ON OAK STREET BETWEEN SECOND STREET
AND COLLEGE STREET

The City Council received an update on the request to study the traffic on Oak Street between Second and College Streets. The Traffic Safety Commission has continued the study to their next meeting citing the need for: (1) a larger statistical sampling and information; (2) a volume and warrant analysis; (3) revised petition; and (4) pedestrian usage.

CONSTRUCTION CONTRACT ON PIONEER PARK COMPLETION, PROJECT 96-23

The City Council authorized the City Manager to award the construction contract to the lowest responsible/responsive bidder. This award to be granted provided the low bid is not greater than the Engineer's estimate plus 10%, or an amount not-to-exceed \$28,600; and authorized the Director of Public Works to execute the contract on behalf of the City. The award should take place during August, 2000.

BUSINESS LICENSE LOCATION TRANSFER FEE – RESOLUTION 4210

The City Council adopted Resolution No. 4210, a Resolution to the City Council of the City of Woodland, establishing a change of business license location transfer fee, pursuant to Section 13-1-26 of the Woodland Municipal Code.

ANNUAL REPORT TO THE CALIFORNIA INTEGRATED WASTE MANAGEMENT
BOARD FOR 1999

The City Council received the Annual Report to the California Integrated Waste Management Board for calendar year 1999.

GAINING GROUND WORKSHOPS

The City Council received an informational report on the Gaining Ground workshops held on a monthly basis in the County.

MEASURE H ROAD PROJECT CONSULTANT SERVICES

The City Council authorized the award of a consultant contract to Ponticello Enterprises in an amount not to exceed \$220,000 for the first year of program initiation and project management of the Measure H Road Maintenance, Project No. 00-10.

REDEVELOPMENT AGENCY TO CONSTRUCT THE EAST STREET LANDSCAPING

The City Council authorized the Redevelopment Agency to construct landscape improvements on City of Woodland rights-of-way and license agreement granted to the City by California Northern Railroad.

AGENDA ITEMS REMOVED FROM THE CONSENT CALENDAR

RESPONSE TO 1999-2000 GRAND JURY FINAL REPORT

The Council thanked Police Chief Del Hanson for his response to the 1999 Grand Jury Final Report. Chief Hanson stated that the morale issue is a difficult one to address due to some personnel discipline issues. Item 00-10 on achieving racial harmony has been an ongoing training program by the Department in a specialized program entitled "Tools for Tolerance – The Challenge of Diversity". Chief Hanson feels this is an excellent program geared toward those in law enforcement. As funding permits, additional members will be sent through this program.

On a motion by Council Member Dote, seconded by Council Member Monroe and carried by a unanimous vote, the Council approved the Police Department's response to the 1999-2000 Grand Jury Report.

SACRAMENTO VALLEY ORGANIZING COMMITTEE (SVOC) STATUS UPDATE REPORT

Council Member Dote questioned the title problem with railroad right-of-way and the sites. She also asked about the Level II environmental clearance

and development agreement timelines. The status of the issues and the mechanisms to extend the timelines are of concern. The Council had requested and received a development agreement between the City and SVOC. The title to the adjacent property has not yet been received. City Manager Kirkwood stated the amendments to the agreement requested must come from SVOC. He said April was the anticipated date for the agreement to be signed. SVOC has indicated they have revisions to the timeline and amendments to the agreement, which we have not received. We anticipate an update in September. Council Member Dote said she is interested in seeing this project proceed due to the need for affordable housing. She would like the City to assist in whatever manner possible.

CITY TRAVEL AND TRAVEL REIMBURSEMENT POLICY

Council Member Dote asked the City Manager to discuss with the Finance Director attainment of a credit card without an annual fee. This would simplify the paperwork for staff when Council Members attend conferences and meetings. City Manager Kirkwood advised this policy approval may proceed as written and he will work with the Finance Director on a credit card and associated use policy.

On a motion by Council Member Dote, seconded by Council Member Monroe and carried by a unanimous vote, the City Council approved the City of Woodland Policy and Procedure on Travel and Travel Reimbursement. The Council also agreed to the use of a Credit Card and associated policy following information from the Finance Director.

PUBLIC HEARINGS

COST OF 2000 CLEAN LOT PROGRAM - RESOLUTION 4212

Bruce Lecair, Fire Marshal, summarized the process for the Clean Lot Program. Vice Mayor Flory asked if we would be able to collect from Union Pacific and Fire Marshal Lecair responded to the affirmative.

Mayor Borchard opened the public hearing, and there being no comments he closed the hearing.

