Woodland City Council Meeting City Hall, Council Chambers 300 First Street Woodland, California

MINUTES

JOINT CITY COUNCIL/REDEVELOPMENT AGENCY BOARD SPECIAL CLOSED SESSION

SEPTEMBER 18, 2007

5:00 P.M.

CLOSED SESSION-CITY COUNCIL

At 5:01 P.M. Council held a conference with Real Property Negotiators pursuant to Section 54956.8 for the First Baptist Church property, APN 040-080-13. The negotiating parties were, the City of Woodland and First Baptist Church. Under negotiation were price and terms of payment. Present at this session were Mayor Flory, Vice Mayor Davies, Council Members Marble and Monroe, City Manager Mark Deven, City Attorney Siprelle, and Park and Recreation Director Dan Gentry. Council Member Pimentel was absent. Council provided direction to the City Manager.

CLOSED SESSION-REDEVELOPMENT AGENCY

The Agency Board held a conference with Real Property Negotiators pursuant to Section 54956.8 for Union Pacific Railroad Property, 9.83 Acres at Lincoln Avenue and Cross Streets, from Sixth Street to East Street. The Negotiating Parties were the Woodland Redevelopment Agency and Union Pacific Railroad. Under negotiation were terms of payment. Present at this session were Board Chairman Flory, Board Vice Chairman Davies, Board Members Marble and Monroe, Executive Director Mark Deven, City Attorney Siprelle, and Community Development Director Barry Munowitch. Board Member Pimentel was absent. The Agency provided direction to the Executive Director.

CLOSED SESSION-CITY COUNCIL

Council discussed one case of anticipated litigation, initiation of litigation pursuant to Government Code 54956.9 Subsection C. Present at this session were Mayor Flory, Vice Mayor Davies, Council Members Marble and Monroe, City Manager Mark Deven, City Attorney Siprelle, and Community Development Director Munowitch. Council Member Pimentel was absent. Council provided direction to the City Attorney.



CITY COUNCIL REGULAR SESSION

6:00 P.M.

CLOSED SESSION ANNOUNCEMENT

Mayor/Agency Chairman Flory announced that Council and the Redevelopment Agency had met in Joint Closed Session to hold conferences with real property negotiators and discuss one case of anticipated litigation, initiation of litigation. Council and Agency provided direction to City staff and the City Attorney.

CALL TO ORDER

At 6:10 p.m., Mayor Flory called the regular meeting of the Council to order.

PLEDGE OF ALLEGIANCE

Mayor Flory invited all in attendance to join in the Pledge of Allegiance led by Gil Garcia.

ROLL CALL

COUNCIL MEMBERS PRESENT: Marlin Davies, William Marble, Jeff Monroe, David

Flory

COUNCIL MEMBER ABSENT: Artemio Pimentel

STAFF MEMBERS PRESENT: Mark Deven, Sue Vannucci, Ann Siprelle, Gary

Wegener, Dan Gentry, Carey Sullivan, Cynthia Norris, Dan Rice, John Schutzman, Greg Meyer, George Ahlgren, Mark Hierholzer, Loida Osoteo, Dallas Tringali, LaDonna Williams, Barry Munowitch, Ron Pinegar, Jerry Gedatus, Cecilia

Delevati.

OTHERS PRESENT: Contract Engineers Alan Mitchell and Nick

Ponticello



MINUTES

On a motion by Council Member Monroe, seconded by Council Member Marble and carried by the Members present, Council adopted the minutes of the regular meeting of the City Council of July 17, 2007, and the joint City Council and Redevelopment Agency Board meeting of July 31, 2007 as presented.

COMMITTEE REPORTS

Council received the minutes of the Library Board of Trustees meetings of August 6 and August 20, 2007.

COMMUNICATIONS-COUNCIL/STAFF STATEMENTS AND REQUESTS

Vice Mayor Davies said Council Member Marble and he attended the 2 x 2 Chamber of Commerce meeting on September 11, 2007 with City Manager Deven and exchanged ideas with the Chamber's leaders. Also on September 11 Council Member Marble, Council Member Monroe and he attended the 9/11 Memorial Ceremony sponsored by the Woodland Police Department and Fire Department.

