

## **Parks & Recreation Commission Minutes**

**Monday, June 24, 2013**

**City Hall – 300 First Street – 2<sup>nd</sup> Floor Council Chambers**

### **Open Session**

The Parks & Recreation Commission meeting was called to order by Chair Jesse Salinas at 6:30 p.m. on Monday, June 24, 2013 at the Woodland City Hall Council Chambers.

### **Roll Call**

Commission Members Present:      Chair Jesse Salinas  
   Vice Chair Enrique Fernandez  
   Commissioner Joe Romero  
   Commissioner Nathan Stephens  
   Commissioner Ruben Morales, Jr.  
   Commissioner Jon-Paul Valcarenghi  
   Commissioner Carla White-Snyder

Commission Member Absent:

Staff Present:                                      Recreation Superintendent Christine Engel  
   Public Works Superintendent Rob Sanders  
   P&R Administrative Secretary Cathy Haynie  
   Recreation Supervisor Kris Bain

Chair Salinas welcomed the new commissioner and asked them to say a few words. Morales, Jr. graduated from WHS in 1977 with Rob Sanders and has been involved with youth sports for decades. White-Snyder has been involved with Adult, High School and Youth sports. She was raised in Woodland. Valcarenghi has lived in Woodland for the last 4 years and Yolo County for the last 14 years. Valcarenghi has three children (which is his motivation to be on the Parks & Recreation Commission).

### **Pledge of Allegiance**

**Communications-Public Comment** (None)

**Communications-Commission/Staff Statements and Requests** (None)

### **Certificate of Appreciation**

Commissioner Fernandez presenter the Certificate of Appreciation to Maria Contreras Tebbutt for her outstanding service to the Woodland community in orchestrating multiple city-wide events to promote cycling during “May is Bike Month” and all her contributions to the Woodland Bike Campaign.

### **Communications-Committee Reports**

Commissioner Fernandez asked new Commissioners if they could be involved in the 4<sup>th</sup> of July Bike Parade event, 7:00 a.m.-12:00 p.m. Event starts at 9:00 a.m. with decorations provided. Commissioner Valcarenghi asked if the Commission could have a brief description on what the different committees are responsible for.

### **Presentations**

**Open Streets Day-Maria Contreras Tebbutt:** The Woodland Bike Campaign's number one objective is to get more people on bikes. Maria Contreras Tebbutt explained that Woodland Bike Campaign would like to start a CicLAvias in Woodland before Davis has one. CicLAvias started in Bogotá, Colombia, over thirty years ago as a response to the congestion and pollution of city streets. Now they happen throughout Latin America and the United States.

CicLAvia makes the streets safe for people to walk, skate, play and ride a bike. Commission agreed that the idea of a CicLAvia in Woodland was a good idea but the logistics could be an issue. Engel stated that the main issue currently is the funding for the closure of streets and other costs associated with this kind of event. Maria Contreras Tebbutt may consider partnering with an existing Woodland event like the Stroll Though History or the Tomato Festival. Engel suggested going before the Special Event Committee which over sees all of these kinds of events in the City. Commissioner Salinas noted that additional information was needed before the Commission could determine what role they would play in the event.

**Recreation Supervisor program overview- Kris Bain:** Introduced herself to the Commission stating that she has been with the Department for 12 years. The first 6 years as the Aquatic Supervisor running both pools, Hiddleson and Charles Brooks Community Swim Center, running Camp Packer Creek with week long camping for 30 participants. Currently Bain is in charge of the Senior Center, Tournament Rentals at the Sports Park and Adult Softball program. In the Department’s last reorganization Bain volunteered to take over the Senior Center which offers senior services 9:00-4:00 p.m. Monday-Friday. The Community & Senior Center is a distribution site for the Elderly Nutrition’s “Meals on Wheels” Program, serving 45 meals to housebound seniors Monday-Friday. The Senior Center has its own commission, the Commission on Aging and a non-profit supporter in Senior Center Inc. COA holds an annual Resource Fair in May and