On motion by Council Member Peart, seconded by Vice Mayor Flory and carried by a unanimous vote, the City Council adopted Resolution 4212 approving the account of the cost of the Clean Lot Program for 2000.

TAX LIENS FOR DELINQUENT GARBAGE/REFUSE SERVICE ACCOUNTS WITH WASTE MANAGEMENT OF WOODLAND - RESOLUTION 4213

City Clerk Jean Kristensen presented the Waste Management liens and the process involved in filing of the liens. The original list as presented to the Council Members on July 18th has been revised to remove those members of the community who had been contacted again and paid their bills. The remaining community members have until July 31st at 2:00 p.m. to clear their account as the liens must be to the County by August 1, 2000 for recording. Tim McGill from Waste Management responded to a question from Council Member Dote regarding the higher amounts on the list. Mr. McGill stated that due to a new computer system and staff turnover, the bills had not been submitted for liens last year. The list this year contains two years of unpaid bills for some of the property owners. The City has an Ordinance in place under the Health and Safety Code, which allows an attachment to the property for waste removal. The property tax bill indicates these liens and Waste Management can receive payment with the tax bill or when the property is sold. City Clerk Kristensen stated the attachments subsequently paid must receive official release that is recorded with the County.

Mayor Borchard opened the public hearing, and there being no comments he closed the hearing.

On motion by Council Member Monroe, seconded by Council Member Dote and carried by a unanimous vote, the City Council adopted Resolution No. 4213 approving the list of delinquent refuse accounts and directing the Tax Collector of Yolo County to collect delinquent accounts.

TEMPORARY CONVENING OF THE REDEVELOPMENT AGENCY BOARD OF DIRECTORS

Mayor Borchard temporarily adjourned the meeting of the Council at 8:39 p.m. in order to convene a meeting of the Woodland Redevelopment Agency Board of Directors. See Agency minutes attached to these Council minutes as Exhibit A.

REPORTS OF THE CITY MANAGER:

REGULAR CALENDAR:

YOLO COUNTY TRANSPORTATION DISTRICT AND EXPENDITURE PLAN:

Terry Basset of the Yolo County Transportation District summarized the Countywide Transportation and Expenditure Plan status. Bob Grandy of Grandy and Associates, stated this is the first Countywide plan. Information has been collected from various sources and meetings held with stakeholders. A voter survey was also undertaken. The Plan will return for review at a later meeting of the Council. He urged input from Council regarding the proposed Plan. Mayor Borchard said he feels some of the funding should go toward Highway 16 from Woodland to Brooks and Roads 98 and 99 between Roads 27 and 31. Council Member Peart suggested the widening and extension of Road 25A should be part of the Spring Lake Plan development fees. Public Works Director Gary Wegener said this is for the two to four lane conversion. Council Member Peart reiterated that since the widening and lengthening of this Road would be done to accommodate the traffic for the Spring Lake development, they should pay for the costs associated with the work.

Council Member Dote said funding has not yet been identified. On a motion by Council Member Monroe, seconded by Council Member Peart and carried by a unanimous vote, the City Council adopted the Yolo County Transportation and Expenditure Plan as presented. Bob Grandy reminded the Council that no action is needed at this time. On motion by Council Member Monroe and seconded by Council Member Dote the Council rescinded the previous motion. Council Member Peart then moved to rescind his previous second to the adoption of the Yolo County Transportation and Expenditure Plan.

The Council recessed from 9:05 p.m. to 9:17 p.m. Vice Mayor Flory did not return to the Council Meeting until 9:18 p.m.

CAPITAL BUDGET FOR FISCAL YEARS 1999-00 AND 2000-02

Public Works Director Wegener stated that Project 98-05 had some cost adjustments. He summarized previously approved and yet to be approved projects. All have been placed into the budget with appropriate funding. Council Member Peart asked about the City Hall carpet replacement and Council Member Monroe asked about the hydrant painting.

On a motion by Council Member Peart, seconded by Council Member Dote and carried by a unanimous vote, the City Council approved the proposed Capital Budget for fiscal years 1999-00 through 2000-02.

RESOLUTION TO ADD ADVISORY MEASURE ON DISPOSITION OF GIBSON ROAD OLIVE TREES TO THE NOVEMBER BALLOT

City Attorney Ann Siprelle advised the Council that a Resolution would be necessary to add the three Measures to the November ballot regarding the olive trees on Gibson Road. Council Member Dote asked if the wording would be the same as the language on the Resolution and the City Attorney stated it would, unless the Council directed her to alter the wording.

Council Member Peart said he brought this issue before the Council as members of the public said they were not being heard.

