

Woodland City Council Minutes
Council Chambers
300 First Street
Woodland, California

April 1, 2003

CITY COUNCIL SPECIAL SESSION
RALPH HARRIS PARK
100 IMPERIAL STREET

5:00 P.M.

City Council met in Special Session at Ralph Harris Park, 100 Imperial Street, at 5:00 p.m. to hold a Plaque Dedication regarding the history of how this Park was named. Present at this session were Mayor Flory, City Manager Kirkwood, and Parks, Recreation and Community Services Director Gentry.

CITY COUNCIL SPECIAL/CLOSED SESSION
CITY HALL SECOND FLOOR CONFERENCE ROOM

6:00 P.M.

CLOSED SESSION

City Council met in Closed Session at 6:05 p.m. to hold a conference with Legal Counsel regarding anticipated litigation, significant exposure to litigation pursuant to Subdivision (b), Section 54956.9, two cases. Present at this session were Mayor Flory, Council Members Dote, Monroe and Peart (arrived at 6:08), City Manager Kirkwood, Assistant City Manager Marler, City Attorney Siprelle (arrived at 6:08), Public Works Director Wegener, and Community Development Director Stevens. Parks, Recreation and Community Services Director Gentry joined the Closed Session at 6:40 to discuss the second case.

JOINT WOODLAND CITY COUNCIL /
REDEVELOPMENT AGENCY BOARD
REGULAR MEETING

Mayor Flory announced that Council had met in Closed Session to hold a conference with the Legal Counsel regarding anticipated litigation. Council received a report and gave direction.



CALL TO ORDER

Mayor Flory called the Regular meeting of the City Council to order at 7:05 p.m.

PLEDGE OF ALLEGIANCE

Mayor Flory invited all in attendance to join in the Pledge of Allegiance led by Community Services Officer Kelly York.

ROLL CALL

COUNCIL MEMBERS PRESENT: Martie Dote, Jeff Monroe, Neal Peart, David Flory

COUNCIL MEMBERS ABSENT: Matt Rexroad

STAFF MEMBERS PRESENT: Rick Kirkwood, Phil Marler, Ann Siprelle, Gary Wegener, Sue Vannucci, Carey Sullivan, Tricia Stevens, Mitch Dion, George Bierwirth, Marie Bryan, Karl Diekman

PUBLIC COMMENT

Cath Posehn of the Woodland Art Center and several students of the Center invited the Council and citizens to the opening of the relocated Center at 725 Main Street, Studio 310 on Saturday, April 5, 2003 from 6:30 to 9:30 p.m.

Marianne Ryan thanked the staff for their work on behalf of the citizens, especially directing her thanks to Associate Planner Paul Hanson in regard to a recent incident with a Victorian home.

COUNCIL/STAFF STATEMENTS AND REQUESTS

Council Member Monroe called attention to a letter received from Ethan Conrad regarding the excellent assistance he had received from Chief Building Official Michael Graham, Fire Marshal Bruce Lecair and Associate Planner Paul Hanson on a project in which he is involved. Council Member thanked and commended the mentioned staff members for their attention to this issue.



Council Member Dote thanked the Daily Democrat for their insert regarding Downtown Woodland. She reminded citizens to view the Council packet at the Library whereby Monthly Status Reports from the various Departments indicate the extensive and various projects and activities underway in the City at all times.

Mayor Flory asked staff provide a verbal update on the temporary fencing along East Street and on East Main Street at the site of the Union 76 station. He indicated that several years ago the Woodland Babe Ruth 13 year olds were National Champions and signs had been placed at the entrances to the City to so recognize this achievement. These signs have become weathered and will be removed. He requested information on where they could best be stored and/or displayed from this point on. Mayor Flory also asked the Community Development Director to report on the business licenses for street vendors and door-to-door solicitors. He would like information on how the Department validates and controls these vendors and solicitors.

