

# CITY OF WOODLAND

## *Comprehensive Fee Schedule*

**July 1, 2013 – June 2014**

**All Departments**

**Community Development**

**Public Works**

**Fire**

**Police**

**Parks, Recreation & Community Services**

**Library**

**General Fees**

**Index**



Approved by City Council. By Resolution #4539, the Comprehensive Fee Schedule will be updated annually on July 1<sup>st</sup> each year to reflect the changes in the Consumer Price Index (CPI-U) over the preceding twelve (12) months.

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# ***USER FEE CONCEPTS & PHILOSOPHY***

## **General Fee Principles**

Local governments are funded from a variety of sources, with the primary sources being taxes, subventions, fees, special charges, fines and grants. As the traditional provider of basic services, cities are constantly struggling with securing sufficient funding to pay for the services expected/demanded/sought after by its citizenry. Many local government services are “global” in nature, (e.g., police and fire protection, open space, etc.). Other services benefit a particular segment of the population, most often providing a direct monetary benefit to the recipient. It is in this latter group that subsidy and recovery issues are brought to the fore. Given the “sum-sufficient” nature of government financing, un-recovered monies must be offset by a decrease in available funding for other public good activities.

User fee services are those services performed by a governmental agency on behalf of a private citizen or group. The assumption underlying most fee recommendations is that costs of services benefiting individuals, and not society as a whole, should be borne by the individual receiving the benefit. Setting user fees, therefore, is equivalent to establishing prices for services. Making a profit is not an objective for local government in providing services to the general public. It is commonly felt that fees should be established at a level that will recover the cost of providing each service, no more, and no less.

It is generally accepted that recovery of costs should be in direct proportion to the individual/specific gain for services. This means that if a developer wants to rezone farm land for a housing development, the City may not want to charge that business a fee less than full cost, since to do otherwise would require a subsidy for other services that must be made up by the general citizenry who doesn't share in the particular benefit. Where new development causes an increase in infrastructure requirements, that increase should logically be shared prorate with the existing area proportionate to the degree that the new development benefits from the infrastructure. Conversely, a recreation program could logically be heavily subsidized from the general tax base in order to promote the overall well being of the general public, or to achieve specific socio-economic objectives.

Historically, subsidy issues were not stressed, since there were alternative tax avenues available to fund government services. This has not been the case in recent years. The City of Woodland recognizes, however, that there are circumstances and programs, which probably justify a subsidy (e.g., youth, senior and disadvantaged recreation programs, certain classifications of code enforcement, library services, etc.)

## **Policy Considerations**

In some circumstances, however, a reasonable policy is setting fees at a level that does not reflect the full cost of providing services. This results in the costs of that service being subsidized, or paid by the City general fund (most likely) while the user receives benefits for which he or she does not fully pay. The following factors underlie such policies:

**Legal**

**Considerations:**

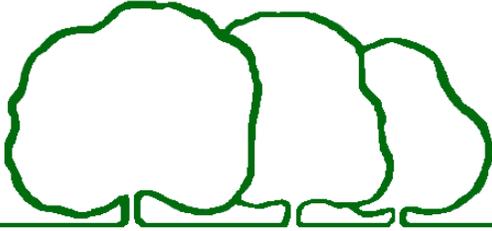
Overall, the law in California (constitutional and statutory – reference Prop.4, Prop. 224.47 and AG Opinion 92-506) prohibits local government from charging more for a service than the actual cost of providing the service. Otherwise, a “user fee” becomes a tax and requires voter approval. Recent legal action in Southern California, which challenges the legitimacy of some fee levels, has brought this issue to the forefront for many local government jurisdictions.

For some program areas (e.g., police services), the City’s ability to charge certain fees or adjust fee levels is further restricted by laws or regulations established by external entities. As a result, the City may be limited to pre-established maximum or minimum fees, regardless of the actual cost of the services. In such cases, external factors supercede City flexibility and authority.

**Subsidy Policy:**

Subsidies are usually provided for two other purposes, in addition to those arising from economic considerations:

- ❖ To allow an identified group to participate in services which they might not otherwise be able to afford. For example, providing water bacteria testing for all residential wells promotes public health among fixed income senior residents. If they had to pay full costs for well testing, they might not obtain this service.
- ❖ To support services whose benefits extend to the community at large, as well as the individual purchasing the service. Many activities, by their nature, provide societal benefits in addition to those received by the direct recipient. Examples of such activities include architectural / historical design review and appeal fees.



City of Woodland

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*Community Development Department*

# ***BUILDING PERMIT FEES***

**520 COURT STREET WOODLAND CA 95695  
OFFICE (530) 661-5820  
EFFECTIVE DATE—AUGUST 1, 2008**

**Community Development Department  
BUILDING PERMIT FEES**

520 Court Street Woodland CA 95695

Office (530) 661-5820

*Effective Date August 1, 2008*

<b>Fee Type</b>	<b>How Determined</b>	<b>Rate</b>
<i>Permit Processing Charge</i>	<i>Flat fee at Permit or Plan Review Submittal Over the Counter Permits Production Home Processing Charge (per unit)</i>	\$58 \$25 \$8
<i>Building Inspection Fees</i>	<b>Project Valuation Table A.</b> <i>To determine project valuation see Building Valuation Data Table on page 25.</i>	<i>See Table A Page 8</i>
<i>Building Inspection of Foundation or Partial Building;</i>	<b>Project Valuation Table A.</b> <i>To determine project valuation see Building Valuation Data Table on page 25.</i>	<i>See Table A Page 8</i>
<i>Building Inspection Fees Residential Production Homes &amp; Garages</i>	<b>Residential Production Home Building Inspection and Plan Review Table B.</b> <i>Use Table A for Model Homes &amp; Garages</i>	<i>See Table B Page 9</i>

<b>PROJECT VALUATION TABLE A</b>	
Based on most current Building Valuation Data Published by the International Code Council (ICC) (See Page 25)	
<b>Project Valuation</b>	<b>Inspection Fees</b>
\$1 to \$500	\$28.20
\$501 to \$2,000	\$28.20 for the first \$500; plus \$2.75 for each additional \$100 or fraction thereof, to and including \$2,000
\$2,001 to \$25,000	\$83.10 for the first \$2,000; plus \$15.46 for each additional \$1,000 or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$469.50 for the first \$25,000; plus \$12.12 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$772.50 for the first \$50,000; plus \$8.40 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$1,192.50 for the first \$100,000; plus \$6.72 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3880.50 for the first \$500,000; plus \$5.70 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$6,730.50 for the first \$1,000,000; plus \$4.38 for each additional \$1,000 or fraction thereof

**OTHER BUILDING DIVISION CHARGES**  
**Community Development Department**  
Office (530) 661-5820  
*Effective Date August 1, 2008*

**RESIDENTIAL PRODUCTION HOME AND GARAGE  
BUILDING INSPECTION AND PLAN REVIEW FEE  
TABLE B**

ICC Class	ICC Occupancy	SFD Project Size*	Construction Types: IIB, IIIB, IV (HT), V	
			Base Cost @ Threshold Size	Blended Cost for Each Additional 100 sf
R-3	Residential – SFR Production Phase	1,000	946	53.60
		2,000	1,482	53.10
		3,000	2,013	53.00
		4,000	2,543	52.50
		5,000	3,068	45.18
		10,000	5,327	53.27

\*Project size is the square footage of the production home only; do not add the square footage of the garage; fee includes SFD + Garage + All Decks and Porches.

## OTHER BUILDING DIVISION CHARGES

### Community Development Department

Office (530) 661-5820

*Effective Date August 1, 2008*

Fee Type	How Determined	Rate								
Building Plan Review	<p>Collected at time of building plan review submittal &amp; assessed at percent of building inspection fee (excludes production homes)</p> <p>➤ <i>(changes to plan reviewed on a hourly basis)</i>  <u>Projects requiring review in excess of the following:</u></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Project Valuation</u></th> <th style="text-align: left;"><u>Number of Reviews</u></th> </tr> </thead> <tbody> <tr> <td>\$100,000 or less</td> <td style="text-align: center;">2</td> </tr> <tr> <td>\$100,001 to \$1,000,000</td> <td style="text-align: center;">3</td> </tr> <tr> <td>\$1,000,001 and up</td> <td style="text-align: center;">4</td> </tr> </tbody> </table>	<u>Project Valuation</u>	<u>Number of Reviews</u>	\$100,000 or less	2	\$100,001 to \$1,000,000	3	\$1,000,001 and up	4	<p style="text-align: center;"><b>65%</b></p> <p style="text-align: center;">\$123 minimum</p> <p style="text-align: center;">\$123 per hour</p>
<u>Project Valuation</u>	<u>Number of Reviews</u>									
\$100,000 or less	2									
\$100,001 to \$1,000,000	3									
\$1,000,001 and up	4									
Refund Processing Fee	Minimum Fee Retained by City	\$58								
Record Retention Fee	Each sheet of permitted drawings	\$1								
Change of Address	Flat Fee	\$84								
Counter Staff Research	More than 15 minutes (estimated to complete) Hours X Rate (Minimum Charge ¼ Hr X 91=\$22.75)	\$91								
Plan Review Extension	Flat Fee	78								
Building Permit Extension	Flat Fee	24								
Building Relocation Inspection	2 Hour Minimum	<a href="#">See Special Services</a>								
Investigation Fee—for work performed without a permit or inspection	Equal to the amount of standard inspection fee for permit to which it applies OR the actual time spent investigating, whichever is greater, but not less than minimum:	\$137 Min.								
Re-inspection Fee	Flat Fee	\$135								
Production Home Re-inspection Fee First Two re-inspections are free.	Re-inspections in excess of two for each house will be charged a progressive fee From 3 to 4 re-inspections each From 5 to 7 re-inspections each 8 and greater: each	<p>\$175</p> <p>\$225</p> <p>\$300</p>								
Processing Fee (Change of contractor, owner, or Special Inspector Program)	Flat Fee	\$31								
Permit Supplement (Issue Revised Permits, Adjust Permits, Admin. Permits, or those NOT LISTED)	Flat Fee, Plus Storage Fee Fee Schedule Line Items <i>(Minimum Inspection Fee does not apply)</i>	\$31								
Expired Permits	➤ Reactivate permit for projects that have been expired for <i>LESS than</i> —6 months	\$31+ ½ New Inspect Fee								
	➤ Reactivate permit for projects that have been expired for <i>GREATER than</i> —6 months and <i>LESS than</i> 1 year	\$31+ New Inspect Fee								

**OTHER BUILDING DIVISION CHARGES**

**Specialty Plan Reviews and Inspections**

**Community Development Department**

Office (530) 661-5820

*Effective Date August 1, 2008*

Fee Type	How Determined	Rate
Specialty Building Plan Review and Inspections	Energy Plan Review (% of Building Plan Review)	5%
	➤ Model Homes	\$25 min.
	➤ Commercial/Industrial	\$35 min.
	➤ See Energy Inspection Table	
	Special Consultant Services	Per Agreement
	Disability Plan Review (% of Building Plan Review) <i>Applies to Multi-family/ Commercial/Industrial/ Tenant Improvement/Conversion from Residential to Commercial</i>	5%
Disability Inspections not associated with a permit	\$108/hour	
<i>(Residential only)</i>		
Green Building Plan Review	\$138/hour	
Green Building Inspection	\$276	
<i>Green Point Rating Certificate</i>	Contact Staff	

**BUILDING PERMIT FEES COLLECTED FOR OTHER DEPARTMENTS & AGENCIES**

**Community Development Department**

Office (530) 661-5820

*Effective Date August 1, 2008*

<b>AGENCY/Fee Type</b>	<b>How Determined</b>	<b>Rate</b>
<b>STATE OF CALIFORNIA</b>		
State Tax (SMIP) Residential	Up to \$5,000 Valuation – Fee amount is fixed Over \$5,000 Valuation – Fee amount is Valuation x Rate	\$0.50 \$0.0001
State Tax (SMIP) Commercial/Industrial	Up to \$2,381 Valuation – Fee amount is fixed Over \$2,381 Valuation – Fee amount is Valuation x Rate	\$0.50 \$0.00021

**BUILDING PERMIT FEES COLLECTED FOR OTHER DEPARTMENTS & AGENCIES**

**Community Development Department**

Office (530) 661-5820

*Effective Date January 1, 2009*

<b>AGENCY/Fee Type</b>	<b>How Determine</b>	<b>Rate</b>
STATE OF CALIFORNIA	Permit Valuation	Fee
State FEE (CBSC)* Residential/ Commercial/Industrial	\$1 - 25,000	\$1.00
	\$25,001 – 50,000	\$2.00
	\$50,001 – 75,000	\$3.00
	\$75,001 – 100,000	\$4.00
	Every \$25,000 or fraction thereof above \$100,000	Add \$1.00

\*SB 1473: Building Standards Administration Special Revolving Fund—for development, adoption, publication, updating, and educational efforts associated with “green” building standards.

**BUILDING PERMIT FEES  
CERTIFICATE OF OCCUPANCY**  
Community Development Department  
Office (530) 661-5820  
Effective Date August 1, 2008

Fee Type	How Determined	Rate
Certificate of Occupancy: To verify proper use and terms of occupancy in new and existing commercial and industrial buildings*	➤ With Building Permit	No Fee
	➤ Modified Certificate w/out additional inspection or Administrative services	\$32
	➤ Certificate with additional inspection services	\$135
	● M & B Occupancies	\$246
	● All Other Occupancies	\$123/hr.
	➤ M & B Occupancies requiring services in excess of 75 minutes—additional cost	\$123/hr.
	➤ All Other Occupancies requiring services in excess of 240 minutes—additional cost	\$123/hr.
➤ Temporary Certificate of Occupancy ( <i>Actual fully burdened costs with deposit required</i> )	\$563 min	
● All Occupancies	\$0.03/sq. ft.	
● Required Deposit		

\*Does not apply to R-3 (Single Family Dwellings or Duplexes)

**RESIDENTIAL BUILDING PERMIT FEES  
“OVER-THE-COUNTER”**  
Community Development Department  
Office (530) 661-5820  
Effective Date August 1, 2008

Fee Type	How Determined	Rate
Plumbing	Water Heater Replacement	\$34
Mechanical	HVAC Replacement/ with duct repair	\$43
Plumbing	Water Softener	\$34
Building	Re-Roofs	\$150
Electrical	Service –Tag	\$25
Plumbing	Gas meter –Tag	\$25

The above examples of residential permit fees are composed of the permit issuance fee, the plan review fee and the inspection fee. These special fixed-rate fees have been developed because these project items are simple to inspect and require minimal counter staff time to process. The permit issuance fee is reduced for all over-the-counter permit processes as determined by the fee schedule or the Building Official.

