

**WOODLAND PUBLIC LIBRARY
BOARD OF TRUSTEES
Minutes, July 7, 2008**

Present: Kay Hodges, Tom Pavao, Alain Traig, Bud Goding

Excused absence: Jorel Difuntorum, Bud Goding

Staff: Sandra Briggs

The meeting was called to order by Alain Traig at 7:35 PM.

1. Welcome visitors
There were no visitors
2. Public comment
There was no public comment.
3. Approval of agenda
The agenda was approved as presented.
4. Approval of minutes
Tom moved and Kay seconded to approve the minutes of June 8 as presented. Motion carried.
5. Communications
Sandy read a thank-you note she had received regarding the Library's ILLservices.
Sandy reported on a discussion she had with Meg Stallard regarding the Library's desire to be actively involved in Woodland Reads.
The State Library has put together a webcast regarding how to attract volunteers that will be available July 22, 2008.
6. Old business
 - A. Receive update on building maintenance
The Board viewed the exterior painting which has been completed and the colors selected for the remainder of the courtyard.
Sandy reported that she has been advised that the trees in the courtyard may need to be replaced.
 - B. Literacy
 1. Literacy Council Update
Rosalinda Martinez, President of the Yolo County Literacy Council, is recommending that the Council give \$2500 to the Library's Literacy Program. This recommendation will be voted upon Monday, July 14, 2008.
 2. City/County Literacy Coordination
It has been agreed that services will be provided based upon library boundaries; i.e., going forward the Woodland Library literacy services will be provided to Woodland residents only. Services for students outside of Woodland will be provided by the County. For those

students already enrolled in literacy programs, no changes in service providers will be made.

3. Update on literacy coordinator position

Assuming receipt of \$2500 from the Literacy Council, there will be sufficient funding to increase the Literacy Coordinator position to .75 FTE. Sandy will investigate the possibility of designating the position as full-time even though at this time it would be filled at only 75%.

C. Discuss library expansion project

There are still concerns about whether funding will in fact be available as scheduled for this project and questions about the discrepancies in the current budget reports. Sandy will continue to attempt to gain clarification on these issues.

D. Discuss strategic planning session

Session will be on Saturday, July 12, 2008, from 9:00 am to 3:00 pm.

7. New business

There was no new business.

8. Reports

A. Director

City Attorney costs related to the Library were \$1463.60 for June.

There was an impressive response to the summer reading program with 354 attendees at the two-hour kickoff. Sandy reported that she believes that this was a direct result of librarian visits to every local school where each employee received a flier regarding the program.

Changes have been made to the computer usage timelines in the interest of greater efficiency.

An invitation was extended to the City Council to attend the Board's upcoming strategic planning session.

The Leake Room will be utilized as a heat center during the summer months.

Berta Bogle will be attending a two-day statewide event for reference librarians.

Sandy distributed a library calendar of events for July.

B. Individual Board Reports

None

The meeting was adjourned at 9:25 PM.

The next meeting will be the strategic planning session on July 12, 2008 and the next regular meeting will be August 4, 2008.

Minutes prepared by Kay Hodges.