

**WOODLAND PUBLIC LIBRARY
BOARD OF TRUSTEES
Minutes, March 16, 2009**

Present: Bud Goding, Jorel Difuntorum, Alain Traig, Kay Hodges

Staff: Sandra Briggs, Carol Beckham

I.

The Library Board of Trustees meeting was called to order at 7:35 PM.

I. Welcome Visitors

Sandy introduced Amanda Foulk, a Kent State student who has been working as a Library Practitioner intern at the library. Amanda expressed her appreciation to Sandy and the staff for their guidance and assistance during this very rewarding experience.

II. Public Comment

There was no public comment.

III. Review of Agenda

The agenda was approved.

IV. Approval of Minutes

On motion made by Bud and seconded by Jorel, the minutes of February 23, 2009, were approved as presented.

V. Communications

- Sandy reported on discussions with one of the contributors of the engraved glass blocks that were removed during the 2005 renovation. Sandy explained to this gentleman that the plan is to reinstall the blocks when the expansion takes place. Unfortunately, due to economic conditions, that expansion has been postponed indefinitely. In order to ensure that these contributors are appropriately acknowledged in the meantime, it was decided that as a temporary solution, Sandy will research obtaining some sort of plaque or plate that will list the names of all the block contributors and will be prominently displayed.
- City Council will be declaring April 12-18 as National Library Week at their March 17 meeting. Sandy will attend the meeting and accept the proclamation.
- Sandy reported she has received notification that a number of the Mountain Valley Library System libraries are reducing their hours.

VI. Old Business

A. Budget update/succession planning

The City approved the promotion of Roberta Boegel to the position of Librarian III, effective May 1, 2009.

B. Review budget alternatives for 2009

Sandy is meeting with the City Manager and the finance department on March 17, 2009, to discuss budget

revisions. Sandy reviewed with the Board the draft cost/benefit analysis she has prepared for this meeting. On March 31, 2009, at 6:00 pm, there will be a study session with the City Council regarding the budget.

VII. New Business

- A. Consider Yolo County Library Advisory Board participation
Sandy made available to the Board members the application for participation in the Yolo County Library Advisory Board.
- B. Approve salary adjustment for Library Services Director
On motion made by Bud and seconded by Kay, a \$5000 salary increase was approved, effective March 19, 2009.
- C. Receive report on grant applications
- D. The Woodland Public Library was not selected for an ICMA grant or as the beneficiary of the Omega Nu fundraiser.

VIII. Reports

- A. Director
Sandy attended with library intern Amanda Foulk a “read in” at Beamer School.
 - 1) Council meeting attendance
There was none.
 - 2) Individual Board reports
Kay attended the March 4 Friends of the Library meeting and reported that the profit from the recent mystery night was around \$5000. Sandy added that the February book sale was the most successful in the Friends’ history.

The meeting was adjourned at 9:30 PM.
The next meeting will be March 23, 2009.
Minutes prepared by Kay Hodges.