PRESENTATIONS

TREE COMMISSION ANNUAL PRESENTATION

Bart van der Zeeuw of the Tree Commission summarized the accomplishments during the last year. Highlights were: presentation of Tree Friendly Award to the Gibson House Gardeners, worked with the Planning Commission, Woodland Tree Foundation, Tree Davis and Davis Tree Commission on like concerns, conducted sessions to study and revise Tree Ordinance, toured commercial planting sights to identify Code Enforcement issues, and assisted in Arbor Day plans. Some concerns of the Commission are the strength and enforceability of the current Tree Ordinance, Commission role in the tree planning process, increasing the enforcement of commercial shade tree plantings and vacancies on the Commission. Future plans include continue work on the Tree Ordinance, identification of funding sources for the Urban Forest Master Plan, continue to monitor the commercial shade tree plantings for compliance, outreach with other Boards and Commissions and coordination of future tree plantings. The Arbor Day event this year will be April 26, 2003.

NATIONALLY FEATURED "GAS STATION" HOME

Mark Reiff gave a presentation, presented a video and pictures of his home which has been featured on television and in national magazines. The home is patterned after a historical filling station. Mr. Reiff indicated that he has received calls and visits from New York, Florida, British Columbia and



Australia. Tours are conducted continuously by appointment. The home is located on the corner of McKinley Avenue and Jefferson Street. Council commended Mr. Reiff for his dedication to this project and for bringing National and International attention to our City.

CALIFORNIA SMOKE FREE WORKPLACE COMPLIANCE AWARD

Carolyn Martin from the American Lung Association indicated the City is 89% compliant with the California Smoke Free Workplace Law and is part of only 9% of the Cities in the State that so comply. This award is presented to those Cities who provide a healthy workplace for employees via compliance with the law. Ms. Martin commended the Police Department for their enforcement of the law and presented Mayor Flory with a plaque commemorating this compliance.

NATIONAL LIBRARY WEEK - APRIL 6-12, 2003 AND RECOGNITION OF CONTRIBUTIONS OF LIBRARY STAFF

Library Services Director Bryan indicated the American Library Association has designated the week of April 6-12 as National Library Week. The Library has been in operation since 1892 and has changed significantly over the years. The Friends of the Library will be hosting a Tea to honor Library staff on Wednesday, April 16th. At that time the program "shopforthelibrary.net" will become active. Director Bryan asked that Mayor Flory be on hand to conduct the first purchase, a percentage of which will go toward the Library.

On a motion by Council Member Monroe, seconded by Council Member Dote and carried by the Members present, Council proclaimed National Library Week, April 6-12, 2003 and recognized the contributions made to the Woodland community by the dedicated staff of the Woodland Public Library. Council Member Monroe presented the Proclamation to Director Bryan.

REPORTS OF THE CITY MANAGER

2002-03 POLICE DEPARTMENT STRATEGIC PLAN

Police Chief Sullivan indicated in October of 2001 a Consultant had been hired to begin the process of a Departmental Strategic Plan. At that time, community and internal input had been requested and was refreshed in February 2003. Committee reports with in-depth examination of specific issues and



processes, evaluation of alternative processes and preferred responses were recommended. The Assessments indicated the public generally had a favorable view of the Department but desired more service. Staff felt there was insufficient staff and they were overworked, had inadequate training opportunities, lack of direction and concerns were not adequately heard. Chief Sullivan provided the Vision, Mission Statement and Department Goals as they are tied together. A key issue is retention of staff. The average attrition is 10.3% with 57% of the staff leaving to work in other Departments. Staffing levels per the General Plan are at 1.5 per 1,000 citizens. The numbers are not entirely indicative of the need and he would like to utilize calls for service as their base figure component as there are many variables to consider. Calls for service increased 14.8% in 2001 and 3.1% in 2002. Part I crimes (major crimes) increased by 2.46% in 2001 and 5.8% in 2002. Response time as outlined in the General Plan was exceeded in both 2001 and 2002. He recommended immediate staffing needs are five Police Officers and three non-sworn personnel. Within the next five years, an additional eight Police Officers and two non-sworn personnel will be needed. He recommends two additional Officers above the proposed be hired to cover those times when vacancies occur, which is constant. The Spring Lake Specific Plan area will generate some of this need. Officers which should have been hired with the Sycamore Point development were not employed.