*Fee schedules below have been labeled with (OTC) to designate over-the-counter fees.*

**BUILDING DIVISION “SPECIAL SERVICES”  
Community Development Department**

Office (530) 661-5820  
Effective Date August 1, 2008

<b>Fee Type</b>	<b>How Determined</b>	<b>Rate</b>
During <i>Normal</i> Work Hours:		
Counter Services	Hourly (See Conditions, below)	\$91
Inspection Services	Hourly (See Conditions, below)	\$108
Plan Review Services	Hourly (See Conditions, below)	\$123
Supervisory Services	Hourly (See Conditions, below)	\$138
a. The payment of such fees shall be in addition to other required fees. b. Where the special service is provided during <i>normal</i> work hours, the fee shall be based on the actual time expended, but not less than one-half (1/2) hour. c. Where the special service is provided as overtime between the hours of 6:00AM and 8:00 PM on a normal work day, the fee shall be based on the actual time expended but not less than one (1) hour at the outside normal work hour rate.(See “e” below) d. Where the special service is provided <u>outside</u> the hours of 6:00 AM to 8:00 PM on a normal work day or during any hours on a typical City day off, as provided in the City’s current MOU, the fee shall be based on the actual time expended but not less than four (4) hours at the outside normal work hour rate. (See “e” below) e. <i>Outside Normal</i> Work Hours rate shall be 1.5 times <i>Normal</i> hour rate.		

**BUILDING DIVISION “SPECIAL SERVICES”  
Special Applications**

**Community Development Department**

Office (530) 661-5820  
Effective Date August 1, 2008

<b>Fee Type</b>	<b>How Determined</b>	<b>Rate</b>
Special Plan Reviews	Alternate Methods & Materials Request to Use (per hour review) (1 hour min.)	\$123
Board of Appeals	Hourly	\$301
Master Plot Plan Review	Hourly	\$196
Subdivision Addressing	Hourly	\$138
Research (Plans Examiner)	Per ½ hour, 2 hr minimum (After 15 min.)	\$335
FEMA Flood Zone Review	Basic Review	\$49
Flood Hazard Development Permit	Permit; 2 hrs (Permit, Meetings, Site Review, Storage)	\$430
Disabled Access Compliance	Review, Site Inspection, Report (per hour) (2 hr min.)	\$217
Historic District Review	Flat Fee (Base on Three Hours Staff Time) (After 15 min.)	\$354
Expedited Plan Review	<i>Per hour</i> at 3 times hourly rate.	\$369
Soils Review	Flat Fee	\$249

**ELECTRICAL PERMIT FEES**  
**Community Development Department**  
*Effective Date August 1, 2008*

Fee Type	How Determined	Rate
Permit Processing Charge	Flat fee at Permit or Plan Review Submittal <i>Over the Counter Permits—(OTC)</i>	\$58 \$25
Residential Inspection Fee Includes Production Homes	New Single Family or per unit for Duplex/Tri-plex residential buildings including an attached garage. Includes ALL Wiring on Building and Premises & Temp. Power	\$200 Flat Fee
Commercial / Industrial Multi-family (4 or more units) Inspection Fee	New Commercial Office, Stores, & Similar Uses; Multi-Family; Additions; Remodels; Tenant Improvements. Includes all Service Boards, General Lighting, Outlets, and Equipment. <ul style="list-style-type: none"> <li>➤ All other Commercial/Industrial Uses (\$126 min)</li> </ul>	\$0.012 x sq ft \$126 min.  1% Contract
Electrical Plan Review Or Inspections not Listed Below	Where required and for individual permits	<a href="#">See Special Services</a>
Inspection Fee (Items) For Installation of Special Equipment or Systems (i.e. Special electrical, motors, generators, Special Processing Equipment, Etc.) Use Items section for all residential additions, remodels, garages and carports for items not part of a larger project permit or otherwise designated.	Re-Tag—Residential (OTC)	\$25
	Each Service 200 amps or less	\$26
	Each service > 200 amps & 600 volts or less.	\$36
	Each service over 1000 amps or over 600 volts	\$108
	Each sub panel	\$9
	Each self-contained, factory-wired, approved units such as cooking appliances, home appliances, heating appliances, vegetable cases, drinking fountains, etc. (1-HP/kW/kVA Max) Over 1-HP, see generator, motors and transformers	\$3
	Generators, Motors, and Transformers: <ul style="list-style-type: none"> <li>➤ H.P., kW, KVA, or KVAR Rating of equipment over one (1) &amp; including ten (10),each</li> <li>➤ Over ten (10) and not over fifty (50), each</li> <li>➤ Over fifty (50) and not over one hundred (100), each</li> <li>➤ Over One hundred(100), each</li> </ul>	\$9 \$18 \$36 \$54
	Lighting fixtures (each) <ul style="list-style-type: none"> <li>➤ First twenty (20) Lighting fixtures, each</li> <li>➤ Each additional lighting fixture</li> <li>➤ Temporary Lighting System</li> </ul>	\$1.80 \$0.73 \$9
	Fixtures, Receptacle and Switch Outlets: <ul style="list-style-type: none"> <li>➤ First twenty (20), each</li> <li>➤ Each additional outlet</li> </ul>	\$1.80 \$0.45
	Each section of track lighting or multiple outlet assembly	\$5
	Temporary Service: <ul style="list-style-type: none"> <li>➤ Each temporary service pole (including lights, receptacle outlets &amp; appurtenances, each</li> </ul>	\$27
	Signs, Outline Lighting, Marquees: <ul style="list-style-type: none"> <li>➤ For Each Branch Circuit</li> <li>➤ For Each Branch Circuit Within</li> </ul>	\$18 \$3
	Busways: For Trolley and Plug-in Type Busways: each 100 ft.	\$5
	Miscellaneous Apparatus, Conduits, Conductors, Repairs or where no fee is listed.	\$18

**MECHANICAL PERMIT FEES**  
**Community Development Department**  
*Effective Date August 1, 2008*

Fee Type	How Determined	Rate
Permit Processing Charge	Flat fee at Permit or Plan Review Submittal <i>Over the Counter Permits (OTC)</i>	\$58 \$25
Residential Inspection Fee Includes Production Homes	New Single Family or per unit for Duplex/Tri-plex residential buildings including an attached garage. Includes ALL environmental systems, ducts, and general equipment.	\$200 Flat Fee
Commercial / Industrial Multi-family (4 or more units) Inspection Fee	New Commercial Office, Stores, & Similar Uses; Multi-Family; Additions; Remodels; Tenant Improvements. Includes all environmental systems and general equipment. ➤ All other Commercial/Industrial Uses (\$126 min)	\$0.012 x sq ft \$123 min. 1% Contract
Mechanical Plan Review Or Inspections not Listed Below	Where required and for individual permits	<a href="#">See Special Services</a>
Inspection Fee (Items) This is special equipment or systems (i.e., kitchen hoods or miscellaneous exhaust systems, refrigeration equipment, etc.) Use Items section for all residential additions, remodels, garages and carports for items not part of a larger project permit or otherwise designated.	A/C Residential (each) (OTC)	\$9
	Furnaces (FAU)( Includes attached Ducts and Vents) OTC	\$9
	Heater: Suspended, Wall, Floor, Radiant or Unit Type	\$9
	Relocation or replacement of each appliance vent not included in an appliance item also permitted.	\$9
	Each Fire and/or Smoke Damper	\$10
	For Each Boiler or Compressors and Absorption Units	
	➤ B/C up to 3HP or A-U to 100,000 BTU/H	\$9
	➤ B/C 4HP-15HP or A-U to 100,001 to 500,000 BTU/H	\$18
	➤ B/C 16HP-30HP or A-U to 500,001 to 1,000,000 BTU/H	\$27
	➤ B/C 31HP-50HP or A-U to 1,000,001 to 1,700,000 BTU/H	\$36
	➤ B/C Over 50HP or A-U over 1,700,000 BTU/H	\$54
	For Each Incinerator:	
	➤ Domestic	\$18
	➤ Commercial/Industrial	\$54
	Heat Pump (package unit)	\$9
	Each HVAC Repair, Addition, or Alteration	\$9
Air Handler w/ducts to 10k CFM	\$10	
Air Handler w/ducts more than 10k CFM	\$30	
HVAC Duct Extension/Relocation for 1 - 10 ducts (each)	\$2.70	
For each additional duct	\$1	
Moisture Exhaust Duct (clothes dryer)	\$9	
Evaporative Cooler	\$9	

**MECHANICAL PERMIT FEES**  
*Continued*  
**Community Development Department**  
*Effective Date August 1, 2008*

Fee Type	How Determined	Rate
Inspection Fee (Items) This is special equipment or systems (i.e., kitchen hoods or miscellaneous exhaust systems, refrigeration equipment, etc.) Use Items section for all residential additions, remodels, garages and carports for items not part of a larger project permit or otherwise designated.	Vent Fan (single duct – each)	\$9
	Exhaust Hood & Duct (residential)	\$9
	Exhaust Hood – Type I (commercial grease hood)	\$184
	Exhaust Hood – Type II (commercial steam hood)	\$123
	Walk-in Box / Refrigerator Coil	\$123
	Alteration/Repair to Mechanical System (each)	\$9
	Additions to Mechanical Systems (each)	\$9
	Miscellaneous items including all factory-built stoves, ovens, cook tops, ventilation or Exhaust Systems, etc. (each)	\$9
	Relocation or replacement of each appliance vent not included in an appliance item also permitted.	\$5
	For each Appliance Regulated But Not Listed	\$9

**PLUMBING PERMIT FEES**  
**Community Development Department**  
Office (530) 661-5820  
Effective Date August 1, 2008

Fee Type	How Determined	Rate
Permit Processing Charge	Flat fee at Permit or Plan Review Submittal <i>Over the Counter Permits—(OTC)</i>	\$58 \$25
Residential Inspection Fee Includes Production Homes	New Single Family or per unit for Duplex/Tri-plex residential buildings including an attached garage. Includes ALL Piping Systems.	\$400 Flat Fee
Commercial / Industrial Multi-family (4 or more units) Inspection Fee	New Commercial Office, Stores, & Similar Uses; Multi-Family; Additions; Remodels; Tenant Improvements. Includes all piping systems. ➤ All other Commercial/Industrial Uses (\$126 min)	\$0.02 x sq ft \$123 min.  1% Contract
Plumbing Plan Review Or Inspections not Listed Below	Where required and for individual permits	<b>See Special Services</b>
Inspection Fee (Items) This is special equipment or systems (i.e., All Grease Interceptors, Pumps, roof drain, etc.) Use Items section for all residential additions, remodels, garages, and carports for items not part of a larger project permit or otherwise designated.	For Each Fixtures or Trap	\$7
	Gas System—Re-Tag (OTC)	\$25
	Gas Piping System—For each, One to Five Outlets ➤ For each additional outlet over five	\$5.40 \$1
	Each Medium or High Pressure Gas Piping System, exceeding .5 psi	\$61
	Building Sewer	\$18
	Grease Trap or Interceptor	\$9
	Ejector Pump	\$9
	Backflow Preventer (each)	\$9
	Atmospheric -type Vacuum Breaker (first)	\$7
	Atmospheric -type Vacuum Breaker (each additional)	\$1
	Roof Drain – Rainwater System (per drain)	\$9
	Water Heater, including vent (first heater) (OTC)	\$9
	Water Heater (each additional heater)	\$7
	Water Pipe Repair / Replacement	\$7
	Water Service	\$18
	Drain – Vent Repair / Alterations	\$9
	Drinking Fountain	\$9
	Graywater System	\$108
	Reclaimed Water System - Initial Installation and Testing	\$54
	Solar Water System Fixtures (solar panels, tanks, water treatment equip)	\$36
	Private Disposal System	\$54
	Medical Gas Piping (each outlet)	\$10
Water Softener* OTC	\$9	
For each Item Regulated where no fee is listed	\$9	

\*NOTE: Water softener permits are not required on new subdivision homes that were pre-plumbed for water softeners at time of construction.

## SWIMMING POOL/SPA PERMIT FEES

### Community Development Department

Office (530) 661-5820

*Effective Date August 1, 2008*

Fee Type	How Determined	Rate
Permit Processing Charge	Flat fee at Permit or Plan Review Submittal	\$58
Inspection and Plan Review Fee (Building)	Vinyl Lined (each)	\$136
	Fiberglass (each)	\$154
	Gunitite (each)	\$263
	Commercial Pool (up to 800 sf each)	\$369
	Commercial Pool (over 800 sf)	\$493
	Spa or Hot Tub (pre-fabricated / each)	\$100
	Re-Plaster (Residential)	\$123
	Pool Demolition (Residential)	\$105
Inspection Fee (Electrical)	Electrical Items	\$54
	Above Ground Spas, refer to Electrical Permit Items	See Electric
Inspection Fee (Plumbing)	Plumbing Items	\$54
	Above Ground Spas, refer to Plumbing Permit Items	See Plumbing

## SOLAR ENERGY PERMIT FEES

### Community Development Department

Office (530) 661-5820

*Effective Date August 1, 2008*

Fee Type	How Determined	Rate
Permit Processing Charge	Flat fee at Permit or Plan Review Submittal	\$58
	<i>Over-the-Counter Permits</i>	\$25
Residential Inspection Fee	Each application or piece of equipment regulated by the Code: Per KW or fraction of KW	\$9
Commercial Inspection Fee	Each application or piece of equipment regulated by the Code: Per KW (\$50 minimum)	\$0.50
Solar Plan Review Fee (commercial Only)	Collected at time of plan review submittal and assessed at percent of Inspection fee. (\$32.50) <i>Exception: Over-the-Counter Permits</i>	65%

**ENERGY STANDARDS PERMIT FEES**  
**Community Development Department**  
Office (530) 661-5820  
*Effective Date August 1, 2008*

Fee Type	How Determined	Rate
Specialty Plan Review	Energy Plan Review (% of Building Plan Review) <ul style="list-style-type: none"> <li>➤ Model Homes</li> <li>➤ Commercial/Industrial</li> </ul>	5% \$25 min. \$35 min.
Residential Inspection Fee	Energy Compliance Inspections (Flat Rate) Applies to all SFD including Production Homes and Duplexes	\$55
Residential Inspection Fee	Energy Compliance Inspections (per unit) Multi-Family and Additions to SFD	\$9
Commercial Inspection Fee	Energy Compliance Inspections (Flat Rate)	\$108

**MISCELLANEOUS PERMIT FEES**  
**Community Development Department**  
Office (530) 661-5820  
Effective Date August 1, 2008

Fee Type	How Determined	Rate
Permit Processing Charge	Flat fee at Permit or Plan Review Submittal <i>Over the Counter Permits</i>	\$58 \$25
Miscellaneous Inspection and Plan Review Items	Standard Hourly Rate	<b>See Special Services</b>
Alternate Materials and Methods	<b>Plan Review (per hour)(Other than Standard Applications)</b>	\$123
	<b>Inspection (per Unit)</b>	\$30
	<b>Processing for Standard Applications</b>	\$26
Inspection Fee (Items) For Construction, Remodels, Additions, and Misc. items not part of a larger project permit and specialty permits. <i>Unless otherwise noted prices include plan review and inspection.</i>	<b>Accessory Buildings (Not Garages)</b>	
	➤ Less than or equal to 400 Sq Ft	\$279
	➤ Greater than 400 Sq Ft	\$341
	<b>Antenna/Cellular Tower</b>	
	➤ Equipment Container/Shelter	\$501
	➤ Cellular/Mobil Phone, Free Standing	\$747
	➤ Cellular/Mobil Phone, co-location	\$584
	➤ Antenna	\$246
	<b>Awnings, Balcony &amp; Carports</b>	
	➤ Awning or Canopy	\$116
	➤ Balcony Addition	\$238
	➤ Carport	\$238
	<b>Decks</b>	
➤ Deck (over 30 inches high)	\$170	
<b>Demolition</b>		
➤ Demolition (each)	\$105	
➤ Demolition – Multi-Family / Commercial (each)	\$162	
• Pre-Demolition Inspection (Hourly)	\$108	
<b>Driveways</b>		
	\$38	
<b>Fence or Freestanding Wall (Any Type)</b>		
➤ 6-10 Feet in Height (up to 100 LF)	\$134	
• Each Additional 100 LF	\$27	
➤ Over 10 Feet in Height (up to 100 LF)	\$201	
➤ Over 10 Feet in Height w/Calcs (up to 100 LF)	\$293	
• Each Additional 100 LF	\$54	
<b>Fireplace (each)</b>		
➤ Masonry (each)	\$464	
➤ Pre-Fabricated / Metal (each)	\$116	
<b>Flag Pole (over 30 feet in height) - each</b>		
	\$232	

**MISCELLANEOUS PERMIT FEES - Continued**  
**Community Development Department**  
*Effective Date August 1, 2008*

Fee Type	How Determined	Rate
Inspection Fee (Items) For Construction, Remodels, Additions, and Misc. items not part of a larger project permit. All Items do not include permit issuance or processing fee. <i>Unless otherwise noted prices            include plan review and            inspection.</i>	<b>Garages</b> ➤ See Table A for Inspection Fee ➤ See Electrical, Mechanical, Plumbing items sections. <i>NOTE: See FEMA Fee for Construction within SFHA</i>	Per Tables
	<b>Grading (Plan Review)</b> <b>Plan Review per hour with 1 hour minimum</b> <i>NOTE: See FEMA Fee for Grading within SFHA</i>	\$123
	<b>Grading Special Inspection - Actual Cost            (Deposit per Schedule)(See Site Development Schedule)</b> ➤ 0 to 1000 cubic yards (Deposit) ➤ 1,001 to 10,000 cubic yards (Deposit) ➤ 10,001 to 100,000 cubic yards (Deposit) ➤ Greater than 100,000 cubic yards <i>NOTE: See FEMA Fee for Grading within SFHA</i>	\$1,000 \$2,000 \$5,000 Contact Staff
	<b>Grading (cut &amp; fill – each)</b> ➤ 0 to 50 cubic yards ➤ 51 to 100 cubic yards • Each Additional 100 cu yds or portion thereof ➤ 1,001 to 10,000 cu yds (minimum) • Each Additional 1000 cu yds or portion thereof ➤ 10,001 to 100,000 cu yds (minimum) • Each Additional 10,000 cu yds or portion thereof <i>NOTE: See FEMA Fee for Grading within SFHA</i>	\$25 \$40 \$19 \$213 \$15 \$356 \$72
	<b>Lighting Poles (First 5)</b> ➤ Each Additional Pole	\$18 \$9
	<b>Partition – Commercial – Interior (up to 30 LF)</b> ➤ Each Additional Partition (up to 30 LF)	\$177 \$18
	<b>Partition – Residential – Interior (up to 30 LF)</b> ➤ Each Additional Partition (up to 30 LF)	\$116 \$9
	<b>Patio Covers and Enclosures</b> ➤ Open Sides (up to 300 sq ft) • Each Additional 300 sq ft ➤ Enclosed Patio up to 300 sq ft • Each Additional 300 sq ft <i>NOTE: See FEMA Fee for Construction within SFHA</i>	\$146 \$85 \$255 \$85
	<b>Paving / Stripping (ADA Review)</b>	\$116
	<b>Porch / Balcony (Covered)</b>	\$150
	<b>Pre-Plan Review Inspection</b>	\$123
	<b>Relocated Building (Within 25 miles of City Offices)</b>	\$116

**MISCELLANEOUS PERMIT FEES - Continued**  
**Community Development Department**  
Office (530) 661-5820  
Effective Date August 1, 2008

Fee Type	How Determined	Rate
Inspection Fee (Items) For Construction, Remodels, Additions, and Misc. items not part of a larger project permit. All Items do not include permit issuance or processing fee. <i>Unless otherwise noted prices include plan review and inspection.</i>	<b>Retaining Wall (Concrete or Masonry)</b> ➤ First 50 LF ➤ Additional Retaining Wall (each 50 LF)	\$177 \$54
	<b>Remodel - Residential</b> ➤ See Table A for Inspection Fee ➤ See Electrical, Mechanical, Plumbing items sections. NOTE: <i>See Historic District fee for Remodels within designated historic districts</i> NOTE: <i>See FEMA fee for Remodels within SFHA</i>	Per Tables
	<b>Re-Roofing</b> Residential (All Types)(Flat Fee) Commercial / Industrial (Table A) Cool-Roof Documentation	\$125 Valuation \$61
	<b>Roof Structure Replacement (up to 1000 sq ft)</b> Additional roof Structure Replacement (each 100 sq ft)	\$450 \$56
	<b>Room Addition – First Story</b> ➤ See Table A for Inspection Fee ➤ See Electrical, Mechanical, Plumbing items sections. NOTE: <i>See Historic District fee for Remodels within designated historic districts</i> NOTE: <i>See FEMA fee for Remodels within SFHA</i>	Per Tables
	<b>Room Addition – Multi-Story</b> ➤ See Table A for Inspection Fee ➤ See Electrical, Mechanical, Plumbing items sections. NOTE: <i>See Historic District fee for Remodels within designated historic districts</i> NOTE: <i>See FEMA fee for Remodels within SFHA</i>	Per Table
	<b>Siding</b> ➤ Stone & Brick Veneer (up to 400 sq ft) ➤ All Other ➤ Additional Siding (each 400 sq ft)	\$116 \$116 \$27
	<b>Signs</b> ➤ Freeway Sign (each) (Sign Face) Not Structural members. (see valuation Table A for fee) ➤ Ground / Roof / Projecting Signs (each) ➤ Reface Existing Sign ➤ Wall / Awning Sign – Non-Electric (each) ➤ Wall / Electric (each)	\$116 \$177 \$58 \$116 \$116

**MISCELLANEOUS PERMIT FEES - Continued**  
**Community Development Department**  
Office (530) 661-5820  
Effective Date August 1, 2008

Fee Type	How Determined	Rate
Inspection Fee (Items) For Construction, Remodels, Additions, and Misc. items not part of a larger project permit. All Items do not include permit issuance or processing fee. <i>Unless otherwise noted prices include plan review and inspection.</i>	<b>Site Development (Plan Review and Inspection)</b> <b>Plan Review (actual cost; per hour with 1 hour min.)</b> <b>Inspection (actual cost)(Agreement Required)</b> <i>NOTE: See FEMA Fee for Grading within SFHA</i>	\$123 Contact Staff
	<b>Skylight</b> ➤ Less than 10 sq ft ➤ Greater than 10 sq ft or Structural (per 5)	\$116 \$293
	<b>Stairs –First Flight</b> ➤ Each Additional Flight	\$177 \$58
	<b>Storage Racks</b> ➤ 0-8 Ft High (up to 100 LF) ➤ Each Additional 100 LF ➤ Over 8 Ft High (up to 100 LF) ➤ Each Additional 100 LF	\$177 \$38 \$286 \$56
	<b>Stucco Applications</b> ➤ Stucco (up to 400 sq ft) ➤ Additional Stucco Applications (each 400 sq ft)	\$75 \$27
	<b>Windmill (each)</b>	\$554
	<b>Window</b> ➤ New Window (non-structural – per 5) ➤ New Window (structural shear wall/masonry-per 5) ➤ Bay Window (structural—Plan Review)	\$108 \$450 \$450

# CITY OF WOODLAND

## BUILDING VALUATION DATA TABLE

**February, 2014**

The International Code Council (ICC) provides the following Building Valuation Data Table which represents “average” construction costs per square foot for most buildings. This table is used to determine permit fees. See Project Valuation Table A on page 2. These average costs are based on typical construction methods for each occupancy group and type of construction. This data table is a national average and does not take into account any regional cost differences. The regional multiplier for the City of Woodland is 14% and is **NOT** added to the table’s values. The square footage of a dwelling, addition, or garage shall be determined from outside exterior wall to outside exterior wall for each level. The square footage of carports, covered porches or patios and decks shall be calculated separately at fifty (50) percent of the value of private garages (see U-1).

### Square Foot Construction Costs <sup>a,b,c,d</sup>

Group (2012 International Building Code)	Type of Construction								
	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	224.49	217.12	211.82	202.96	190.83	185.33	196.14	174.43	167.83
A-1 Assembly, theaters, without stage	205.71	198.34	193.04	184.18	172.15	166.65	177.36	155.75	149.15
A-2 Assembly, nightclubs	177.15	172.12	167.31	160.58	150.83	146.74	154.65	136.68	132.81
A-2 Assembly, restaurants, bars, banquet halls	176.15	171.12	165.31	159.58	148.83	145.74	153.65	134.68	131.81
A-3 Assembly, churches	207.73	200.36	195.06	186.20	174.41	168.91	179.38	158.02	151.41
A-3 Assembly, general, community halls, libraries, museums	173.36	165.99	159.69	151.83	138.90	134.40	145.01	122.50	116.89
A-4 Assembly, arenas	204.71	197.34	191.04	183.18	170.15	165.65	176.36	153.75	148.15
B Business	179.29	172.71	166.96	158.70	144.63	139.20	152.43	126.93	121.32
E Educational	192.11	185.49	180.05	171.90	160.09	151.62	165.97	139.90	135.35
F-1 Factory and industrial, moderate hazard	108.42	103.32	97.18	93.38	83.24	79.62	89.22	68.69	64.39
F-2 Factory and industrial, low hazard	107.42	102.32	97.18	92.38	83.24	78.62	88.22	68.69	63.39
H-1 High Hazard, explosives	101.53	96.44	91.29	86.49	77.57	72.95	82.34	63.02	N.P.
H234 High Hazard	101.53	96.44	91.29	86.49	77.57	72.95	82.34	63.02	57.71
H-5 HPM	179.29	172.71	166.96	158.70	144.63	139.20	152.43	126.93	121.32
I-1 Institutional, supervised environment	177.76	171.50	166.52	159.45	146.31	142.45	159.13	131.29	126.72
I-2 Institutional, hospitals	302.44	295.85	290.11	281.84	266.80	N.P.	275.58	249.09	N.P.
I-2 Institutional, nursing homes	209.38	202.79	197.05	188.78	175.72	N.P.	182.52	158.01	N.P.
I-3 Institutional, restrained	204.27	197.68	191.94	183.67	171.10	164.68	177.41	153.40	145.80
I-4 Institutional, day care facilities	177.76	171.50	166.52	159.45	146.31	142.45	159.13	131.29	126.72
M Mercantile	132.04	127.01	121.20	115.47	105.47	102.39	109.54	91.33	88.45
R-1 Residential, hotels	179.14	172.89	167.90	160.83	147.95	144.10	160.52	132.93	128.36
R-2 Residential, multiple family	150.25	143.99	139.01	131.94	119.77	115.91	131.62	104.74	100.18
R-3 Residential, one- and two-family	141.80	137.90	134.46	131.00	125.88	122.71	128.29	117.71	110.29
R-4 Residential, care/assisted living facilities	177.76	171.50	166.52	159.45	146.31	142.45	159.13	131.29	126.72
S-1 Storage, moderate hazard	100.53	95.44	89.29	85.49	75.57	71.95	81.34	61.02	56.71
S-2 Storage, low hazard	99.53	94.44	89.29	84.49	75.57	70.95	80.34	61.02	55.71
U Utility, miscellaneous/ Garages	75.59	71.22	66.78	63.37	56.99	53.22	60.41	44.60	42.48
U-1 Utility, carports, porches, patios, decks	37.79	35.61	33.39	31.68	28.49	26.61	30.20	22.30	21.24

- a. Private Garages use Utility, miscellaneous
- b. Unfinished basements (all use group) = \$15.00 per sq. ft.
- c. For shell only buildings deduct 20 percent
- d. N.P. = not permitted

## **Instructions**

NOTE: Where above values or occupancy categories are not applicable, the Building Official may accept actual documented value or will assign an appropriate value or will assign the project to the most appropriate listed occupancy category.

NOTE: Valuation for large buildings (greater than 200,000 square feet but less than or equal to one million square feet of area) shall be determined by the Building Official.

NOTE: For buildings greater than one million square feet, Building Division project costs shall be on a time and material bases per the Building Division Special Services Table (page 6) of the fee schedule. This process requires a deposit of \$0.15 per foot and a signed agreement.

NOTE: The Valuation Data Table is updated twice a year in February and August. The City of Woodland uses the most current data in determining building fees.

When using the Building Valuation Data Table, use the following International Building Code (IBC) construction types for the purpose of determining valuation:

IA or IB	Noncombustible type construction
IIA or IIB	Noncombustible type construction
IIIA or IIIB	Noncombustible type construction of exterior walls
IV	Heavy timber construction
VA or VB	Any material permitted by the code

## BUSINESS REGISTRATION FEES

This Division provides the funds for the implementation of the Business Registration System. All businesses which are conducting operations in the City of Woodland are required to be registered. Annually, renewal notices are sent to each business based on the date of issuance. Approximately 3,736 businesses are registered in the City of Woodland.