Vice Mayor Flory said he appreciated Council Member Peart coming forward with the issue, but would not like it to be a part of the ballot. He feels the Council should make the decision. Further information will be forthcoming from staff. He asked about the trees on the Morrison/Leiser property. Public Works Director Wegener said he does not know the ownership of those trees and will need to check further.

Council Member Monroe said that if we put this on the ballot we will be setting a precedence on emotional issues. Council Member Dote thanked Council member Peart for putting this issue forward but feels that there is not enough information yet to place it on a ballot.

John Murphy from the Tree Commission distributed a letter from the Commission to the Council. Council Member Peart stated the Tree Commissioners are to recommend on tree issues and not politics. Mr. Murphy said the Commissioners realize this is an issue of a political nature and they were cautioned about making a statement. They are not making a statement regarding the ballot but only that not enough information is available for consideration. Council Member Monroe stated that he appreciated input from all of the Commissions.

Adrienne Monroe stated that the cost figure of \$450,000 as stated in the Democrat is incorrect. She feels that three Measures, two of which remove the trees, is unfair. She gathered some statistics from a survey of 2500 people, 206

returned and only 6 of those wanted to remove the trees. Issues are no less important because they are emotional. Council Member Peart said that the \$20,000 is correct and the total amount is \$68,000. He felt that if 206 households can vote on an issue, then the entire 45,000 citizens should be allowed to vote as well.

Vice Mayor Flory said that 200 people are in favor but those people do not have all of the information available. Council Member Peart said the cost would not be on the ballot but all of the information will be available prior to the election. Vice Mayor Flory said that cost is important to the voters and cost should be resolved.

Bruce Jacks said this issue will be funded by the taxpayers. The plan does not have Olive Trees as part of the planting and they are not Heritage Trees.

Mayor Borchard said this is a decision for the Council to make. He read the Editorial in the Democrat today and felt they were remiss in making a statement that the decision had been made on the Olive Tree issue. The City had a study done on the trees where if the study had been returned as neutral or positive it would have been clear to save the trees. The report came back as having a negative effect.

A motion was made by Council Member Peart to adopt a resolution calling for an election, directing the consolidation of the election with the Statewide general election and placing six measures on the November 7, 2000 ballot. The motion failed for lack of a second.

FAIR POLITICAL PRACTICES COMMISSION REQUEST FOR DECISION ON OLIVE TREES

City Attorney Sipelle summarized the process for requesting a FPPC opinion regarding a possible conflict of interest for Council Member Monroe and Tree Commissioner Terri Jessen who live near the Olive Trees on Gibson Road which are under consideration for removal.

At 10:05 p.m., Council Member Monroe stepped down from the Council area.

Council Member Peart said he has left the Council Chambers on several occasions where there is a definite or possible conflict of interest issue in relation to his assets and does not feel we need to spend City funds to request an official

ruling. Vice Mayor Flory said he is in favor of proceeding with an FPPC ruling. Should there be a two versus two vote on the issues in question, it could hold up the entire project. He feels that for the Council to allow a Council Member to carry out their duty regarding issues placed before them is important.

Mayor Borchard said he feels there is a great deal of money involved and we need to have all of the Council Members provide input.

On motion of Council Member Dote and seconded by Vice Mayor Flory, and carried by roll call vote, the Council directed staff to obtain a written appraisal of the market value effect of the Olive Trees along Gibson Road on the properties owned by Council Member Monroe and Tree Commissioner Terri Jessen; and Council directed the City Attorney to forward the appraisal to the Fair Political Practices Commission with a request for a formal conflict of interest opinion regarding their participation in decisions regarding the trees. Council Member Peart called for a Roll Call Vote. The Roll Call vote was as follows:

AYES:	COUNCIL MEMBERS:	Dote, Flory, Borchard
NOES:	COUNCIL MEMBER:	Peart
ABSTAIN:	COUNCIL MEMBER:	Monroe

Council Member Monroe returned to the Council chairs at 10:18 p.m.

UPDATE ON OAK TREES

Public Works Director Gary Wegener summarized the most recent information regarding the Oak Trees under consideration.

Council Member Peart left the meeting at 10:20 p.m. and returned at 10:22 p.m.

The August 21, 2000 meeting of the Tree Commission will discuss this issue at length.

Vice Mayor Flory asked if cabling and pruning would be done soon and what those costs would encompass. Public Works Director Wegener stated the cost should be less than \$2,000. Council Member Monroe asked if this would be done immediately and Public Works Director Wegener stated they planned to proceed during the next week. Council Member Monroe said he has spoken with the family at 144 North Street and they are extremely frightened the tree will

fall, so much so, they sleep in the back of the house when the wind blows. Should it fall, it will hit the house.

