

**WOODLAND PUBLIC LIBRARY
BOARD OF TRUSTEES
Minutes, January 21, 2010**

Present: Alain Traig, Bud Goding, Tom Pavao, Kay Hodges

Staff: Sandy Briggs

Public Employee Appointment Pursuant to Government Code Section 54957.
Title: Library Services Director

The closed session was called to order at 3:35 pm. Direction was given regarding filling the Library Services Director position.

The Library Board of Trustees meeting was called to order at 4:20 pm.

- I. Welcome Visitors
Alain welcomed Bobby Harris.
- II. Public Comment
There was no public comment.
- III. Review of Agenda
The agenda was approved as submitted.
- IV. Approval of Minutes
Upon motion made by Bud and seconded by Tom, the minutes of the January 7, 2010 meeting were approved; upon motion made by Tom and seconded by Bud, the minutes of the January 11 special study session were approved as corrected.
- V. Communications
Sandy reported that Rita Cocke will be retiring effective January 26, 2010. Patty Huber, Chief of Staff to Yolo County Supervisor Matt Rexroad, contacted Sandy regarding the Women's History Month luncheon. As in past years, the library will be participating. The Governor's proposed 2010 budget does not include further cuts to libraries at the State level.
- VI Old Business
 - A. Report and Discussion Regarding 2x2 Meeting with City Council
Alain, Tom and Sandy met with Mayor Skip Davies, Vice Mayor Art Pimentel and City Manager Mark Devin on January 12, 2010. Further deficits in city funding and possible measures to make up those deficits, such as a sales tax increase, were discussed. Alain and Tom made clear that operating the library without a Library Services Director is completely unacceptable to the Board.
 - B. Follow Up Discussion Regarding Special Library District

The Board will be following up with various elected officials, library lobbyists, and legal counsel to obtain more detailed information regarding the process for establishing a special library district. A meeting between the full Library Board of Trustees and the City Council is scheduled for February 23, 2010. This study session is open to the public. The exact time of the meeting will be announced at a later time.

C. Report on Fiscal Status of Literacy Program

Sandy reviewed with the Board a report she had prepared for the Woodland Literacy Council outlining the cause and the extent of the program deficit.

D. Your City Your Voice Discussion

Thus far, approximately 200 responses have been received. The survey design consultant advised that there is no alternative to allowing only one response per one IP address—even for public access computers. Paper copies are being made available to library patrons.

VII. New Business

A. Report on 2009-2010 Mid-Year Budget Adjustment Action

The City estimates an approximate \$2 million gap for this year and a \$3 million gap for next year. Each department has been advised to reduce current services and supplies budgets by 10 percent of the unexpended and unencumbered as of 11/30/09. Sandy is currently in the process of identifying sources for this reduction in expenses.

B. Review Initial Budget Submissions for 2010-1011

Sandy reviewed with the Board a summary report of the eight required budgetary forms recently submitted. She also shared with the Board her Department Goals and Objectives report that is due January 25, 2010. The Board was in agreement with the report.

VIII. Reports

A. Director

Sandy reviewed with the Board her Second Quarter Report,

B. (1) Council meeting attendance

Alain attended the January 19, 2010 City Council meeting.

(2) Individual Board reports

Tom and Sandy attended the Literacy Council meeting where the fiscal status report was presented.

The meeting was adjourned at 6:00 pm.

The next meeting will be February 4, 2010, at 3:00 pm

Minutes prepared by Kay Hodges.