WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES Minutes, February 4, 2010

Present: Alain Traig, Bud Goding, Tom Pavao, Jorel Difuntorum,

Kay Hodges

Staff: Sandy Briggs, Roberta Boegel, Carol Davis, Patricia Lakie

Public Employee Appointment Pursuant to Government Code Section 54957. Title: Library Services Director

The closed session was called to order at 3:05 pm. Staffing issues were discussed and the board provided direction.

The Library Board of Trustees meeting was called to order at 4:05 pm.

I. Welcome Visitors

Alain welcomed Bobby Harris, Charles Mack and Diane Adams.

II. Public Comment

There was no public comment.

III. Review of Agenda

The agenda was approved as submitted.

IV. Approval of Minutes

Upon motion made by Tom and seconded by Kay, the minutes of the January 21, 2010 meeting were approved.

V. Communications

Sandy reported that PLF funding from the State is \$900 higher than previously expected. Sandy shared with the Board the newsletters from the Audubon Society and the Yolo County Historical Society. On February 16, 2010, Sandy and Berta will attend a local reception for Camila Alire, President of the American Library Association. Webinars on intellectual freedom for library trustees are available from CALTAC; Sandy has sent board members the information and links via e-mail. Sue Peterson sent a thank you note for the gift certificate she received when she recently retired.

VI Old Business

- A. Follow Up Discussion Regarding Special Library District Charles Mack provided legal information and guidance regarding the formation of a Special Library District.
- B. Report on Council Action Regarding Revenue Generation June 2010 A proposal for placing on the June 2010 ballot a sales tax increase measure along with three companion advisory measures focused on allocation of resulting resources was submitted by City Manager Mark Deven to the City Council on February 2, 2010. No action was taken by the Council at that meeting; however, it is anticipated that a special meeting will be called to further consider the issue. This item must be on the February 16, 2010 agenda of the Yolo County Board of Supervisors in order for the measure to be on the June 2010 ballot.
- C. Budget Submissions for 2010-2011—Performance Based Budgeting Upon motion made by Kay and seconded by Tom, the Board reviewed and approved Sandy's budget goal submission.
- D. Literacy Update

Sandy reported on grants recently received, one for \$1000 and another, from the Charles Evans Book Fund, for \$6000 to be used over a two-year period.

VII. New Business

A. Report on Roof Maintenance

The City has agreed to provide funding for necessary roof repairs; the estimated cost is \$7,900.

- B. Report on School Collaboration Meeting
 Sandy participated in a meeting convened by the Superintendent of Schools at the
 request of the Mayor to explore possible pooling of library resources. She is
 preparing a matrix of services being provided by the 14 libraries. An initial finding is
 that the schools are unanimous in placing safety as their number one priority and are
 therefore unwilling to open their libraries to the general public. Also, there appears
 to be little overlap in collections and services among the libraries.
- C. Preparation for February 23, 2010 Joint Study Session with Council 5:30 PM Agenda items for this meeting were discussed.

VIII. Reports

A. Director

Approximately 65 people attended the recent special program, "We All Have A Heritage", presented by Sandy Holman. Several dozen people attended the Friends' Game Night on January 29. Sandy participated in the chamber's recent Business Walk. Upcoming events include a Rose Club Tea on February 14, 2010 and the Friends' Mystery Night on March 6, 2010. On February 12, 2010, Mark Deven will present his "State of the City" address at the Chamber luncheon. Woodland Reads has selected "Maisie Dobbs" by Jacqueline Winspear; this is the first in a series of six novels by the author. Ms. Winspear will be in Woodland for the event on May 6, 2010. On Tuesday, February 2, 2010, there was a security breach in the library that caused an alarm to go off. The problem has been resolved. Sandy continues to receive feedback from the staff regarding the best configuration of the circulation desk area. The City has established a cost savings committee with a representative from each department. The committee will be reviewing cost-saving ideas from each department. Sandy advised the chair, Greg Myers, that any decisions pertaining to library operations or budget will require Board approval.

B. (1) Council meeting attendance
 Alain attended the February 2, 2010 City Council meeting.

(2) Individual Board reports
Kay attended the February 3, 2010 Friends meeting. Profit from the recent book sale was \$801. In addition to the upcoming events reported by Sandy, there is an author event scheduled for March 27, 2010.

The meeting was adjourned at 5:45 pm. The next meeting will be February 18, 2010, at 3:30 pm Minutes prepared by Kay Hodges.