**A business registration shall be required for new use(s) in existing vacant buildings, re-occupancy of the same use(s) in the same office(s), a home occupancy, a new out-of-town business without a location in this City and a change of business location within this City.**

<b>NEW BUSINESS REGISTRATION</b>	CDD	Police	Fire	Disability Access/Education Revolving Fund Surcharge	Total Fee (Cross Unit Cost)	Current Fee Type
New Business	\$277	\$86	\$14	\$1	\$378	Comprehensive
Home Business	\$83	0	0	\$1	\$84	Comprehensive
Out of Town Business	\$142	0	0	\$1	\$143	Comprehensive
Special Events (per day)	\$38	0	0	\$1	\$39	Comprehensive
Temporary (seasonal 30 day)	\$142	0	0	\$1	\$143	Comprehensive
Bingo	\$51			\$1	\$52	Comprehensive
Replacement of Registration Certificate	\$6	0	0		\$6	Comprehensive
<b>BUSINESS REGISTRATION RENEWAL</b>			Annual Renewal Fee	Disability Access/Education Revolving Fund Surcharge	Total Fee	Late Fee
<b>Retail Sales, Service Business, and Misc. (based on gross receipts)</b>						
\$100,000 or less			\$56	\$1	\$57	\$113
\$100,001 to \$500,000			\$139	\$1	\$140	\$279
\$500,001 to \$4,000,000			\$275	\$1	\$276	\$551
\$4,000,001 or more			\$826	\$1	\$827	\$1,653

## BUSINESS REGISTRATION FEES

(Continued)

<b>Industrial, Manufacturing, Wholesale, and Non-Retail (based on # of employees)</b>	<b>Annual Renewal Fee</b>	<b>Disability Access/Education Revolving Fund Surcharge</b>	<b>Total Fee</b>	<b>Late Fee</b>
1 to 3	\$56	\$1	\$57	\$113
4 to 20	\$139	\$1	\$140	\$279
21 to 99	\$275	\$1	\$276	\$551
100 or more	\$826	\$1	\$827	\$1,653
<b>Rentals (based on # of attached units)</b>				
1 to 4				\$0
5 to 19	\$139	\$1	\$140	\$279
20 to 49	\$275	\$1	\$276	\$551
50 or more	\$826	\$1	\$827	\$1,653
<b>Personal Services, Professions, and Brokers (based on # of employees)</b>				
1 to 3	\$56	\$1	\$57	\$113
4 to 20	\$139	\$1	\$140	\$279
21 to 99	\$275	\$1	\$276	\$551
100 or more	\$826	\$1	\$827	\$1,653
<b>Home Business and Out of Town</b>				
<b>Flat Rate</b>	\$56	\$1	\$57	\$113
<b>Bingo</b>				
<b>Flat Rate</b>	\$51	\$1	\$52	\$103

## PLANNING FEES

Planning Administration is responsible for the following planning activities: (1) review and processing of current planning projects; (2) environmental review of all planning projects; (3) advanced planning including preparation and processing of Specific Plans, implementation of General Plan and Specific Plans; and, (4) staff to Planning Commission, Historic Preservation Commission and other appointed citizen committees.

	Planning	Engineering	Fire	Police	Parks	Cross-Dept Unit Costs
<b>PERMITS &amp; ENTITLEMENTS</b>						
Annexation Application	\$6,136	\$2,267	\$123	\$123		\$8,649
Appeals - Staff Decision Planning Commission, Council	\$247	\$0	\$0	\$0		\$247
Conditional Use Permit	\$2,862	\$756	\$123	\$123		\$3,864
CUP/PUD/ZAP Modification	\$1,183	\$302	\$123	\$123		\$1,731
Condominium Conversion Application	\$3,650	\$151	\$0	\$0		\$3,801
General Plan Amendment	\$4,079	\$1,207	\$123	\$123		\$5,532
PUD Overlay Zone Change	\$2,283	\$454	\$123	\$123		\$2,983
General Plan Petition	\$597	\$0	\$0	\$0		\$597
Referral by the County Under the Urban Develop Policy	\$255	\$0	\$0	\$0		\$255
Sign Plan – Comprehensive (basic)	\$1,482	\$0	\$0	\$0		\$1,482
Sign Plan Comprehensive (full PC review)	\$1,600	\$0	\$0	\$0		\$1,600
Variances & Zoning Administrator Permit	\$1,881	\$225	\$0	\$0		\$2,106
Zone Change & PUD Zone Change	\$3,968	\$1,207	\$123	\$123		\$5,421
Zoning Interpretation	\$676	\$0	\$0	\$0		\$676

## PLANNING FEES

(Continued)

<b>DESIGN REVIEW &amp; SITE PLAN REVIEW</b>	<b>Planning</b>	<b>Engineering</b>	<b>Fire</b>	<b>Police</b>	<b>Parks</b>	<b>Cross-Dept Unit Costs</b>
Site Plan Review (Commercial/Multifamily)	\$1,204	\$756	\$123	\$123	\$116	\$2,322
Design Review -						
Commercial / Multi- family / New Building	\$1,204	\$0				\$1,204
Commercial – major remodel	\$836	\$0				\$836
Commercial – minor signs	\$476	\$0				\$476
Residential – single family	\$368	\$0				\$368
Residential – accessory building	\$262	\$0				\$262
Subdivisions >10 units	\$2,263	\$302				\$2,565
<b>ENVIRONMENTAL (in addition to other fees shown)</b>	<b>Planning</b>	<b>Engineering</b>	<b>Fire</b>	<b>Police</b>	<b>Parks</b>	<b>Cross-Dept Unit Costs</b>
Categorical Exemption	\$370	\$151				\$521
Initial Study	\$5,040	\$1,204				\$6,244
Negative Declaration	\$442	\$1,509				\$1,951
Mitigated Negative Declaration	\$1,919	\$2,114				\$4,033
<b>LAND DIVISION</b>						
Amendment to Tentative Map	\$2,952	\$454				\$3,406
Certificate of Compliance	\$280	\$0				\$280
Lot Line Adjustment	\$358	\$302				\$660
Lot Merger	\$654	\$302				\$956
Reversion to Acreage	\$654	\$302				\$956
Tentative Parcel Map	\$2,196	\$1,204				\$3,400
Tentative Subdivision Map (flat fee + \$27/lot)	\$4,662	\$3,021	\$123	\$123	\$205	\$8,134
Vesting Tentative Map (+ \$27/lot)	\$5,266	\$3,172	\$123	\$123	\$205	\$8,889

**PLANNING FEES**

(Continued)

<b>PUBLICATIONS</b>	<b>Planning</b>	<b>Engineering</b>	<b>Fire</b>	<b>Police</b>	<b>Parks</b>	<b>Cross-Dept Unit Costs</b>
Zoning Ordinance w/Small Map	\$32					\$32
Copy of the General Plan	\$43					\$43
Copy of Subdivision Ordinance	\$24					\$24
Copy of EIR	\$24					\$24
Copy of Zoning Maps - Small	\$5					\$5
Copy of City Limits Map - Small	\$5					\$5
Copy of City Limits Map - Medium	\$24					\$24
Copy of City Limits Map - Large	\$24					\$24
Set of Address Maps – 6 total or \$10 per page individually	\$72					\$72
Copies 8 ½ by 11 (per page)	\$0.37					\$0.37
<b>OTHER PLANNING FEES</b>						
In- Lieu Parking	\$5,596					\$5,596
Tree Maintenance/Planting					\$232	\$232

## COMMUNITY DEVELOPMENT ENGINEERING FEES

### July 1, 2013 Productive Hourly Rates

Engineering      \$151.00

Name	Engineering Fees	Notes
Improvement Plan Checking & Inspection	Based on %'s	See Narrative
Record & Fee Checking & Research	\$151/hr	See Narrative
Reapportionment of Assessments (Parcel)	\$1,774	
Reapportionment of Assessments (Subdivision)	\$3,004	+ \$36 per lot
Encroachment Permit Process & Inspection Fees	\$151	See Narrative
Encroachment Permit Re-inspection Fee	\$302	per inspection
Speed Zone Map	\$7.00	Per sheet
Speed Zone Map (certified)	\$14.00	Per sheet
Appeals - Traffic Safety Commission	\$151	See Narrative
Building Moving Permit	\$1208	See Narrative
Transportation Permit (single trip)	\$16.00	<b>Per CalTrans</b>
Transportation Permit (annual fee)	\$90	<b>Per CalTrans</b>
Storm-water Plan Check Fee	\$151	+\$37 per acre
Construction Inspection Storm Drain PPP	\$605	+\$148 per acre
Final Parcel Map	\$2988	
Final Subdivision Map/Reversion to Acreage	\$6715	+ \$35 per lot
Right of Way Vacation	\$1147	
Grading Permit	\$151	
Storm-water Quality In-Lieu Fee	Formula based	See Narrative

## **COMMUNITY DEVELOPMENT ENGINEERING FEES**

### **Improvement Plan Checking and Inspection**

Projects requiring plan check and/or inspection services under an improvement agreement shall be subject to the following fees based on the construction cost of the public improvements: 12% of the cost of the first \$50,000, 10% of the second \$50,000, 9% of the next \$100,000, 8% of the third \$100,000, and 7% of the construction cost in excess of \$307,000. For projects with a construction value in excess of \$25,000, the applicant may defer part of the payment and make a non-refundable deposit of 3% of the value of improvements at the time of plan submittal, which will be credited against the balance of the fee to be paid prior to approval of construction plans. Inspections performed on weekends, holidays, and outside of the hours 8:00 am to 5:00 pm on weekdays, will be billed at the productive hourly fee, with a two hour minimum charge.

The 3% deposit of the plan check fee is charged assuming the plans will be complete after three submittals. If after the third plan check, the plans are not substantially complete, the project shall pay an additional plan check fee equal to 1% of the estimated cost of improvements.

### **Record Checking, Fee Checking and Research**

A person requesting CDD Engineering to search records, to check fees, or to research a project, shall pay a fee per hour based upon the indicated Productive Hourly Rates for such service.

### **Reapportionment of Assessments**

Whenever a parcel split occurs within the boundaries of an established assessment district, the assessments levied against the original parcel shall also be split. The fee for reapportionment (the act of splitting the assessment) of a parcel map shall be as indicated.

The fee for reapportionment of a subdivision map shall be as indicated plus a fee for each newly established lot.

### **Encroachment Permit Processing Fee**

Prior to processing an encroachment permit, an applicant shall pay the indicated fee.

### **Encroachment Permit Plan Check & Inspection Fees**

Projects requiring inspection services shall be subject to the following fees based on the construction cost of the public improvements: 12% of the cost of the first \$50,000, 10% of the second \$50,000, 9% of the next \$100,000, 8% of the third \$100,000, 7% of the construction cost in excess of \$307,000. For projects with a construction value in excess of \$25,000, the applicant may defer part of the payment and make a non-refundable deposit of 3% of the value of improvements at the time of plan submittal, which will be credited against the balance of the fee to be paid prior to approval of construction plans. (These fees do not include the encroachment permit processing fee.)

Where several items of work are constructed under one permit as part of a single development or maintenance project, only a single processing fee will be charged, plus inspection fees specified herein above. Processing and inspection fees shall be doubled for any work begun without first obtaining an encroachment permit. The payment of such doubled fee shall not relieve the permittee from responsibility to fully comply with the rules and regulations contained in the encroaching permit or any other rule, regulations, or law. Any re-inspection required due to failure to meet standards shall require an additional fee per inspection.

The 3% deposit of the plan check fee is charged assuming the plans will be complete after three submittals. If, after the third plan check, the plans are not substantially complete, the project shall pay an additional plan recheck fee equal to 1% of the estimated cost of improvements.

**Encroachment Permit or Subdivision Re-inspection Fee** - When an inspection is scheduled and the inspector arrives at the scheduled time and the contractor is not prepared and the inspection has to be cancelled or the same phase of the construction has been failed twice; the subsequent inspection cannot be scheduled until the contractor has paid a re-inspection fee of \$302.00.

After issuance of an encroachment permit, an applicant requesting a cancellation of the permit and refund of the fee may receive the full cost of the permit fee and inspection (not plan check).

### **Speed Zone Map**

A person requesting a copy of a speed zone map shall pay a fee of \$7.00 per sheet. A person requesting a certified copy of a speed zone map shall pay a fee of \$14.00 per sheet. Fee is waived for the Police Department, Sheriff's Office, the District Attorney's office and the Courts.

### **Traffic Safety Commission Appeal**

A person dissatisfied with a decision of the Traffic Safety Commission may appeal to the City Council and shall be heard by the City Council only after the applicant has paid the indicated fee for hearing thereof.

### **Building Moving Permit**

No person shall move or transport any building, or the frame of any building, into or upon any of the public streets, alleys, lots or squares of this City, or cause the same to be upon or otherwise to obstruct the free passage and use of the same without first obtaining a written permit from the Community Development Department and pay the indicated fee for issuance thereof. If for any reason, the building move is canceled, \$210.00 of the Building Moving Permit fee is refundable. All costs incurred for the trimming of trees, moving of wires, or employee overtime will be charged to the permit holder on a Time and Materials basis.

In addition, such person or persons shall provide public liability insurance in an amount not less than \$500,000.00 for injuries, including wrongful death to any one person, and property damage insurance in an amount not less than \$300,000.00.

Both the public liability and property damage insurance policies shall include the City as an "additional insured". Duplicate copies of these insurance policies shall be filed with the City Clerk before the permit shall be issued and shall be maintained in full force and effect at all times during

which a building or buildings are moved or will be moved. Each insurance policy also shall provide at least ten (10) calendar days notice prior to cancellation thereof.

Each person seeking a building moving permit shall provide a bond in the amount of \$5,000.00 with good and sufficient sureties approved by the City Engineer which provided that the Permittee shall comply with all requirements of Section 20.33 of Chapter 20 of the Woodland City Code.

Prior to occupation or use of any structure moved or transported, there shall be plumbing and electrical inspections performed. Fees for such inspections shall be actual charges, based on an hourly rate established by the Uniform Plumbing Code and National Electrical Code as adopted and amended in Chapter 17 and Chapter 9, respectively, of the Woodland City Code.

### **Transportation Permit**

A person requesting a single trip transportation permit shall pay the indicated fee. A person requesting an annual transportation permit shall pay the indicated annual fee, or the current fees set by the State of California for Transportation Permits

### **Storm-water Plan Check Fee**

A person proposing a site improvement one (1) acre or greater in size is required to pay the indicated fee to cover plan check fees for post construction Best Management Practices (BMP) in accordance with the City's Technical Guidance Manual for Storm Water Quality Control and for review of the Storm Water Pollution Prevention Plan SWPPP. The City may require scope specific costs to obtain a storm-water plan check as required by the City's Storm Water Ordinance for complex site plans greater than twelve (12) acres or under one (1) acre. The cost for BMP Plan Check and SWPPP shall be \$151.00 for the first acre plus \$37.00 for each additional acre or part thereof.