Chief Sullivan said that Patrol staffing levels are at 61% locally with the State-wide average at 59%. A comprehensive review of service levels is necessary. The new Police station should cover facility needs for the upcoming twenty years, however, there will be increased maintenance costs with the new facility. The training reimbursement by POST (Police Officers Standardized Training) as been eliminated by the State due to the budget crisis. This is mandated training. Council Member Dote asked if any of this training fell under the Homeland Security provisions and Chief Sullivan indicated there would be training associated with that provision, but training needs are much broader than those covered in that section. Additional training needs relate to new employee and in-service training, such as bilingual skills. Vehicle needs per the General Plan indicate one vehicle per each two Officers, one per Investigator/Administrative and one per two non-clerical support staff. Other safety equipment is also needed for each Office. The Financial Impacts with potential income from the Spring Lake Specific Plan area are that current need is at \$1,067,000, 2003-04 at \$867,000, 2004-05 at \$1,048,000, 2005-06 at \$959,000, 2006-07 at \$1,086,000 and 2007-08 at \$1,065,000. Council Member Monroe asked how much Police Officers are paid for their bilingual skills and Assistant City Manager Marler indicated it is \$125 per month.



The Action Plan for staffing issues includes implementing a staffing strategy, identifying and securing funding sources, adding support staff at a ratio of one per three Officers, and conducting workplace audits. Retention issues will be addressed by establishing a study group to identify better incentives to retain employees, implement intra-departmental recognition, identification of opportunities for greater interaction between Officers, line staff, management and Council. Other Action Plan items include increasing Officer/Staff involvement with the public, career development, direction setting, reduction in ambiguity, accountability, alternate ways to provide level of service, managed tasks, evaluation of the Corporal position, and Officer/employee performance evaluations.

City Manager Kirkwood said this Plan is essential for the Department and the community. It will be difficult to implement and is not a static Plan. The City will need to find funds to sustain the needs of the Department. While Council has stated that safety is a City priority, it will be an uphill process. Mayor Flory asked that Chief Sullivan report back on the issues yet to be resolved and Chief Sullivan reiterated the Plan is to be updated and will return to Council periodically. Council Member Peart said we do not have funds to fully implement the Plan at this time. He asked what is the present call load and Chief Sullivan indicated it is at 8.3 calls per Officer per day. The goal is to be at 7 calls per day. At present, there are five vacancies in the Department with four Recruits in training. A continuous recruitment is held in an effort to maintain a list to pull from.

Council Member Monroe asked Council to collectively advise the City Manager that Public Safety is the priority. We need to take care of the deficit in Officer staffing levels first. Officers need to be available as needed and be safe as well. Council Member Dote would like to identify the goals. She requested the staffing needs and proposals be brought to the Budget meeting on May 10, 2003. She would also like to see the effects on other Departments if funds are shifted to Police. Mayor Flory said safety is a priority but all of the other Departments need to be kept moving as well. The entire City needs to operate at optimum levels.

On a motion by Council Member Peart, seconded by Council Member Dote and carried by the Members present, Council accepted the 2002-03 Police Department Strategic Plan.