The limb, which fell recently at 304 Casa Linda Drive, was full of decay. Mayor Borchard said he hoped the Tree Commission would spend time with the homeowners to understand their fears.

At 10:30 p.m., on motion by Council Member Flory, seconded by Council Member Dote and carried by a unanimous vote, the City Council agreed to extend the meeting time to 11:00 p.m.

Council Member Monroe stated since these are considered historical trees, if they must be removed, he would like something erected to commemorate them.

City Manager Kirkwood said the residents at 144 North Street are concerned for their safety and want the tree removed. This recommendation should come from the Tree Commission. Council Member Peart said the discussion regarding this tree has previously been before the Council. Public Works Director Wegener said the base of the tree has been exposed which should stop the fungus growth. The tree grew in a tilted fashion. There will be continued costs on the maintenance of this tree. City Manager Kirkwood suggested that the Council give direction to the Tree Commission and ask that they bring any recommendations back to them for consideration.

Vice Mayor Flory asked for consensus from the Council to direct the Tree Commission to review the Oak Tree at 144 North Street considering the safety of the residence, make a decision and return to the Council with a recommendation. Council Member Peart agreed and asked that they move quickly on this issue. Assistant City Manager Phil Marler said the homeowners came to the Tree Commission meeting held last evening. The Commission is sensitive to the fears of the homeowners but did not make a recommendation until they all had an opportunity to review the issue. This issue is on the next Tree Commission meeting agenda.

Council Member Monroe asked that in the interim, we monitor the tree carefully. Council Member Dote said that we need to have expert information on the condition of the trees.

CONSULTANT CONTRACT FOR NEW POLICE STATION

On a motion by Council Member Peart, seconded by Council Member Monroe and carried by a unanimous vote, the City Council awarded the Consultant Services Contract to Leach Mounce Architects for an amount not to exceed \$58,000 for the needs analysis stage of the project.

POLICE FACILITY SITE SELECTION STUDY

Police Chief Del Hanson summarized the process for the site selection which was initially undertaken in December of 1989 and updated in October of 1995. The property at Fifth and Oak Streets was purchased as a result of the recommendations included in these two reports. Vice Mayor Flory asked about the Fourth Street property and possible condemnation. Finance Director Margaret Vicars stated the development fees paid for the land and those funds need to be repaid.

On a motion by Council Member Monroe, seconded by Council Member Dote and carried by a unanimous vote, the City Council approved proceeding with the development of the Woods property purchased by the City at Fifth and Oaks Street for the construction of a new Police facility.

At 11:00 p.m. on a motion by Vice Mayor Flory, seconded by Council Member Dote and carried by a unanimous vote, the City Council approved extending the Council Meeting until 11:15 p.m.

PAY FOR PERFORMANCE EVALUATION SYSTEM - RESOLUTION 4214

City Manager Kirkwood thanked the Council for taking a proactive approach to performance of the Management Staff. We have the responsibility to administer all of the public policy issues. This system begins that process. Specific issues are identified which are then weighed against performance criteria. The Council will have the opportunity to see these performance criteria.

Council Member Monroe said the private sector utilizes a pay for performance system and it motivates employees to perform. Council Member Dote said the Transportation District also functions under this type of system and it requires a great deal of time and effort. Council Member Peart commended City Manager Kirkwood for his work on this project. Mayor Borchard said he

feels this is a good avenue for the public sector to take. He thanked the Department Directors and City Manager for their work and input on the project.

On a motion by Council Member Monroe, seconded by Council Member Peart and carried by a unanimous vote, the City Council adopted Resolution 4214 entitled "A Resolution of the City Council of the City of Woodland adopting a Pay for Performance Evaluation System for Management Employees" and directed the City Manager to take the necessary steps to implement this resolution.

CITY COUNCIL MEETING SCHEDULE FOR AUGUST, 2000

On a motion by Council Member Monroe, seconded by Council Member Dote and carried by a unanimous vote, the City Council declared a Council recess in August, 2000 and will not schedule any regular or study session meetings during that month. The Council will hold a Special Meeting on August 15, 2000 to continue Council deliberations on the Spring Lake Specific Plan.

CITIZEN VOLUNTEER POLICY

City Manager Kirkwood suggested to Council that this item be held to a meeting in September as it should have due consideration.

ADJOURNMENT:

At 11:14 p.m., the regular meeting was adjourned.

Jean Kristensen, City Clerk of the City of Woodland