the COA meets on the second Thursday of each month at 3:00 p.m. (except August and December). SCI runs the Senior Store every Tuesday and Friday; they pay for the mailing of the Senior Gram. Bain is the editor of the Senior Gram which is put online on the senior pages, emailing copies to Commissioner and Council. Commissioner Romero asked what Bain did with Adult Softball, Bain explained that she handled registration, scheduling and staffing for the league. Commissioner Fernandez stated that the numbers look lower than in years past, Bain responded that the five fields opened in 2009 with high registration but she felt that 2012 was the peak with over 98 teams participating. The newness has worn off on the Sports Park and with the current economy participants are no longer signing up for 2, 3, or 4 teams. Tournaments are still booked almost every weekend (2 open weekends this year). Bain communicates with all Tournament Directors about the use requirements at the Sports Park, processes deposits and fees, receives and tracks Tournament insurance policies. Commissioner Valcarenghi asked where the revenue went for the Tournaments. Engel explained that staff had been working on the revenue issue with the replacement of fields needing to be addressed. \$40,000.00 each year will be set aside for field replacement starting in FY 14 to help take care of the unfunded liability of Measure E. Commissioner Fernandez asked how the allotment for the Tournaments worked; Bain responded that the groups in good standing would get first choice of dates after the local user groups picked their dates. There is a "lottery" with 7-8 Directors who meet with Bain and schedule their tournaments for the next year. To be in good standing a director must have all payments current and no cancellations of tournament dates. Commissioner White-Snyder commended Bain for all the work that she does with the seniors and the variety of other duties.

### **Consent Calendar (Items)**

#### **Adopt Minutes of the Commission Meeting of April 22, 2013**

**Action:** Fernandez Moved/Stephens Seconded:

Motion carried by the following roll call vote:

Ayes: Salinas, Stephens, Romero, Fernandez, Morales, Jr., Valcarenghi, White-Snyder

Noes:

#### **Work Plan-Update**

Commissioner Salinas pulled Work Plan from consent and moved it to discussion. Commissioner Fernandez reported changes to work plan by reducing the goals to one city wide event for the month of May. Commissioner Fernandez will provide a written update soon. Commissioners will provide a list of ideas for the work plan to Haynie by July 15, 2013. Currently the work plan is on a calendar year and Commission had been discussing changing this to the fiscal year so that it is on the same cycle.

**Action:** Information only

## **Reports of the Staff**

### **Recreation Report**

Engel went over the schedule of events for the 4<sup>th</sup> of July and invited all residents to attend. Engel encouraged everyone to like us on Facebook where current and upcoming events are posted weekly. 30 donors contributed over \$24,000.00 and in kind service for the 4<sup>th</sup> of July fireworks display. Budget changes to Parks & Recreation Department for FY 13/14 in terms of structuring to include Community Services. There will be some restructuring within the department including positions. Commissioner Salinas commented that in the three years he has been on the Commission that the current Recreation Report was the best report he has read. Engel responded that she had started rotating the Recreation report to each Supervisor and Kris Bain was the first supervisor to write the recreation report. Commissioner Fernandez responded that the Recreation staff was great.

**Action:** Received

### **Parks Report**

Sanders reported that funding was made available for resurfacing of the small pool at Charles Brooks Swim Center. Upcoming project of the water storage tank which will help with the City's water pressure, at Dave Douglass Park. This includes restrooms, pathways and lighting. Future plans include off street parking. Project will start in August 2013 and will be completed by July 2014. Sanders stated that they have increased the service of the Landscape Contract and the contract came in \$5,000 under budget. Commissioner Valcarenghi asked if Charles Brooks Community Swim Center is it at capacity every day that it is opened. Engel responded that during the summer it is used at full capacity but it still does not make a profit. Sanders explained to the new Commissioners the shared duties for the Department that Sanders and Engel share.

**Action:** Received

### **Adjourn 7:50 p.m.**

**Action:** White-Snyder Moved/Valcarenghi Seconded:

Motion carried by the following roll call vote:

Ayes: Salinas, Stephens, Romero, Fernandez, Morales, Jr., Valcarenghi, White-Snyder

Noes: