Woodland Library Board of Trustees December 15, 2008 Agenda Packet

VII A. IMCA Proposal

Tween grant proposal possibilities (12/12/08):

- 1. Dogs in the library for younger tweens, with older tweens helping.
- 2. A variety of after-school programs for tweens.
- 3. Tweens conducting video interviews of Woodland and Yolo County older citizens.

Dogs in the library

- What will we do? Have a reading time one-on-one with a child and a therapy dog.
- For how many? Dependent on how many dogs we can get to participate. Ideally, we would like to accommodate 32 children per month (eight dogs).
- For how long? Two one-hour sessions each month, each divided into two 30-minute reading periods to allow two children to read to each dog.
- For what reason? Children with low self-esteem are often more willing to interact with an animal than another person. Dogs are non-judgmental and just listen (or sleep).
- For what positive outcome? Children improve their reading skills in a unique and fun environment.
- How will success be measured? With feedback from parents, reading specialists and teachers. We would work with reading specialists at schools to allow children in need to sign up first.
- What resources will be required? People resources: staff; parents; schools; therapy dog reading organizations; training and observations of successful programs; Woodland Coalition for Youth; Friday Night Live and local veterinarians. Stipends for older tween helpers.
- Material resources: dog pads; dog bandanas; books with animals in them (a separate collection just for this program); t-shirts for the dog handlers, the helpers and the participants; reading incentives; water; possible transportation costs for participants and helpers; office supplies; and advertising materials.
- How much will it cost? \$400 for stipends for two helpers; \$3,920 for t-shirts; \$320 for dog pads;
 \$1,700 for books; \$120 in water; \$1,000 for reading incentives; \$1,000 for office supplies;
 \$500 for advertising; ? for possible transportation costs; and ? for staff substitutes for permanent staff overseeing the program.

After school programs for tweens

- What will we do? Provide a variety of fun activities for tweens and parents at the library, possibly including monthly movie nights, gaming activities, craft programs, book clubs, anime clubs, and special workshops (for example, cartooning, how to be green, etc.).
- For how many? About 50-75 people.
- For how long? A regular weekly afternoon for an hour-and-a-half each week, plus 2 hours each month for a separate movie night.
- For what reason? To offer fun activities for tweens in hopes they will think of the library as a cool place to come to. Also, to provide a safe place for tweens one afternoon each week.
- For what positive outcome? There is a stigma associated with the library that it is a place just for books and it's boring, with nothing there to do. We want to break this stigma and earn life-long library-users.

- How will success be measured? Success will be measured by the attendance and by how many continue to use the library at other times, too.
- What resources will be required? People resources: tween helpers; staff; substitutes for staff; parents; community specialists for workshops; Woodland Coalition for Youth; Friday Night Live; and schools.
- Material resources: electronic games and accessories; laptop; speakers for movies; office supplies; craft supplies; snacks and water; movie license; t-shirts (for participants and helpers; would promote the library whenever they are worn); other gaming materials (boards, chess, Magic the Gathering, Dungeons & Dragons, etc.); possible transportation for participants and helpers; and advertising costs.
- How much will it cost? Costs could vary greatly depending on participation, and materials purchased (quantity and quality).

Tweens conducting video interviews of older citizens in Woodland and Yolo County.

- What will we do? Train tweens and staff in how to conduct interviews and how to use video and editing equipment. Have tweens interview, and create documentaries of, a variety of older citizens in Woodland and Yolo County.
- For how many? About 12 tweens
- For how long? At least a one-year commitment from each tween, with the project on-going.
- For what reason? To create a visual historic record of our community, to provide tweens skills in interacting with older citizens, to bridge the gap between the ages (too many teens say older people don't listen to them and vice versa), to provide video and documentary skills to tweens, to help tweens take ownership in their community, and to help tweens see that everyone has ups and downs in their lives but they just keep going.
- For what positive outcome? For the above reasons. It would also be nice for the tweens to earn recognition from the city council and from the community at large. The videos could be available online somehow and/or at a special community viewing. Tweens will also gain confidence and self-esteem.
- How will success be measured? Success will be measured by how dedicated the tweens are to do the project, and by the end products.
- What resources will be required? People resources: staff; training workshops on interviewing and on use of equipment; people to interview; schools; Woodland Coalition for Youth; Friday Night Live; and community suggestions for people to interview.
- Material resources: video cameras (two?); laptop with video editing program; small gift for tween to present person being interviewed; electronic equipment; office supplies; advertising materials; food and water; t-shirts for tweens and staff helpers; stipends for the tweens; and transportation.
- How much will it cost? \$2,000 for video cameras; \$6,000 for laptop and other electronic equipment/accessories; \$150 for t-shirts; costs for training; costs for substitute staff; costs for transportation; costs for food and water; costs for office supplies and advertising materials; costs for a small gift for each person interviewed; stipends for the tweens; and costs for a final community reception/viewing.

Proposals for consideration by the Library Board Prepared by Patricia Lakie and Esther Guardado December 12, 2008

VIII A. Review City Council Agenda and Reports Woodland Public Library Standards

Woodland General Plan Policy Document, Adopted December 17, 2002 Woodland Public Library Needs Assessment and Service Plan, November 2002 2008 Population: 55,867 (Department of Finance for Library Service Area)

	General Plan	Actual	Actual Deficit	2008 Deficit
	Standard	June 30, 2008	2008	Percentage
Library	505 SF per 1,000	25,000 SF	-5,325 SF	-18.8%
Space	population	(23,000 SF		
Impacted by	28,325 SF	finished)		
removal of				
collection of developer fees				
for library				
expansion				
Volumes	1,800 volumes per	95,542	-5,018	-5%
Held	1,000 population	volumes	volumes	
	100,560 volumes			
Volumes	200 volumes per	11,255	+82	+1%
Added	1,000 population	based on	based on	based on 2007-
Annually	11,173	2007-2008	2007-2008	2008
Impacted by		expenditures.	expenditures.	expenditures.
reduction to 3		Current	Current	Current proposal
year capital budget		proposal	proposal	brings 2008-
94-15 Library		brings 2008-	brings 2008-	2009 budget to
Material		2009 budget	2009 budget	18% reduction
Collection		to 18%	to 18%	and 2009-2010
		reduction and	reduction	budget to 20%
		2009-2010	and 2009-	reduction.
		budget to	2010 budget	
		20%	to 20%	
		reduction.	reduction.	

Impact to Woodland Public Library Resulting from Proposed Reductions to 3- Year Capital Budget 2008/09-2010/11

94-15 Library Material Collection

According to the assumptions and documentations for the Library materials budget, the standard has been identified to equal the average national level of spending per capita by cities in same size category. The average figure for the 2009 Budget is \$5.35 X 56,000 for an overall standard of \$299,600. As General Fund contributions have declined in the past, the City of Woodland has relied on Developer Impact fees fill some of the gap and account for the increasing population and demand. As a result Developer Impact fees have been set at \$85,000 per year. The chart below is an indication of the reductions and shifts in funding (actual and proposed) for 2008-2009 in materials. It should be noted that Fund 917 (Library Trust Fund) consists primary of reserves that will be depleted in 2011.

Source of Funds	2007-2008	2008-2009 as proposed	2009-2010
General Fund 101	\$ 52,100 (18.33%)	\$25,000 (11.23%)	\$25,000 (11.63%)
Developer Fees	\$102,241 (35.98%)	\$62,550 (28.12%)	\$55,000 (25.59%)
Fund 917	\$129,810 (45.68%)	\$134,900 (60.65%)	\$134,900 (62.77%)
Total	\$284,151 (\$5.07 per capita)	\$222,450 (\$3.98 per capita)	\$214,900 (\$3.84 per capita)

Also see Draft Report: *Major Projects Financing Plan Fee Nexus Study Update* located at http://www.ci.woodland.ca.us/UserFiles/File/City%20Council/Agendas/12_16_2008/16.pdf. Alain Traig requested that the Board review Table 5 in particular.