

**WOODLAND PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Minutes, April 20, 2009**

Present: Alain Traig, Bud Goding, Jorel Difuntorum, Tom Pavao,  
Kay Hodges

Staff: Sandra Briggs

Guest: Mark Deven, City Manager

The Library Board of Trustees meeting was called to order at 7:35 PM.

- I. Welcome Visitors  
Alain welcomed Mark Devin, the City Manager, and the approximately 20 visitors that included Library staff members, Friends of the Library members, and other citizens.
- II. Public Comment  
There was no public comment related to matters other than those covered later in the meeting.
- III. Review of Agenda  
The agenda was approved.
- IV. Approval of Minutes  
On motion made by Bud and seconded by Jorel, the minutes of April 6, 2009, were approved.
- V. Communications  
Sandy reported that she had attended the Legislative Day on behalf of the Library.
- VI. Old Business
  - A. 2009-2010 budget discussions with City Manager  
City Manager Mark Devin presented an overview of the City's current financial situation, focusing primarily on the General Fund's \$6.3 million deficit. He explained the process of working with the City Council to eliminate this deficit and outlined the three-tiered options he had presented to them on March 31, 2009. Mr. Deven is exploring various options to avoid layoffs, including offering retirement incentives. The Board and visitors questioned Mark regarding the severity of the proposed 37 percent cut in Library funding with subsequent reductions in service hours by more than 50%. Mr. Deven did state that if, after exploration of various options, it became possible to lessen the currently proposed funding cuts for any of the city departments, the Library would be his first choice to receive that benefit.
  - B. Review of proposed library reductions in California

Jorel presented statistics from other California libraries serving similar sized populations that have in some cases cut hours. The average cut in hours was 7 percent and in no case were hours cut below 35 per week.

C. Review cost benefit analysis

Sandy presented an extensive cost benefit analysis of the Library's operations including historical and projected data on staffing, budget, visitors, programs, computer usage, materials, etc.

VII. New Business

A. Consideration of budget reductions for 36-40 hour operations

Sandy reviewed the Board's draft budget based on the Library being open 36-40 hours per week. Mark stated he believed he could come up with a proposal for the Council that would be close to this scenario.

VIII. Reports

A. Director

Sandy reviewed her third quarter report.

B. Board

1) Council meeting attendance

No reported attendance,

2) Individual Board reports

Alain attended the staff appreciation breakfast sponsored by the Friends. Tom attended the recent meeting of the Literacy Council and reported all is going well.

The meeting was adjourned at 9:55 PM.

The next meeting will be May 4, 2009.

Minutes prepared by Kay Hodges.