### **Construction Inspection for Storm Drain PPP**

All construction projects must include BMP's to ensure the storm water system is protected during construction. For site improvements one (1) acre or greater in size (subdivision plan check and inspection fees include inspection for Storm Water pollution prevention). Contractors must pay the indicated fee to the Community Development Department to inspect the project for erosion control and the installation of BMP's. The City may require inspection fees for sites less than one (1) acre should the use require post-construction BMP's under City ordinance. The fee shall be \$605.00 for the first acre plus \$151.00 for each additional acre or part thereof.

### **Final Parcel Map**

Prior to processing a final parcel map, the applicant shall pay to the Community Development Department the indicated fee to cover map check and map processing. The Map check fee is charged assuming the map will be approved after three (3) checks. If after the third map check, the map check is not substantially complete or there is a change requested to the map after the plan check is complete, the project shall pay an additional map check fee of \$896.00.

### **Final Subdivision Map**

Prior to processing a final subdivision map, the applicant shall pay to the Community Development Department the indicated fee plus \$35.00 per lot to cover map check and map processing. The Map check fee is charged assuming the map will be approved after three (3) checks. If after the third map check, the map check is not substantially complete or there is a change requested to the map after the plan check is complete, the project shall pay an additional plan recheck fee of \$2,015.00.

Prior to processing an application to revert subdivided land to acreage, the applicant shall pay the indicated fee.

### **Right of Way Vacation**

After staff has proceeded with a request that a portion of the City can be vacated based on that determination, there will be an actual fee of \$1,147.00 to vacate the Right of Way.

### **Grading Permit**

Grading Permit issuance shall be the indicated fee. Plan Check and inspection shall be the same as for a "Improvement Plan Checking & Inspection" fee.

### **Storm Water Quality In-Lieu Fee**

In cases of in-fill, in accordance with the Technical Guidance Manual for Storm Water Quality Control Measures, a project may pay a Storm Water Quality Fee in accordance with the equality fee formula below:

$$\text{Total Fee in dollars} = ((\$24.72 \times \% \text{Impervious Surface} \times 200) + 1460) \times (\text{Area in Acres})$$

An estimate of the amount of impervious surface shall be calculated by the applicant's Architect or Civil Engineer and submitted for review and approval by the City Engineers.

## **PUBLICATIONS/DUPLICATION**

### **Standard Specifications and Details**

A copy of standard specifications and details shall be \$84 per copy.

### **Master Plans**

A person requesting a copy of any one of the City of Woodland Master Plans (Water, Wastewater, Storm Drainage, Street) shall pay a fee of \$84 per volume.

**BUDGET DOCUMENT, CAFR, MPFP, AND CAPITAL BUDGET**

The fee for a copy of the comprehensive Budget document, the Comprehensive Annual Financial Report, the Capital Budget or the major Project Financing Plan prepared for the City each year shall be based on the current market quote for duplication.

**COPY CHARGES**

The fee for obtaining regular copies or blueprint copies shall be no more than:

Regular copy per page.....	\$ 0.37
Blueprint copy per page (18 inches by 24 inches).....	\$ 5.55
Blueprint copy per page (24 inches by 36 inches).....	\$24.00
Blueprint copy per page (40 inches by 42 inches).....	\$24.00
Blueprint copy per page (42 inches by 60 inches).....	\$24.00
Aerial Photos – 8x11 copy.....	\$ 3.37
Aerial Photos – 11x17 copy.....	\$ 5.55
Aerial Photos – 24x36 copy.....	\$ 8.57
Aerial Photos – 36x48.....	\$11.00
Aerial Photos – Environmental Assessment Research.....	\$69.31

**City Base Map**

A person requesting a copy of the City’s base map on computer disk shall pay a fee of \$19.00 per copy.

**Video/Audio Tapes**

A person requesting a copy of a video tape shall pay \$18.58. A person requesting a copy of an audio tape shall pay \$5.58

**Plans and Specifications**

The fee for obtaining plans and specifications for any City of Woodland Engineering Project shall be as follows:

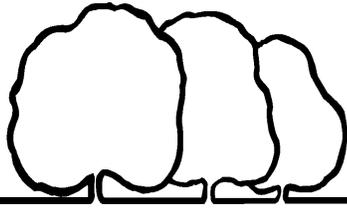
**Plans (per sheet):**

1 - 8.....	\$7.24 minimum (minimum order \$57.92)
9 - 14.....	\$0.80/sheet
15 - 34.....	\$0.71/sheet
35 - 54.....	\$0.62/sheet
55 - up.....	\$0.45/sheet

**Specifications (per page):**

Less than - 100.....	\$14.53 minimum
100 - up.....	\$14.53 + \$0.10/sheet

There will be a \$10.38 additional charge for mailing plans and specifications. No refund will be given for returned plans and specifications.



*City of Woodland*

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2013

**COMPREHENSIVE FEE  
SCHEDULE NARRATIVE**

**PUBLIC WORKS**

## PUBLIC WORKS DEPARTMENT FEES

### July 1, 2012 Productive Hourly Rates

Public Works	\$150.22
Sewer	\$127.90
Water	\$ 82.65

Name	Coding	PW Fees	Notes
Improvement Plan Checking & Inspection	PW-01	Based on %'s	See Narrative
Record & Fee Checking & Research	PW-02	\$147.18 hr	See Narrative
Site Plan Review	PW-03	\$705.00	See Narrative
Banner Installation on Main Street	PW-27	\$	See Narrative
Storm-water Plan Check Fee	PW-35	\$151	+\$37 per acre
Construction Inspection Storm Drain PPP	PW-36	\$605	+\$143 per acre
Stormwater Quality In-Lieu Fee	PW-41	Formula based	See Narrative

## **PUBLIC WORKS DEPARTMENT FEES**

### **Productive Hourly Rate**

Public Works	\$150.22
Sewer	\$127.90
Water	\$ 82.65

### **Improvement Plan Checking and Inspection: PW-01**

Projects requiring plan check and/or inspection services under an improvement agreement shall be subject to the following fees based on the construction cost of the public improvements: 12% of the cost of the first \$50,000, 10% of the second \$50,000, 9% of the next \$100,000, 8% of the third \$100,000, and 7% of the construction cost in excess of \$300,000. For projects with a construction value in excess of \$25,000, the applicant may defer part of the payment and make a non-refundable deposit of 3% of the value of improvements at the time of plan submittal, which will be credited against the balance of the fee to be paid prior to approval of construction plans. Inspections performed on week-ends, holidays, and outside of the hours 8:00 am to 5:00 pm on weekdays, will be billed at the productive hourly fee, with a two hour minimum charge.

The 3% deposit of the plan check fee is charged assuming the plans will be complete after three submittals. If after the third plan check, the plans are not substantially complete, the project shall pay an additional plan check fee equal to 1% of the estimated cost of improvements.

### **Record Checking, Fee Checking and Research: PW-02**

A person requesting the Public Works Department to search records, to check fees, or to research a project, shall pay to the Public Works Department a fee per hour based upon the indicated Productive Hourly Rates for such service.

### **Site Plan Review: PW-03**

A person requesting site plan review of a proposed commercial/multi-family project shall pay the indicated fee for performance of such a review with a portion of this fee designated for Engineering.

### **Banner Installation on Main Street: PW-27**

Prior to processing a request that banners be installed by the City along Main Street, the applicant shall pay the indicated fee to cover installations and removal costs.

An entity wishing to have banners hung on the street light poles on Main Street shall contact Public Works (530-661-5962) at least thirty (30) days ahead of the date proposed. Banners need to be constructed to approved specifications. Scheduling is subject to availability and prior commitments. Fees may be adjusted and/or waived by the City Manager, commensurate with the entities ability to pay for the events, determined to be beneficial to the City.

### **Storm-water Plan Check Fee: PW-35**

A person proposing a site improvement one (1) acre or greater in size is required to pay the indicated fee to cover plan check fees for post construction Best Management Practices (BMP) in accordance with the City's Technical Guidance Manual for Storm Water Quality Control and for review of the Storm Water Pollution Prevention Plan SWPPP. The City may require scope specific costs to obtain a storm-water plan check as required by the City's Storm Water Ordinance for complex site plans greater than twelve (12) acres or under one (1) acre. The cost for BMP Plan Check and SWPPP shall be \$151 for the first acre plus \$37 for each additional acre or part thereof.

### **Construction Inspection for Storm Drain PPP: PW-36**

All construction projects must include BMP's to ensure the storm water system is protected during construction. For site improvements one (1) acre or greater in size (subdivision plan check and inspection fees include inspection for Storm Water pollution prevention). Contractors must pay the indicated fee to the Public Works Department to inspect the project for erosion control and the installation of BMP's. The City may require inspection fees for sites less than one (1) acre should the use require post-construction BMP's under City ordinance. The fee shall be \$605 for the first acre plus \$143 for each additional acre or part thereof.

### **Storm Water Quality In-Lieu Fee: PW-41**

In cases of in-fill, in accordance with the Technical Guidance Manual for Storm Water Quality Control Measures, a project may pay a Storm Water Quality Fee in accordance with the equality fee formula below:

$$\text{Total Fee in dollars} = ((24.72 \times \% \text{Impervious Surface} \times 200) + 1460) \times (\text{Area in Acres})$$

An estimate of the amount of impervious surface shall be calculated by the applicant's Architect or Civil Engineer and submitted for review and approval by the City Engineers.

### **Construction & Demolition (C&D) Project Review & Inspection**

Administrative fee for project review and inspection for compliance with C & D recycling requirements, \$275 for each C&D project. (Municipal code sec.23C-13)

## **UTILITY FEES**

### **Garbage**

(Note: Garbage service provided by Waste Management. For current rates, call 530-702-8748.)

**Water**

**A. WATER SERVICE RATES:**

Each consumer, per City Ordinance, shall pay the following:

**Water**

**B. WATER SERVICE RATES:**

Each consumer, per City Ordinance, shall pay the following:

1. Monthly Residential Flat Rate;
  - a. Single family residence (lot less than 5,000 sq. ft.), duplexes, triplexes, four-plexes, apartments, mobile home spaces, and condominiums...  
per dwelling unit .....\$50.95-July – Dec 31, 2013  
\$59.61-Jan- June 30, 2014
  - b. Single family residence  
(lot 5,000 to 10,000 sq. ft.)... dwelling unit ..... \$62.90-July-Dec 31, 2013
  - c. Single family residence  
(lot greater than 10,000 sq. ft.)...dwelling unit.....\$74.35-July-Dec 31, 2013
2. Monthly non-metered Commercial & Landscape flat rate:
  - (i) Commercial offices.....\$50.36-July-Dec 30, 2013  
\$58.92-Jan-June 30, 2014
  - (ii) Landscape .....\$50.31-July-Dec 30, 2013  
\$58.92-Jan-June 30, 2014
  - (iii) All other non-metered commercial and industrial users shall be charged rates as determined by the Public Works Director or his designated representative based on the equivalent flow to a single family dwelling unit from July-December 31, 2013. Beginning 1/01/2014 the rate will be \$58.92.
3. Monthly Commercial, Industrial and Residential Rates
  - a. For metered accounts the monthly rate includes two parts as follows:

- (i) Monthly meter service charge based on meter size and type as follows:  
**Rates July 1, 2013 – December 31, 2013**

<b>Size</b>	<b>Type</b>	<b>Monthly Rate</b>
2"or Smaller	Meter	\$ 28.75
3"	Meter	\$ 54.00
4"	Meter	\$ 89.95
6"	Meter	\$179.70

- (ii) Volume charge based on cubic feet as follows:

<b>Class</b>		<b>Charge</b>
Residential	0 – 1200 cf	\$0.0191
	1201-3600 cf	\$0.0248
	Above 3601 cf	\$0.0325

Commercial, Multi Family, Institutional, Industrial	Per cf	\$0.0286
Large User	Per cf	\$0.0277
Landscape	Per cf	\$0.0325

(iii) Monthly meter service charge based on meter size and type as follows:

**Rates January 1, 2014 – June 30, 2014**

<u>Size</u>	<u>Type</u>	<u>Monthly Rate</u>
2" or smaller	Meter	\$ 33.00
3"	Meter	\$ 62.00
4"	Meter	\$103.30
6"	Meter	\$206.30

(iv) Volume charge based on cubic feet as follows:

<u>Class</u>		<u>Charge</u>
Residential	0 – 1,200 cf	\$0.0219
	1,200-3,600cf	\$0.0283
	Above 3,601 cf	\$0.0371
Commercial, Multi-family, Institutional, Industrial	Per cf	\$0.0329
Large User	Per cf	\$0.0324
Landscape	Per cf	\$0.0371

**B. WATER SERVICE INSTALLATION CHARGES:**

All taps on existing mains (“hot taps”) shall be performed by the City. All water service installation charges shall be paid at the time of request. Normal service installation requests require a 10-day advance notice for preliminary scheduling and ordering of parts and three (3) working days advance notice to schedule actual installation. Some installations may be delayed due to weather conditions and/or availability of materials.

The City may install services 2” or smaller in diameter depending on the availability of resources. The City will charge on an actual cost basis with a deposit required based on the City Engineer’s estimate of the cost, or to require the owner or developer to use a licensed contractor to perform the work at the expense of the developer or owners. A preliminary site inspection may be required by the City to determine actual installation conditions and costs prior to issuing the service request card.

**1. Small Service Installation Charges (two inches diameter and under):** The City will normally provide all material and labor to install water services 2” and under to City Standard Specifications (excepting services required to be provided by a developer as a part of other infrastructure work). The charges include all excavation, shoring, traffic control, backfill and trench resurfacing as well as all materials necessary for tapping the water main and installing the service lateral including valves, meter box, spacer and stub at back of walk or back of curb. Meter charges are extra. Upon receipt of a request to install a service, the City will review the location and determine the amount of deposit required to perform the work. The work shall be charged on a time and material basis with remaining funds from the deposit to be refunded after the work is complete.

When unusual conditions or special circumstances exist, the City may elect to perform only the tapping operation. The City will provide all material and labor necessary to tap the main only. Charges are listed below. All other materials and labor are to be furnished by the owner’s licensed contractor to complete the installation to City Standard Specifications including but not limited to all excavation, shoring, traffic control, lateral installation up to and including the angle valve, meter box, spacer and customer valve at back of walk or back of curb, backfilling and resurfacing the trench. All shoring shall meet accepted safety standards. An encroachment permit for the Public Works Department is necessary for any work in the public right-of-way. Meter charges are extra.