Council Member Marble said September 5-7, 2007 Mayor Flory and he attended the League of California Cities conference and benefited greatly from the information received at the sessions.

Council Member Monroe reminded everyone of the 10th annual Chili Cook-off on Saturday, September 22, 2007 at the Yolo County Fairgrounds, starting at 11:00 a.m.

Mayor Flory announced that October 5, 2007 is California Arts Day, and September 29, 2007 is Worldwide Play Day for Kids. He also noted that at the League of California Cities Conference Council Member Marble was elected an alternate to the Sacramento Valley Division of the League, and he will be representing Woodland and the cities of Northern California at the Sacramento Valley Division meetings.

PRESENTATIONS

WALKING TOUR BOOKLET VOLUNTEERS

Senior Planner Cindy Norris distributed to Council the new "Exploring Historic Woodland" Walking Tour Booklets. She noted that Ron Pinegar came out of retirement to be the lead researcher in developing the new booklet along with 24 volunteers who put in 550 hours of work. Stroll through History donated



\$3,000 to make the cost of the booklet affordable, and she reported that 185 booklets were sold at the September 8th Stroll through History.

Council issued Certificates of Appreciation to the volunteers who worked on the updated Walking Tour Booklet.

RESOLUTION 4859 - PROPOSITION 50 WATER USE EFFICIENCY GRANT

Parks and Recreation Director Dan Gentry reported that Senior Civil Engineer Doug Baxter applied for a grant under Proposition 50, and he teamed with the Parks Department for the irrigation project. He said the City of Woodland was awarded approximately \$1 million from the Proposition 50 grant. George Ahlgren from the Parks Department who worked on the grant and Greg Meyer on behalf of Doug Baxter accepted certificates of recognition from the Council for their efforts.

On motion by Council Member Monroe, seconded by Council Member Marble and carried by the Members present, Council adopted Resolution 4859 authorizing execution of a funding agreement and related documents under the 2007 Proposition 50 Water Use Efficiency Grant program for the City Parks Irrigation Improvement Project 07-18; adopted the Project Programming Summary Sheet funding for 2007-08 for the Parks Irrigation Projects; and recognized George Ahlgren, Park Superintendent, and Doug Baxter, Senior Civil Engineer, for their efforts on this grant application.

CONSENT CALENDAR

At the request of Council Member Marble and concurred by the Council Member present, the following item was removed from the Consent Calendar for discussion:

MEASURE E ANNUAL REPORT

Council Member Marble said he wanted staff to highlight the Measure E Annual Report.

City Manager Deven said even though the revenues for Measure E funds have decreased the City has also decreased expenditures such that at the end of the fiscal year the City has not gone into arrears. He said all of the City's long range financial plans need to be reviewed periodically for revised forecasts and revised projections and have to be constantly updated.



REPORTS OF THE CITY MANAGER

At the request of Mayor Flory and with concurrence by the Council Members present, the following item be deferred to the October 2, 2007 Council meeting:

RECEIVE REPORT ON YOUTH CENTER AND ADVISORY TEAM, PROVIDE DIRECTION ON FORMATION OF YOUTH COMMISSION AND ADOPT COMMUNITY AND SENIOR CENTER INTERNET POLICY

CONSENT CALENDAR (continued)

At the request of Vice Mayor Davies and with concurrence by the Council, the following item was removed from the Consent Calendar for discussion:

CONTRACT FOR COMMUNITY/SENIOR CENTER PHASE 2 - DOG PARK

Vice Mayor Davies requested a separate motion on the Contract for the Community/Senior Center Phase–Dog Park and requested additional information from staff regarding other bidders for the project. He asked staff about the total cost of the project.

Parks and Recreation Director Gentry reported that the bid for the dog park came in below the landscape architect's estimate for the work. He said the bid included sub-grading, irrigation, fencing, turf, etc. He said the low bid is a good price for the two-acre dog park. The bid only includes construction and not the land cost for the project. He said the land cost was approximately \$25,000 per acre, but park land is approximately \$400,000 an acre. Director Gentry suggested a study session with the Council to discuss the water efficiency of the site which will include a weather station and computerized controllers. He explained the funding for the dog park.

