

**WOODLAND PUBLIC LIBRARY
BOARD OF TRUSTEES
Minutes, September 17, 2009**

Present: Alain Traig, Bud Goding, Tom Pavao, Kay Hodges

Staff: Sandy Briggs

The Library Board of Trustees meeting was called to order at 4:03 pm.

- I. Welcome Visitors
Alain welcomed Bobby Harris.
- II. Public Comment
There was no public comment.
- III. Review of Agenda
The agenda was approved.
- IV. Approval of Minutes
Upon motion made by Bud and seconded by Tom, the minutes of the September 3, 2009 meeting were approved.
- V. Communications
Sandy has received the 2009 California Library Statistics; she will review the information and prepare a report. Next week is Banned Book Week. Sandy has been invited to attend a meeting of the Cabrillo Club where, representing the Library, she will receive a number of books including one entitled "Columbus was Portuguese."
- VI. Old Business
 - A. Discussion regarding additional revenue generating options for library funding
Sandy and City Manager Mark Devin will be meeting with Andy Morris, the city attorney, to discuss this issue and she will provide a report to the Board.
 - B. Discussion of Book Drop Overflow Mitigation
Sandy reported that usage patterns have been studied and she believes she is close to bringing a recommendation to the Board. A primary objective is to find a solution that will require the least amount of infrastructure change. A drive-up book drop is also being researched.
 - C. Update on Sunrise Rotary Proposal
Sandy has been advised that the club will be approving the library's request to provide \$2500 for materials plus labor to convert existing staff work area to public service space.
- VII. New Business
 - A. Report on Stroll through History Activities

Library users enjoyed the excellent entertainment that was provided in the library rotunda. The final report on the results of the book sale is not yet available. Mr. Herbst prepared a display of memorabilia of the Woodland Public Library that he has collected over the past 40 years. The memorabilia will be on display in the glass display case in the library for approximately 30 days.

B. Report on Alarm System

Recently, several anomalies occurred with the alarm system including a breach of entrance alarm, which proved to be false. The problem appears to have been a short in the system that has been repaired. The \$495 charge appears to be covered by the contract with the alarm company.

VIII. Reports

A. Director:

Sandy has submitted an application to the State Library to become involved in their program, "Get Involved Powered by Your Library". This program is aimed at enlisting and utilizing "boomers" as volunteers. Staff members Berta Boegel and Sue Bigelow as well as Marcia Carey, a current volunteer, are also interested in participating. As the city's public information officer, Sandy recently met with other Yolo County public information officers and representatives from private healthcare organizations, the cities of Woodland and Davis and UCD. Sandy, along with other public officials, will be hosting flu shot clinics for seasonal flu on October 3, 2009. These clinics are available to any Yolo County resident. Sandy reported that after a self-initiated ergonomics evaluation by Yolo County PARMIA, all recommended equipment is on order and the library will be in full compliance. The Rose Club is planning, as fundraiser, a Valentine Day tea; they have requested to use the confines of the library for this event. Upon motion made by Bud and seconded by Tom, this request was approved. A student from a local school for the blind will be visiting the library to peruse the Braille collection.

1) Council meeting attendance

None

(2) Individual Board reports

Tom reminded everyone of the upcoming fundraiser for the Woodland Literacy Council on September 19, 2009.

The meeting was adjourned at 4:35 pm.
The next meeting will be October 1, 2009
Minutes prepared by Kay Hodges