<u>Service Size</u>	<u>Tap Only</u>
1”	\$726 (SW-07)
1 ½”	\$785(SW-08)
2”	\$842 (SW-09)

**2. Small Meter Installation Charges (2” and under):** The city may, depending upon resources, provide all material and labor to install a meter or meter box and valves to City Standard Specifications. The price will vary according to whether a meter box and spacer with valves has already been installed per City Specifications.

<u>Meter Size</u>	<u>Meter Only*</u>	<u>Meter, Box and Valves*</u>
1"	\$615 (SW-10)	\$985 (SW-11)
1 ½"	\$815 (SW-12)	\$1,217 (SW-13)
2"	\$966 (SW-14)	\$1,364 (SW-15)

\*If any modifications are required to bring an existing box and/or valves up to City Standards to allow meter installation, charges will be set at the higher rate.

**3. Large Service Installation Charges (over 2" in diameter):** The City will provide all material and labor necessary to tap the main only. This will include supplying and installing the tapping tee and valve as well as making the actual tap. Charges are listed below. All other materials and labor to complete the installation to City Standard Specifications are to be furnished by the owner's licensed contractor, including, but not limited to all, excavation, shoring, traffic control, pouring a restraining block and installing a riser and valve box at the tapping valve, lateral installation up to and including the angle valve, meter box, spacer and customer valve at the back of walk or back of the curb, backfilling and resurfacing the trench. All shoring shall meet accepted safety standards. An encroachment permit from the Public Works Department is necessary for any work in the public right-of-way. Meter charges are extra.

**NOTE: No "size on size" taps. City crews will shut off water main and contractor will cut in a tee for same size water services as size of water main.**

<u>Service Size</u>	<u>Main Size</u>	<u>Tap Charge</u>
4"	6"	\$1,640(SW-16)
	8"	\$1,640 (SW-17)
	10 & 12"	\$1,640 (SW-18)
6"	8"	\$1,640 (SW-20)
	10 & 12"	\$1,729 (SW-21)
8"	10 & 12"	\$2,080 (SW-23)
10"	12"	\$2,580 (SW-25)
12"	12"	\$2,580 (SW-26)

**4. Large Meter Installation Charges (over 2"):** The City may, depending upon resources, provide all material and labor to install a meter or meter box and valves to City Standard Specifications. The price will vary according to whether a meter box and spacer have already been installed to City Specifications.

<u>Meter Size</u>	<u>Meter Only*</u>	<u>Meter, Box and Valves*</u>
3"	\$2,738 (SW-27)	\$3,014 (SW-28)
4"	\$3,960 (SW-29)	\$4,256 (SW-30)
6"	\$6,583 (SW-31)	\$6,857 (SW-32)
Over 6"	N/A	N/A

\*If any modifications are required to bring an existing box and/or valve(s) up to City Standards to allow meter installation, charges will be set at the higher rate.

5. AMR (Automatic Meter Reading) Installation charges. The City will provide all material and labor to install an AMR unit for \$203/meter. Only the City of Woodland Can purchase and install AMR units.

**C. WATER BILLING MISCELLANEOUS FEES:**

1. Returned Check Fees  
There will be a charge of \$25 in the event that checks for utility payments are returned by the bank.
2. Shut-Off Fees  
If it becomes necessary to shut off water for non-payment of bills, a fee of \$55 will be added to the outstanding balance.
3. Delinquent Notice Fees  
An Account which is sent a third notice of charges due by means of a delinquent notice will be subject to a \$11 processing fee.

**D. FIRE HYDRANT PERMITS**

1. Consumers Using Limited Water for Less Than One Month  
When construction water drawn from public or private fire hydrants is less than 1 acre-foot of water (326,000 gallons/43,560 cubic feet) and for a duration of less than one month, applicant will pay based on estimated water use in accordance with the below fees.
  - \$54.00 permit processing fee
  - \$0.0329/cubic foot (7.48 gallons) – Rate effective 1/1/14
2. Consumers Using Water for Longer than a Month or Using More than 1 acre foot  
Water use in excess of 1 acre-foot (326,000 gallons/43,560 cubic feet) or for a duration of longer than one month will require water usage to be metered. Applicant shall be responsible for the following fees and deposits:
  - \$54.00 permit processing fee
  - \$1,000 hydrant meter deposit
  - \$1,433 water use deposit

The customer will be billed on a monthly basis for water use in accordance with current water service rates for the duration of the permit as follows:

- \$62 meter usage fee (3" meter)
- \$0.0329/cubic foot (7.48 gallons) – Rate effective 1/1/14

The hydrant meter deposit will be refunded to customer, minus any cost associated with repairing damage to the meter, once the meter is removed by City staff. The City shall deduct the final water usage charge from the water use deposit, and the remaining balance will be refunded to the customer. If the final water usage charge is greater than the \$1,433 water use deposit, customer will be billed for the difference.

If the fire hydrant meter is lost or stolen, the hydrant meter deposit will be forfeited. Failure to pay the monthly water bill in excess of \$1,433 (the water use deposit) will result in loss of water use deposit and void fire hydrant permit. A new permit and water use deposit will be required for any additional water use.

**NOTE: All meter/water fees/rates used are based on the adopted water rates in effect at the time of permit issuance.**

**Sewer**

Each consumer shall pay the following charges for sewer service:

**A. SEWER SERVICE RATES:**

**NOTE: ALL SEWER RATES ARE SUBJECT TO CHANGE PENDING COUNCIL ACTION**

**MONTHLY SEWER SERVICE RATES**

**July 2013 – December 2013**

<b><u>Customer Class</u></b>	<b><u>Rate</u></b>
Residential:	
Single Family .....	\$38.30
Half-Plex .....	\$38.30
Multi-Family per Unit.....	\$31.07
Condominiums .....	\$31.07
Apartments per Unit .....	\$24.99
Mobile Homes per Space .....	\$24.99

For all the above categories, an additional \$1.57/month will be charged for the wastewater pretreatment program.

**Institutional:**

Schools .....	\$2.31/ADA**
Churches .....	\$42.90
Hospitals, Convalescent Homes .....	\$24.99 + \$4.26/CCF*
Fairgrounds .....	_____

Yolo Detention Facility ..... \_\_\_\_\_

In addition to the above charges, an additional amount of \$1.57 will be charged for the wastewater pretreatment program.

Commercial:

Typical .....	\$24.99 + \$3.75/CCF*
Restaurant .....	\$24.99 + \$9.41/CCF*
Hotel/Motel .....	\$24.99 + \$4.97/CCF*

In addition to the above charges, an additional amount of \$1.57 will be charged for the wastewater pretreatment program.

Industrial:

Typical .....	\$24.99 + \$3.75/CCF*
Biomass Plant .....	\$24.99 + \$3.75/CCF*

In addition to the above charges, an additional amount of \$1.57, will be charged for the wastewater pretreatment program.

Special Strength will be reviewed on a case by case by the Finance department.

- \* Consumption is based on water use, CCF = 100 cubic feet
- \*\* Schools are based on enrollment during September for the full twelve months.

**MONTHLY SEWER SERVICE RATES**

**January 2014 – December 2014**

<u>Customer Class</u>	<u>Rate</u>
Residential:	
Single Family .....	\$44.05
Multi-Family-Triplex/Mobile Home/Apt-Per Unit	\$28.75
Residential Attached-Duplex.....	\$35.70

For all the above categories, an additional \$1.69/month will be charged for the wastewater pretreatment program.

Institutional:

Schools .....	\$1.20/ADA**
Fairgrounds .....	\$2,014.30
Yolo Detention Facility .....	\$6,384.88

In addition to the above charges, an additional amount of \$1.69 will be charged for the wastewater pretreatment program.

As of January 1, 2014 all non-residential (Commercial, Institutional (not schools) & Industrial accounts will be charged using a fixed monthly and strength-based volume rate based on average winter water use. The winter average is calculated from consumption used during November thru February from the prior year.

Commercial Fixed .....	\$27.25
Volume Charges:	
Low Volume .....	\$5.59 per CCF
Medium Volume.....	\$6.46 per CCF
High Volume.....	\$7.34 per CCF

In addition to the above charges, an additional amount of \$1.69 will be charged for the wastewater pretreatment program.

Special Strength will be reviewed on a case by case by the Finance department.

- \* Consumption is based on water use, CCF = 100 cubic feet or CF = Single
- \*\* Schools are based on enrollment during September for the full twelve months.

Adjustments to Rate Schedule:

1. Schools include: elementary, junior high, high school, nursery schools, licensed day care centers, private and church schools, colleges, and universities. The monthly rate is based on the final pupil enrollment for the first month of the school year and is used for the entire twelve (12) months.
2. Hospitals and convalescent homes monthly rates include a base charge per month plus a use rate times each 100 CF of water or portion thereof consumed per month.
3. Commercial and industrial monthly rates include a base charge per month plus a class use rate times each 100 CF of water or portion thereof consumed per month. Businesses without a water meter shall pay the base charge rate.
4. When sewage discharge is of a high flow, high strength, or when special circumstances exist, the monthly rate will be based on flow, biological oxygen demand (BOD), and suspended solids (SS) using the following formula:

a. Service Unit Assignment

<u>Parameter</u>	<u>Allocation</u>	<u>Assumed</u>
<u>Loadings</u>		<u>for a Service Unit</u>
Flow	68%	225 gal/day
BOD	24%	175 mg/l
SS	8%	175 mg/l

A Single-Family Unit or Equivalence.

b. Service Unit Assignment Formula

$$A = \left[ \frac{\text{Average (gpd) Daily Flow} \times .68}{225 \text{gpd}} \right] + \left[ \frac{\text{BOD (Mg1f)} \times .24}{175 \text{Mg1f}} \right] + \left[ \frac{\text{SS (Mg1f)} \times .08}{175 \text{Mg1f}} \right]$$

Formula is designed to develop Single-Family Dwelling Unit Equivalencies.

c. Monthly Rate = (A) (Single-Family DU Rate)

5. Consumers requiring significant water use for landscaping or other use that does not impact the sewer system may request the Director of Finance to establish a flat sewer user rate based on water usage during an eight-month period starting October 1 through May 31. Calculation from the prior year will set the rate for the current year.

6. Industrial consumers using a high volume of water, but discharging a significantly different amount into the sewer system may install a sewer flow meter at their expense to determine the volume of sewage discharged for billing purposes.

**B. SEWER SERVICE & TAP INSTALLATION CHARGES:**

All taps on existing mains (“hot taps”) shall be performed by the City. All sewer service installation charges shall be paid at the time of request. Normal service installation requests require a 10-day advance notice for preliminary scheduling and ordering of parts. Three (3) working days advance notice is required for actual installation. Some installations may be delayed due to weather conditions and/or availability of materials.

When unusual conditions or special circumstances prevail, including, but not limited to, sewer main depths of 6 feet or more of mains located on collector or arterial streets, the City reserves the right to charge on an actual cost basis with a deposit required based on the City Engineer’s estimate of the cost, or, to require the owner or developer to use a licensed contractor to perform the work at the expense of the developer or owner. A preliminary inspection to determine actual installation conditions and costs may be required by City prior to issuing a service request card.

**1. Service Installation Charges:** The City may install services 6” or smaller in diameter depending upon the availability of resources. For City installed services, the City will provide all material and labor to install sewer services to City Standard Specifications (excepting services required to be provided by a developer as a part of other infrastructure work). The charges include all excavation, shoring, traffic control, backfill and trench resurfacing as well as all materials necessary for tapping the sewer main and installing the service lateral including a City standard cleanout box and a stub with riser at back of walk or back of curb. Upon receipt of a request to install a service, the City will review the location and determine the amount of deposit necessary to perform the work. The work shall be charged on a time and material basis, with the remaining funds from the deposit to be refunded upon completion of the work.

**2. Tap Only Installation Charges:** When unusual conditions or special circumstances exist, the City may elect to perform only the tapping operation. In this case, the City will provide all material and labor to tap the main only. This will include supplying and installing the tapping saddle. Charges are listed below. All other materials and labor are to be furnished by the owner's or developer's licensed contractor to complete the installation to City Standard Specifications, including, but not limited to, all excavation, shoring, traffic control, lateral installation up to and including the City cleanout, a riser and box and a stub with riser at the back of the walk or the back of curb, backfilling and resurfacing trench. All shoring shall meet accepted safety standards. An encroachment permit from the Public Works Department is necessary for any work in the public right-of-way.

<u>Service Size</u>	<u>Service Installation Cost</u>
4"	\$771 (SW-35)
6"	\$771(SW-36)

All sewer service connections (tie-ins) to manholes, as well as construction of manholes, will be performed by the owner's or developer's licensed contractor at the expense of the owner or developer.

**Stormwater**

- A. Each consumer, per City Ordinance, shall pay the following:
  - 1. Monthly Residential Flat Rate:
    - a. Single family residence \$ .48/month
    - b. Multi-Family (up to 4 units) \$ .48/month
    - each additional unit over 4 units \$ .26/month
    - c. Schools \$ 2.96/acre
    - d. Commercial/Industrial \$ 3.77/acre
  
- B. Inspection of suspected Illegal Discharges/Illicit Connections to the City's Stormwater Collection System shall be charged \$25.

**PUBLICATIONS/DUPLICATION**

**Standard Specifications and Details: PW-19**

A copy of standard specifications and details shall be \$81 per copy.

**COPY CHARGES**

The fee for obtaining regular copies or blueprint copies shall be no more than:

Regular copy per page.....	\$ 0.35
Blueprint copy per page (18 inches by 24 inches).....	\$ 5.35
Blueprint copy per page (24 inches by 36 inches).....	\$23.00

Blueprint copy per page (40 inches by 42 inches).....	\$23.00
Blueprint copy per page (42 inches by 60 inches).....	\$23.00
Aerial Photos – 8x11 copy.....	\$ 3.25
Aerial Photos – 11x17 copy.....	\$ 5.35
Aerial Photos – 24x36 copy.....	\$ 8.25
Aerial Photos – 36x48.....	\$10.75
Aerial Photos – Environmental Assessment Research.....	\$66.75

**Video/Audio Tapes**

A person requesting a copy of a video tape shall pay \$18.31. A person requesting a copy of an audio tape shall pay \$5.35.

## FIRE PREVENTION FEES

The Fire Prevention Division is charged with protecting Woodland's citizens and environment from preventable fires. This division is responsible for the inspection of sites for fire hazards and issuing fire permits.

FIRE PREVENTION COST ANALYSIS	
Name	Cost
<b>GENERAL INSPECTIONS</b>	
Residential Resale Fire Sprinkler System Inspection	\$92.00
Residential Resale Inspection – each additional inspection	\$76.00
Care Facilities 7-100 persons	\$151.00
Care Facilities 7-100 persons – each additional inspection	\$137.00
Care Facilities > 100 persons	\$247.00
Care Facilities > 100 persons – each additional inspection	\$241.00
Hospitals < 100 beds	\$151.00
Hospitals < 100 beds – each additional inspection	\$137.00
Hospitals > 100 beds	\$247.00
Hospitals > 100 beds – each additional inspection	\$241.00
School Inspections (includes Nursery Schools & Child Daycare – 6 or more children)	\$101.00
School Inspections –each additional inspection	\$112.00
Self-\$Inspection	\$46.00
Unclassified Inspections (first hour)	\$79.00
Unclassified Inspections (each additional hour)	\$130.00
Annual Private or Public Elem. Or High School Fire & Life Safety Permit & Processing Fees	No charge
<b>OTHER FEES</b>	
Dry Absorb (per gallon)	\$10.00
Absorbent Pads (each)	\$2
Other disposables at cost	
<b>FIRE &amp; LIFE SAFETY PERMITS</b>	
Aerosol Products	\$142.00
Aerosol Products each added inspection	\$110.00
Multiple Family Dwellings (3 to 9 units)	\$142.00
Multiple Family Dwellings (3 to 9 units) each added inspection	\$110.00
Multiple Family Dwellings (10 or more units)	\$190.00
Multiple Family Dwellings (10 or more units) each added inspectn	\$152.00
Aircraft Repair Hanger	\$142.00
Aircraft Repair Hanger each added inspection	\$110.00
Automobile Wrecking Yard	\$130.00
Automobile Wrecking Yard - each added inspection	\$94.00
Bowling Pin or Alley Refinishing	\$166.00
Bowling Pin or Alley Refinishing – each added inspection	\$132.00
Carnivals & Fairs	\$262.00
Carnivals & Fairs – each added inspection	\$217.00
Cellulose Nitrate Storage	\$142.00
Cellulose Nitrate Storage – each added inspection	\$110.00

## FIRE PREVENTION FEES

<b>FIRE PREVENTION COST ANALYSIS</b>	
Name	Cost
<b>FIRE PREVENTION PERMITS (cont'd)</b>	
Combustible Fiber Storage	\$142.00
Combustible Fiber Storage – each added inspection	\$110.00
Combustible Liquids (Classes II & III-A) Inside over 25 gallons	\$142.00
Combustible Liquids Classes II & III-A – each added inspection	\$110.00
Combustible Liquids (Classes II & III-A) Outside over 10 gallons	\$155.00
Combustible Liquids Classes II & III-A – each added inspection	\$121.00
Combustible Liquids (Classes II & IIIA) Tanks >100 gallons	\$214.00
Combustible Liquids Classes II & IIIA – each added inspection	\$175.00
Combustible Material Storage	\$142.00
Combustible Material Storage – each added inspection	\$109.00
Compressed Gasses	\$155.00
Compressed Gases	\$120.00
Commercial Rubbish Handling Operation	\$166.00
Commercial Rubbish Handling Operation – each added inspection	\$132.00
Cryogenes	\$142.00
Cryogenes – each added inspection	\$109.00
Dry Cleaning Plant	\$142.00
Dry Cleaning Plant – each added inspection	\$109.00
Dust Producing Operation	\$190.00
Dust Producing Operation – each added inspection	\$152.00
Explosives/Blasting Agents	\$213.00
Explosives/Blasting Agent – each added inspection	\$175.00
Fireworks Stands	\$142.00
Fireworks Stands – each added inspection	\$109.00
Fireworks & Pyrotechnic Special Events	\$285.00
Fireworks & Pyrotechnic – each added inspection	\$240.00
Flammable Liquids Outside >10 gallons	\$142.00
Flammable Liquids Outside >10 gallons – each added inspection	\$109.00
Flammable Liquids Inside >5 gallons	\$142.00
Flammable Liquids Inside >5 gallons – each added inspection	\$109.00
Flammable Liquids – Tanks >100 gallons per tank	\$142.00
Flammable Liquids – Tanks >100 gallons – each added inspection	\$109.00
Flammable or Combustible Liquid Pipeline	\$406.00
Flammable or Combustible Liquid Pipeline – each added inspection	\$350.00
Fruit Ripening	\$142.00
Fruit Ripening – each added inspection	\$109.00
Fumigation or Thermal Insecticidal Fogging – Commercial	\$166.00
Fumigation or Thermal Insecticidal Fogging – each added inspection	\$132.00
Fumigation or Thermal Insecticidal Fogging – Residential	\$102.00
Fumigation or Thermal Insecticidal Fogging – each added inspection	\$75.00
Hazardous Materials	\$166.00
Hazardous Materials – each added inspection	\$132.00

## FIRE PREVENTION FEES

<b>FIRE PREVENTION COST ANALYSIS</b>	
Name	Cost
<b>FIRE PREVENTION PERMITS (cont'd)</b>	
Hazardous Production Materials	\$262.00
Hazardous Production Materials – each added inspection	\$217.00
High-Piled Combustible Storage	\$262.00
High-Piled Combustible Storage – each added inspection	\$217.00
Liquefied Petroleum Gas	\$166.00
Liquefied Petroleum Gas – each added inspection	\$132.00
Liquid or Gas Fueled Vehicles or Equipment – Assem Buildings	\$213.00
Liquid or Gas Fueled Vehicles or Equipment – each added inspection	\$175.00
Lumber Yard	\$262.00
Lumber Yard – each added inspection	\$217.00
Magnesium Working	\$166.00
Magnesium Working – each added inspection	\$132.00
Mall, Covered	\$262.00
Mall, Covered – each added inspection	\$217.00
Motor Vehicle Dispensing Station	\$145.00
Motor Vehicle Dispensing Station – each added inspection	\$109.00
Organic Coatings	\$166.00
Organic Coatings – each added inspection	\$132.00
Ovens, Industrial Baking & Drying	\$145.00
Ovens, Industrial Baking & Drying – each added inspection	\$109.00
Places of Assembly	\$262.00
Places of Assembly – each added inspection	\$217.00
Radioactive Materials	\$166.00
Radioactive Materials – each added inspection	\$132.00
Refrigeration Equipment	\$145.00
Refrigeration Equipment – each added inspection	\$109.00
Repair Garages	\$166.00
Repair Garages – each added inspection	\$132.00
Spraying or Dipping	\$166.00
Spraying or Dipping – each added inspection	\$132.00
Tents, Canopies & Temporary Membrane Structures	\$166.00
Tents, Canopies & Temporary Structures – each added inspection	\$175.00
Tire Storage	\$213.00
Tire Storage – each added inspection	\$175.00
Permit – General (required for any activity/operation not listed above)	\$166.00
Permit – General – each added inspection	\$132.00
<b>SPECIALTY SITE PLAN REVIEW &amp; INSPECTIONS</b>	
Residential Sprinkler (new installation) Public Water System	\$396.00
Residential Sprinkler – each additional inspection	\$123.00
Residential Sprinkler – each resubmittal of plans	\$38.00
Residential Sprinkler – Modification	\$318.00

## FIRE PREVENTION FEES

<b>FIRE PREVENTION COST ANALYSIS</b>	
Name	Cost
<b>SPECIALTY SITE PLAN REVIEW &amp; INSPECTIONS (cont'd)</b>	
Residential Sprinkler – Modification – each additional inspection	\$123.00
Residential Sprinkler – Modification – each resubmittal of plans	\$38.00
Residential Sprinkler – (new installation) Non-Public Water System	\$445.00
Residential Sprinkler – (new installation) Non-Public ea. additional inspect	\$123.00
Residential Sprinkler – (new installation) Non-Public ea. resubmittal plan	\$101.00
Non-Residential Automatic Sprinkler System	\$803.00
Non-Residential Automatic Sprinkler System – each additional head	\$2.15
Non-Residential Automatic Sprinkler System –each additional inspection	\$346.00
Non-Residential Automatic Sprinkler System – each resubmittal of plans	\$75.00
Non-Residential Automatic Sprinkler System – modification	\$471.00
Non-Residential Automatic Sprinkler System – modification – each head	\$2.15
Non-Residential Automatic Sprinkler System – mod – each added inspect	\$112.00
Non-Residential Automatic Sprinkler System – mod – each resubmittal	\$51.00
Commercial Building – Renovation (renovation area only [10,000 sf])	\$318.00
Commercial Building – Renovation – each additional inspections	\$123.00
Commercial Building – Renovation – each resubmittal of plans	\$0
Fire Alarm System	\$392.00
Fire Alarm System – each additional inspections	\$145.00
Fire Alarm System – each resubmittal of plans	\$51.00
Specialized Fire Protection or Detection System (1026 to 30,000 sf)	\$524.00
Specialized Fire Protection – Detection System –each additional inspection	\$145.00
Specialized Fire Protection – Detection System each Add'l Plan Submit	\$51.00
Specialized Fire Protection Detection System hrly fee – >6 hr, Inspct >1 hr	\$130.00
On-Site Hydrant System	\$195.00
On-Site Hydrant System – each additional hydrant	\$61.00
Standpipe System	\$348.00
Standpipe System –each additional inspection	\$94.00
Standpipe System – each resubmittal of plans	\$78.00
<b>New Construction Building (1026 – 30,000 sq.ft.)</b>	<b>\$251.00</b>
New Construction Building –each additional inspections	\$123.00
New Construction Building – each resubmittal of plans	\$78.00
<b>New Construction Building Hourly Fee – (30,001 sf &gt;6 hrs, Insp 1 hr)</b>	<b>\$145.00</b>
New Construction Building CBC Group H >1500 sq.ft.,	\$145.00
New Construction Building CBC Group S >30,000 sq.ft.	\$145.00
New Construction Building CBC Group M > 30,000 sq.ft.	\$145.00
Business License Inspection	\$184.00
<b>INCIDENT RESPONSE FEES (Hourly Rates) (See Note Below)</b>	
Engine	\$142.00
Ladder	\$163.00
Rescue	\$241.00
Haz Mat	\$253.00

## FIRE PREVENTION FEES

<b>FIRE PREVENTION COST ANALYSIS</b>	
Name	Cost
<b>INCIDENT RESPONSE FEES (Hourly Rates) Cont'd</b>	
Chief Officer/Investigator	\$77.00
Firefighter	\$31.00
Engineer	\$41.00
Chief Officer	\$77.00
Captain	\$43.00
Administrative Clerk	\$29.00
Management Analyst	\$51.00
<b>FACILITY RENTAL &amp; USE FEES</b>	
<b>Fire Dept. Training Center</b>	
Large Training Room (hourly fee)	\$32.00
Kitchen (hourly fee)	\$17.00
Conference Room (hourly fee)	\$12.00
Training Grounds (hourly fee)	\$31.00
Coffee Bar (hourly fee + supplies, i.e., coffee, cream, sugar, etc.)	\$6.00
<b>In addition to the fees above, the users will be responsible to pay for all damages to any Fire Dept. equipment, furniture or other property that occurred during the rental of the facility.</b>	
<b>GROUP I – Woodland Fire Dept.</b>	No Charge
<b>GROUP II – Other City of Woodland Depts.</b>	50% of Fee
<b>GROUP III – Community Interest Groups</b> (Activities, programs or events conducted by a community group or governmental agency)	50% of Fee
<b>GROUP IV – Other Users</b>	100% of Fee
<b>Fire Station #1 Conference Room (hourly fee)</b> (City of Woodland Depts. – no charge)	\$12.00

**NOTE:** All incident responses the Woodland Fire Department is legally permitted to charge for will be subject to the following fees. Incident response fees are per hour or part thereof by unit. There is a minimum of one hour charge on all responses. After the first hour, the charges will be in 15 minute increments. Personnel beyond the normal company complement are charged at hourly rates. **Incident response fees include but are not limited to,** Mitigation of Hazardous Materials, False Alarms due to “Failure to Notify” when working on or testing system, Trouble Alarms due to “Failure to Notify” when working on or testing system, Two False Alarms in 30 days or 3 false alarms in 6 months, and Fire Investigation.

## POLICE FEES

The Police Department is one of the most critical functional areas of any City. Providing for the essential safety of its citizens is a “mission critical” mandate for a City. As with City services, subsidies can be provided, however, it is typically a single person or institution that benefits from the fee-based services.

POLICE COST ANALYSIS		
Name	Ref. No.	Cost
Photographs – Processed, Developed, Printed (excludes digital) each	PD-1	\$4
Photographs (per CD) – Photographs (digital)	PD-1A	\$5
Live Scan (State of California mandated fee plus DOJ/FBI fees)	PD-3	\$12
Applicant Fingerprint Clearance (plus DOJ/FBI fees)	PD-4	\$12
Street Closure Permits	PD-10	\$29
Street Closure Permits (Non-Profit Org – no fee)	PD-11	
Sound Amplification Permits	PD-12	\$29
Bicycle Licenses/ Original License (Per Vehicle Code 39004)	PD-13	\$12
Bicycle Licenses / Renewals (Per Vehicle Code 39004)	PD-14	\$6
Bicycle Licenses / Registration Trans/License (Per Vehicle Code 39004)	PD-15	\$2
Bicycle Licenses / Replacement License/Renew (Per Vehicle Code 39004)	PD-16	\$2
Alcoholic Beverage License (Per BP Code 24045)	PD-17	\$25
Research Fee (\$24 per hr / \$6 per quarter hr) (Per EC Code 1563/1563(a))	PD-18	\$24 / \$6
California Public Records Act Request (per CA GC [Gov Code] 6254(f)) per page	PD-19	\$0.10
Miscellaneous Police Services (Copy fee per page)	PD-20	\$0.35
Record Review +\$0.35 per page for copies (Per Penal Code 13322)	PD-21	\$25
Civil Proceedings (4 hour minimum) (Per Code CA GC 68096.1)	PD-22	\$150
Civil Proceedings +\$0.35 per page for copies (SDT Per Code EC 1560e)	PD-23	\$15
Vehicle Release	PD-24	\$177
Vehicle Repossession Fee (Per Code)	PD-25	\$15
Vehicle Release Letter on Towed Vehicles (Per Code)	PD-26	\$15
Property Preservation	PD-27	\$48
Firearm Storage / Retention / Safekeeping (Family Code 6389(e)) per weapon	PD-28	\$52
DNA Post Conviction Testing	PD-29	
Packing and/or Shipping Fees (+ costs)	PD-30	\$69
Audio Tape Recording Reproduction (each cassette)	PD-31	\$67
Tape Recording Reproduction (digital)	PD-31A	\$5
Video Recording Reproduction (each tape)	PD-32	\$66
Video Recording Reproduction (digital) each	PD-32A	\$17
Juvenile Records Release (research time) (Per Penal Code 13622)	PD-34	\$25
Parking Fines (vary per offense)	PD-35	-
Alarm Ordinance Fee – Permit (new / first time)	PD-36	\$36
Alarm Ordinance Fee – Permit (renewal)	PD-37	\$24