NON-POLLUTANT DISCHARGE ELIMINATION SYSTEM PERMIT ISSUES

Public Works Director Wegener indicated there are some extensive cost issues associated with the State requirements for our Permit. These requirements will now preclude the City from discharging into the Tule Canal and the alternatives are so costly that direction is requested from Council on which methods to pursue. The City had hoped to have some relief on the Tertiary Treatment (compliance by March 2005) and Electrical Conductivity limits (compliance by March 2008). A presentation has been made to the Regional Board regarding the costs involved. They have issued a Cease and Desist Order to meet the two conditions by the assigned dates. The Capital Cost for compliance for Tertiary is \$10 million with approximately \$1.8 million annual cost for Capital and Operations and Maintenance requirements. The other compliance costs range from \$14 million to \$80 million in Capital Cost initially with \$1.7 million to \$10 million annual associated costs. With the current State standards, the City's drinking water does not meet the requirements for discharge. Council Member Dote asked about swimming in the Canal and could we post a "no swimming" notice on the Canal and pay for an easement downstream for our effluent. Director Wegener said we are a responsible discharger and meet the requirements with out secondary permits. The underlying Basin Plan is the basis for permits. There is a growing consortium of dischargers throughout the State looking at different aspects of the permitting process to try and find some common ground we can all support. Our plant is very efficient and effective. Council Member Dote said if we have to comply with the Electrical Conductivity of the permit, we would not be allowed to have wetlands because it would concentrate the salts. We would also be the only City in the Sacramento Valley required to do reverse osmosis. Council Member Peart asked if a pipeline directly into the Sacramento River would be allowed. Director Wegener indicated there is a zone within the Sacramento River where they currently do not allow discharge. Deputy Public Works Director Mitch Dion said the above the Elkhorn area just below the Feather River flow into the Sacramento, would be the area where a pipeline could be located because of the mixing at that site. Council Member Peart said we may be able to obtain easements from that area.

Director Wegener said it will be necessary to pursue these issues simultaneously in order to meet the deadlines. Many of the permits from other Agencies are moving to litigation. Council Member Monroe asked why we can discharge into the River but not in to the Canal and Director Wegener said it is because there is more water to mix. Council Member Monroe would like the City to take this to litigation. Director Wegener said they are trying to set a meeting with the Regional Water Quality Board for later this week. The City relies on ground water. Surface water would not be as much of a concern or problem. Mayor Flory said the Board has indicated this issue is the price for living in this



State. He asked that Council receive a verbal update on this issue every few weeks.

City Manager Kirkwood indicated updates will be provided. The rates for citizens will increase dramatically to help pay for this solution. The Board is appointed by the State and we need to be speaking with the Legislators as they make the laws and are not considering the effects on the citizens. Mayor Flory said legislation is needed and Council Member Dote said we need to also speak with the League of California Cities and CSAC as well. Mayor Flory asked that City Manager Kirkwood and Director Wegener summarize a plan of action on this issue as soon as possible. Council Member Monroe asked for other possible solutions that may be less difficult to achieve. Assistant City Manager Marler said it is frustrating that our drinking water does not meet the requirements to be released into the Canal. Council Member Peart said we need to look at all of the alternatives and develop some to remove the City from treatment of water altogether, such as going with Sacramento Regional. If we remove the Plant entirely we can then develop those areas and resolve future problems. Director Wegener said to tie into the Sacramento Regional system, the cost would be approximately \$90 million. The pipeline would need to be constructed and there are many associated issues to be studied. A request for funds for a Consultant on this project will be returning to Council for consideration soon. We need funds available to do research and science to present to the Regional Board. Perhaps the Basin Plan is not a good document to rely upon. One dollar per person per year placed into a fund with the League, agriculture groups, environmental groups and dischargers could then work together on this issue. One of the Board Members had said the regulations do not make any sense at all. If we act as a group we may be able to make some headway. Council Member Monroe asked about Cache Creek flows and if they could be increased to help with the problem. Director Wegener said if the flows were at two to three times the discharge into the Canal during low flow seasons, a significant improvement would be seen. Much of that water is captured for irrigation and metered out by the Flood Control District. Mayor Flory said the formation of a Sub-Committee, setting a meeting with the Deputy Director of the Board, and reports back to the Council every two weeks is the immediate Action Plan.

