

**WOODLAND PUBLIC LIBRARY
BOARD OF TRUSTEES
Minutes, November 15, 2012**

Present: Alain Traig, Tom Pavao, Emily MacDonald
Staff: Patty Lakie
Greta Galindo
Visitors: Randy Russel, Friends of the Library liason
Bobby Harris, member of the public

Regular Session

Meeting called to order at 5:40

I. Welcome Visitors

Randy Russel, Bobby Harris

II. Public Comment:

None

III. Review of Agenda

Continue items VI. (E) and (F) to next meeting.

IV. Approval of minutes

October 10, 2012 minutes approved.

V. Communications

Welcome to Greta Galindo as new Library Services Director. Friends are planning a welcome reception for Greta on November 27, 2012 at 5:30 pm.

VI. Continued business

a. Holiday Schedule

Thanksgiving, Christmas and New Year's holiday schedules prepared by library staff approved by Board of Trustees.

b. Trees in Courtyard

Ms. Galindo to follow up with City arborist to determine if trees should be removed or trimmed.

c. Funding for library

Ms. MacDonald to prepare schedule for placing ballot measure during 2014 election cycle. Board to determine what type of ballot measure to pursue: advisory vs. dedicated.

d. Topics to Discuss with City Manager

Ms. Galindo to extend an invitation to City manager to meet with or attend Library Board of Trustees meeting. Greta also to discuss potential 2X2 with City Manager and Council members to discuss ballot measures.

e. Management of Behavior Issues – Continued to next meeting

f. Magazine Subscription Donations – continued to next meeting

VII. New Business

a. E-rate telecommunications reimbursement checks

Library received two checks from federal government for phone expenses, one for \$5,687.42 and one for \$622.27. Ms. Galindo to potentially work on grant application for 2012.

VIII. Reports

a. Interim Director

Patty Lakie reiterated that the quarterly report is available.

b. Board

i. Council meeting attendance

Patty Lakie attended last City Council meeting and noted that Council Member Marble was not in favor of asking voters to extend Measure V beyond the original period.

ii. Individual board reports

None

The meeting was adjourned at 6:25 pm.

The next meeting will be December 12, 2012, at 5:30 pm.

Minutes prepared by Emily MacDonald