Public Works Director Gary Wegener noted that the land designated for the dog park does not lend itself to other uses.

Responding to questions from Council, Contract Engineer Alan Mitchell said the bid could not be altered, and to rebid the project would mean awarding the project in December. He estimated approximately \$70,000 could be saved with elimination of some of the parking.

City Manager Deven recommended that Council award the bid for the project at this time rather than postponing action.



On motion by Vice Mayor Davies, seconded by Council Member Monroe and carried, Council authorized the City Manager to execute a Construction Contract for the Community/Senior Center, Phase 2 Dog Park, Project No. 08-01 for the base bid up to \$327,751 with the lowest responsive bidder JM Slover, Inc.; authorized up to a 10% contingency to \$360,526; and directed that efforts be utilized to curb expenses on the project. Mayor Flory voted to the negative.

At the request of Vice Mayor Davies and with concurrence by the Council Members present, the following item was removed from the Consent Calendar for discussion:

PROJECT 08-01-COMMUNITY/SENIOR CENTER, PHASE 2 AND SPORTS PARK-CONSTRUCTION MANAGER CONTRACT AND EXPENDITURES

Vice Mayor Davies asked if there is a less expensive alternative than the \$499,473, such as utilization of City staff, for construction management for projects comparable to the Community/Senior Center, Phase 2 and Sports Park. City Manager Deven said he will look into options for future projects and report back to Council.

On motion by Council Member Marble, seconded by Vice Mayor Davies and carried by the Members present, Council approved the following Consent Calendar items as presented:

TREASURER'S INVESTMENT REPORT-JUNE 2007

Council received the Treasurer's Investment Report for June 2007.

TREASURER'S INVESTMENT REPORT-JULY 2007

Council received the Treasurer's Investment Report for July 2007.

NOTICE OF REQUIREMENT TO UPDATE CONFLICT OF INTEREST CODE

Council received the Notice of Requirement to update the City's Conflict of Interest Code.



COUNCIL MEETING SCHEDULE SET FOR HOLIDAY SEASON

Council set the holiday meeting schedule for November 6 and 20, 2007, December 4 and 18, 2007, and January 8 and 22, 2008 and special meeting on January 29, 2008, if necessary.

MEASURE E ANNUAL REPORT

Council received the Annual Measure E Report; directed that public notices specifically note the report as that which is required via Code; and noted that revenues were less than expected and expenditures were so decreased to reflect those revenues. See further discussion above.

PROJECT 08-01-COMMUNITY/SENIOR CENTER, PHASE 2 AND SPORTS PARK-CONSTRUCTION MANAGER CONTRACT AND EXPENDITURES

Council approved Amendment No. 1 to the Consultant Services Agreement for Community/Senior Center, Phase 2 and Sports Park, Projects 08-01 and 08-03 with Blackburn Consulting, Inc. in the amount of \$499,473; authorized expenditures for Construction Management Services in the amount of \$511,437; and authorized the City Manager to execute the Amendment document on the City's behalf. See additional comments above.

NEW AND REVISED JOB DESCRIPTIONS

Council approved revisions in the job descriptions for Fire Battalion Chief and Accountant and approved a new job description for Senior Accountant and Principal Planner.

ORDINANCE-LIMITING ALL PEDDLING OR SELLING GOODS OR SERVICES IN CITY PARKS AND RECREATIONAL FACILITIES TO SPECIAL EVENTS

Council introduced and read by title only an Ordinance to amend Sections 15A, 20-11-3, and 20-11-5 of the Woodland Municipal Code limiting all peddling or selling goods or services in City Parks and Recreational Facilities to Special Events.



PROJECT 06-15-BEAMER STREET UNDERCROSSING SIGNAGE AND STRIPING

Council approved the signage and striping plan for Beamer Street Undercrossing Project 06-15.

PROJECTS 00-29, 02-03, 03-07-FINAL IMPROVEMENTS FOR BEAMER PARK AREA IMPROVEMENTS

Council accepted final improvements for Beamer Projects 00-29, 02-03, 03-07 Road Rehabilitation, Utility Rehabilitation and Street Light Upgrade projects as complete; approved the final Project Programming Summary Sheets increasing total authorized project funding and expenditures by \$45,793, to a total of \$3,164,484; authorized the transfer of Measure E funding in the amount of \$45,805 to balance and close out the Measure H program; and authorized the City Clerk to file a Notice of Completion.

<u>AUGMENTATION-FISCAL YEAR 2007-08 BUDGET FOR GRAFFITI ERADICATION SERVICES</u>

Council approved augmentation to Fiscal Year 2007-08 Budget for graffiti eradication services.

RENOVATION OF VETERANS' MEMORIAL MONUMENT-WOODLAND CEMETERY

Council approved plan to renovate the Veterans' Memorial Monument at the Woodland Cemetery.

DEVELOPMENT PLAN AND SCHEDULE-SANITARY SEWER MANAGEMENT PLAN

Council certified the Development Plan and Schedule for Sanitary Sewer Management Plan.

REPORTS OF THE CITY MANAGER (continued)

COMMUNITY INVOLVEMENT IN PUBLIC SAFETY PROGRAMS

Police Chief Carey Sullivan gave Council a report on Community Involvement in Public Safety Programs in the City. Accompanying him were Crime Prevention Specialists LaDonna Williams and Linda Pacheco who are the primary staff members of the community involvement programs. Chief Sullivan



gave background on the City's Neighborhood Watch Program which encourages neighborhood involvement in solving their problems. He said there are currently 216 groups with identified Block Captains. Another program is Volunteers In Policing (VIPs) which has entailed locating abandoned shopping carts for retrieval, marking and towing abandoned vehicles, taking patrol vehicles to the car wash, assisting in traffic, records and property evidence, traffic control duties at major events and assisting at DUI Check Points. He said there are currently five volunteers in the program. The Adopt-A-Block program involves graffiti abatement in neighborhoods, and there is also the Police Chaplaincy program to serve the Woodland Police Department personnel and their families. Chief Sullivan said the Police Chaplaincy Program is currently staffed with eight volunteers.

YOUTH CENTER AND ADVISORY TEAM

Upon request of Mayor Flory and with concurrence by the Council Members present, Council postponed the Report on the Youth Center and Advisory Team, Direction on Formation of Youth Commission and Adoption of Community and Senior Center Internet Policy until the October 2, 2007 Council meeting.

FAIRGROUNDS POLLUTION PREVENTION PERMIT

Public Works Director Gary Wegener gave Council a report on the Fairgrounds Pollution Prevention Permit. He said the City worked with the Fairgrounds staff on a permit they feel supports the animal programs at the site. He noted that he talked to one of the members of the Fair Board who is very supportive, and he gave that information to the Fair Manager.

ORDINANCES

ORDINANCE 1485-SELECTION PROCESS FOR BOARD AND COMMISSIONS

On motion by Council Member Marble, seconded by Council Member Monroe, and carried by the Members present, Council adopted Ordinance 1485 to Amend the Selection Process for Boards and Commissions.

FUTURE AGENDA ITEMS

Mayor Flory asked if the Council could receive a report at the October 2, 2007 Council meeting on the Community/Senior Center operation and revenue sources. He



also requested a report on storm drain. The City Manager said a report on the storm drain will be scheduled for October 2, but the report on the Community/Senior Center would probably need to wait until the October 16, 2007 meeting.

WALKING TOUR BOOKLET

Maryann Ryan thanked the Council for developing the new "Exploring Historic Woodland" Walking Tour Booklets.

<u>ADJOURN</u>

At 7:26 p.m., Mayor Flory adjourned the regular meeting of the Council.

Respectfully submitted,

Sue Vannucci, CMC, City Clerk

Prepared by: Jean Kristensen, Deputy City Clerk

Adopted by Council: June 10, 2008