CONSENT

COMMUNITY DEVELOPMENT MONTHLY STATUS REPORT

Council received the Monthly Status Report for March 2003 from Community Development.



PARKS, RECREATION AND COMMUNITY SERVICES MONTHLY STATUS REPORT

Council received the Monthly Status Report for March 2003 from Parks, Recreation and Community Services.

PUBLIC WORKS MONTHLY STATUS AND CAPITAL BUDGET IMPLEMENTATION REPORTS

Council received the Monthly Status and Capital Budget Implementation Reports for March 2003 from Public Works.

RIGHT-OF-WAY PURCHASE AND COMPROMISE SETTLEMENT AGREEMENTS FOR PROPERTY FOR EAST MAIN ARCHITECTURAL ENHANCEMENT (CARRANZA)

Council approved the draft Right-of-Way Purchase Agreement and Compromise Settlement Agreement with Reynaldo R. and Lois J. Carranza for the purchase of property for the East Main Street Architectural Enhancement and authorized the City Manager to finalize and execute the documents.

INFRASTRUCTURE VALVE EXERCISING EQUIPMENT

Council authorized the Purchasing Manager to procure a truck mounted valve exercising machine through a cooperative purchase agreement with the City of Vallejo at a cost not-to-exceed \$16,000.

SMOLEY RANCH SUBDIVISION 4527, UNIT 1, PHASES I AND II-NOTICE OF COMPLETION AND REIMBURSEMENT AGREEMENT

Council accepted as complete those public improvements constructed with the development of Subdivision 4527, Smoley Ranch Unit 1, Phases I and II and authorized reimbursement of \$237,939.48 per the Reimbursement Agreement dated June 21, 2002.

COMMISSION ON AGING MEMBER RESIGNATION

Council accepted the resignation of Cecelia Calmes from the Commission on Aging effective immediately.



NOVEMBER 5, 2002 ELECTION SUMMARY

Council received from Yolo County Elections, the Expense Summary for the November 5, 2002 election.

FIRE STATION 1 SITE ACQUISITION SERVICES AGREEMENT

Council authorized the City Manager to enter into an Agreement with Universal Field Services, Inc., for the Fire Station #1 Site Acquisition Services in an amount not-to-exceed \$12,600.

CONSENT-REDEVELOPMENT

WISEMAN PROJECT (WOODLAND CORPORATE CENTER, 1122 MAIN STREET)

The Board received an update on the Woodland Corporate Center Development Agreement between the Redevelopment Agency and Wiseman Company, LLC.

MINUTES

Council adopted the minutes of the Regular Council meeting of March 18, 2003 as presented.

COMMUNICATIONS - WRITTEN

Council received information on the Leave our Local Assets Local (LOCAL) Legislative Action Days to be held in Sacramento on May 14 and 15, 2003.

COMMITTEE REPORTS

Council received a report from Public Works Director Wegener transmitting the minutes of the Water Resources Association meeting of February 3, 2003.

Council received a report from Library Services Director Bryan transmitting the minutes of the Library Board of Trustees meetings of February 17 and March 3, 2003.



Council received a report from Assistant City Manager Marler transmitting the minutes of the Manufactured Homes Fair Practices Commission meetings of February 27 and March 5, 2003.

Council received a report from Parks, Recreation and Community Services Director Gentry transmitting the minutes of the Commission on Aging meeting of March 11, 2003.

Council received a report from Community Development Director Stevens transmitting the minutes of the Historical Preservation Commission meeting of March 12, 2003.

Council received a report from Community Development Director Stevens transmitting a summary of Planning Commission actions taken at their meeting of March 20, 2003 as follows:

- (a) held a Community Design Guidelines Workshop.

ADJOURN

Mayor Flory adjourned the Joint Regular meeting of the City Council and Redevelopment Agency Board at 8:52 p.m.

Respectfully submitted,

Sue Vannucci, CMC, City Clerk