**POLICE FEES CONTINUED**

<b>POLICE COST ANALYSIS</b>		
Name	Ref. No.	Cost
Alarm Ordinance – Response to False Alarm	PD-38	\$80
Alarm Ordinance – Clerical Calculations / False	PD-39	
Alarm Ordinance – Reinstatement Fee	PD-41	\$36
Alarm Ordinance – Late Fee (1, 2, 3 notices)	PD-41	\$10
Adult Entertainment Establishment	PD-42	\$270
Massage Establishment Permit	PD-43	\$260
Massage Technician Permit	PD-44	\$140
Nude Dancer	PD-45	\$230
Taxi Permits – New Issue	PD-46	\$60
Taxi Cab - Renewals		\$25
Booking Fees	PD-48	-
Driving Under Influence (cost recovery)	PD-49	-

<b>PARKING FEE SCHEDULE</b>		
City Ordinances	Fine	Late Fee
Obliteration of Markings	\$106	\$106
Red Zone – No Parking	\$45	\$45
Yellow Zone – Loading	\$40	\$40
White Zone – Passenger	\$40	\$40
No Parking – Divisional Island	\$40	\$40
No Parking Areas	\$40	\$40
No Parking – Residential Yard	\$40	\$40
72 Hour Parking Violation	\$40	\$40
Parking for Demonstration	\$40	\$40
Vehicle Repair – City Street	\$40	\$40
Parking Adjacent to School	\$40	\$40
Parking on Narrow Street	\$40	\$40
Parking Injurious to Street	\$40	\$40
Weight Limit Parking of Commercial Vehicles (within one year)	\$100/\$200/\$250	\$100/\$200/\$250
Green Zone – 30 Minute	\$40	\$40
One Hour Parking	\$40	\$40
Two Hour Parking	\$45	\$45
Angle Parking – within 6”	\$40	\$40
Occupying more than one space	\$40	\$40
All Night Parking Prohibited	\$40	\$40
Residential Permit	\$40	\$40
Truck Route (within one year)	\$100/\$200/\$250	\$100/\$200/\$250

<b>PARKING FEE SCHEDULE</b>		
City Ordinances (Continued)	Fine	Late Fee
Parking within a Park	\$40	\$40
Parking Adjacent to a Park	\$40	\$40
<b>California Vehicle Code</b>		
4000(a) Expired Registration (with POC \$10)	\$50	\$10
4457 Illegible/Damaged License Plate (with POC \$10)	\$50	\$10
4462(b) Wrong Registration Displayed (with POC \$10)	\$30	\$10
4464 Altered License Plate (with POC \$10)	\$30	\$10
5011 Display Special Equipment Plate (with POC \$10)	\$30	\$10
5017 Display of ID Plate (with POC \$10)	\$30	\$10
5109 Transfer or Retention of Plates (with POC \$10)	\$30	\$10
5200 License Plate Required (with POC \$10)	\$30	\$10
5201 Plate improperly positioned (with POC \$10)	\$30	\$10
5201(f) Plate Cover Prohibited (with POC \$10)	\$30	\$10
5204 Current Plate Tabs (with POC \$10)	\$60	\$10
21113 Parking on Government Grounds	\$40	\$40
22500.1 Fire Lane	\$45	\$45
22500(a) Parking within an intersection	\$45	\$45
22500(b) Parking within a crosswalk	\$45	\$45
22500(c) Parking within safety zone	\$40	\$40
22500(d) Parking within 15' of Fire Station Driveway	\$40	\$40
22500(e) Blocking driveway	\$40	\$40
22500(f) Parking on sidewalk	\$40	\$40
22500(h) Double parking	\$40	\$40
22500(i) Improper parking – Bus Zone (state mandate)	\$260	\$260
22500(j) No parking – tube or tunnel	\$40	\$40
22500(k) Bridges or overpasses	\$40	\$40
22500(l) Blocking access to curb ramp (state mandate)	\$260	\$260
22502(a) Parking within 18' of curb	\$40	\$40
22502(e) One way street – within 18' of curb	\$40	\$40
22505(b) Posted – no parking state highway	\$40	\$40
22507.8(a) Parking space for disabled (state mandate)	\$285	\$285
22507.8(b) Obstructing disabled space (state mandate)	\$285	\$285
22507.8© Parking lines – disabled space (state mandate)	\$285	\$285
40226 Administration Fee – failure to display placard	\$25	\$0
22511.1(a) Parking space for ZEV (state mandate)	\$106	\$106
22511.1(b) Blocking/Obstructing ZEV parking stall (state mandate)	\$106	\$106
22511.1(c) Unlawful display of ZEV decal on non-ZEV (state mandate)	\$106	\$106
22514 Fire Hydrant – within 15'	\$40	\$40
22515 Engine running – no driver present	\$40	\$40
22516 Locked vehicle – person inside unable to escape	\$40	\$40
22520 Stopped on freeway	\$40	\$40
22520.5 Vending – freeway right of way	\$40	\$40

<b>PARKING FEE SCHEDULE</b>		
California Vehicle Code (continued)	Fine	Late Fee
22521 Parking within 7.5 feet of railroad tracks	\$40	\$40
22522 Disabled ramp – within 3.5 feet (state mandate)	\$285	\$285
22523(a) Vehicle abandonment 9 highway (state mandate)	\$106	\$106
22523(b) Vehicle abandonment –public/private property (state mandate)	\$106	\$106
22526 Blocking/entering intersection/anti-gridlock act (state mandate)	\$50/\$100/\$250	\$50/\$100/\$250
22951 Parking lot operator using street	\$40	\$40
<b>California Fire Code</b>		
902.2.4.1 Fire Lane obstruction	\$80	\$80
<u>Abbreviations Used Above:</u> CA GC – California Government Code PC – California Penal Code VC – California Vehicle Code BP – California Business & Professions Code EC – California Evidence Code FC – California Family Code		

## **PARKS & RECREATION DEPARTMENT FEES**

The Parks & Recreation (P&R) Department, through its volunteer, donated and fiscal resources, provides facilities, programs and services to meet the recreational and park needs of the community through planning, plan implementation, effective and efficient use of resources, and the collaborative efforts of public and private, non-profit and joint intergovernmental partnerships.

This Department contains programs which provide maintenance of neighborhood parks, playgrounds, picnic facilities and recreation areas, including lighted ball fields, tennis courts and soccer fields. Also included is the maintenance of the City's swimming pool complexes, the historic Woodland Cemetery, Camp Packer Creek and the Regional Park. Maintenance of landscaped sound-walls, median islands and storm drain detention ponds throughout the City are also included. Park Maintenance Staff rotate on a stand-by / call out system for after-hours emergencies and regularly assist the Public Works Department with storm drain clearance, street flooding and sand bagging operations.

This Division also contains programs which provide for youth recreation, day camps, after school programs, summer playground programs, family events, entertainment series, community information fairs, outreach programs, safety classes, senior center management and many other community-oriented programs.

**DISCLAIMER: The City of Woodland has the right to cancel or change permits of any type without cause with a thirty (30) day notice.**

## PARKS & RECREATION SERVICES FEES

Policy Notations:	Administration Division
<p><b>Section 4-1 Administration Division - Disclosure:</b> The Parks &amp; Recreation Department may create new activities and establish fees, at any time based on direct costs. The Department may temporarily reduce a fee for promotional purposes to encourage participation. Disclaimer: The City of Woodland has the right to cancel or change permits of any type without cause with a 30 day notice.</p>	
Resident Fees	Residency is determined by living within City limits.
Non-Resident/Non-Profit Fees	Non-Resident/Non-Profit fees may be placed on all programs, services, and permits for an amount up to 100% (based on market value) of resident fee.
Non-Profit Status	All organizations requesting consideration as a Non-Profit "MUST" provide verification to the PR Dept. of the current 501(c) (3) Non-Profit status on a yearly basis.
Liability Insurance	All sports organizations "MUST" provide proof of a one million dollar liability policy naming the City of Woodland as additionally insured, providing the PR Dept. an original of the current certificate of insurance and endorsement naming the City of Woodland as additionally insured before any permit is issued. No one is allowed to use facilities/fields even for practice until they have an approved permit. Other renters may be required to provide liability insurance depending on the activity.
Picnic Permit Refunds	Cancellations/Refunds: To cancel a permit reservation, the original Permit documents must be returned to the PR Dept. at least 72 hours in advance of event. Permit documents not returned in advance, will not receive a refund.
	Refunds due to Inclement Weather: Request for picnic permit refunds due to inclement weather will be granted only if a request is received by the PR Dept. within 5 days after reservation.
Reservation Booking	Reservations may be requested no more than one year in advance of event/activity date.
Late Fees	The PR Dept., may at its discretion, charge late fees up to 50% of the original fee.
Cancellation/Change Fee	The PR Dept., may at its discretion, charges a cancellation or a change fee of up to 50% of the original fee (for any type of registration or permit).

## PARKS & RECREATION SERVICES FEES

<b>Priority for Usage of Facilities</b>	
Group 1 – City Use	PR Dept. programs and City activities.
Group 2 - Youth & Senior Non-Profit	Non-Profit Resident Youth Teams/Organizations (over 50% of members must be residents). Non-fundraising activities only. The Woodland Joint Unified School District would be included in this category.
Group 3 - Adult Non-Profit	Non-Profit Resident Adult groups (over 50% of members must be residents) or Non-Profit Resident Youth groups conducting fundraising events.
Group 4 - Individuals or Groups	Private Resident Individuals or Groups.
Group 5 - Commercial	Resident Commercial for sports / social functions where a fee is charged (fundraisers).
<b>Non-Resident/Non-Profit</b>	
Group 6 - Youth & Senior Non-Profit	Non-Profit Non-Resident/Non-Profit Youth Teams/Organizations (less than 50% of members are residents). Non-fundraising activities only. Other school districts would be included in this category.
Group 7 - Adult Non-Profit	Non-Profit, Non-Resident/Non-Profit Adult groups (less than 50% of members are residents) or Non-Profit Non-Resident/Non-Profit Youth groups conducting fundraising events.
Group 8 - Individuals Or Groups	Non-Resident/Non-Profit, Non-Profit Individuals or Groups
Group 9 - Commercial	Non-Resident/Non-Profit, Commercial for sports / social functions where a fee is charged (fundraisers).

## PARKS & RECREATION SERVICES FEES

**Section 4-2 Parks Division - Disclosure:** The Parks & Recreation Department may create new activities and establish fees, at any time based on direct costs. The Department may temporarily reduce a fee for promotional purposes to encourage participation. Non-Resident/Non-Profit fees on all programs, services, and permits may be charged up to an additional 100% of resident fees (based on market rate). Disclaimer: The City of Woodland has the right to cancel or change permits of any type without cause with a 30 day notice.

Item	Program Name & Description	Fee Range	Fee Details
<p><b>Ballfield Permits</b> include baseball fields, softball fields, soccer fields or any open space normally used for organized sports events. The PR Dept. may develop reciprocal agreements with other organizations re: exchange of facilities on a reduced or non-fee basis.</p>			
Ballfield Permits	Exclusive use of one ball field hourly rate (does not include field preparation).	\$31-\$103.53	per hour
	Non-Resident/Non-Profit fees	100% of residential fee	per hour
	Refundable Deposit: in addition to above fees, a refundable deposit may be required per field per day for usage.	\$250-\$519.68	usage
	Senior Softball Rental Fee: use of one ball field (no field preparation or light usage).	50% discount off current regular fees	per permit
Ball Field Lights & Maintenance Fees	Buchignani Little League Field (Light usage fee by the individual field) & Maintenance	\$16.50 - \$52  (Fee increases \$1 annually beginning 07-01-12)	per hour chg includes \$8/hr mtnc fee
	Camarena Little League Field (Light usage fee by the individual field) & Maintenance	\$16.50 - \$52  (Fee increases \$1 annually beginning 07-01-12)	per hour chg includes \$8/hr mtnc fee
	Clark Field (Light usage fee by the individual field) & Maintenance	\$31-\$103  (Fee increases \$1 annually beginning 07-01-12)	per hour chg includes \$8/hr mtnc fee
	Klenhard Field #2 (Light usage fee by the individual field) & Maintenance	\$18.50 - \$103  (Fee increases \$1 annually beginning 07-01-12)	per hour chg includes \$8/hr mtnc fee
	Lee Jr. High School Baseball Field (Light usage fee by the individual field)& Maintenance	\$33 - \$103  (Fee increases \$1 annually beginning 07-01-12)	per hour chg includes \$8/hr mtnc fee
	Non-Resident/Non-Profit fees for light charges	100% of residential fee	per hour

**PARKS & RECREATION SERVICES FEES**

<b>Item</b>	<b>Program Name &amp; Description</b>	<b>Fee Range</b>	<b>Fee Details</b>
Ball Field Preparation	Field preparation for youth baseball field during regular work week. Fee can be waived if fees paid per League Season player fees.	\$77- \$124	per field preparation
	Field preparation for full size (adult/90 base path) baseball field during regular work week.	\$154 - \$208	per field preparation
	Field preparation for full size (adult/90 base path) baseball field during regular weekend or holiday	\$205 - \$416	per field preparation
	Non-Resident/Non-Profit fees for field preparation	100% of residential fee	per field preparation
Miscellaneous Fees	Key Deposit: refundable deposit shall be collected for each key issued to an individual/organization for temporary access into park facility.	\$10 - \$26	each usage
	Lost Key: actual cost, including Staff time & materials.	actual cost new fee	each usage
	Late Fees: The PR Dept., may at its discretion, charge late fees up to 50% of the original fee.	varies - up to 50%	per program or incident
	Snack Bar Fee: Leagues shall reimburse the City for full utility cost of operating the snack bars.	\$780-\$1,040	per year
<b>Cemetery Fees</b>	<b>Program Name &amp; Description</b>	<b>Fee Range</b>	<b>Fee Details</b>
Open/Close	Single Grave	\$850 - \$1,106	each
	Double Depth First	\$1,000 - \$1,405	each
	Double Depth Second	\$700 - \$938	each
	Cremations/Infant	\$550 - \$781	each
	Columbarium Niche	\$290 - \$395	each
	Mausoleum Crypts	\$895- \$1,248	each
Disinterment	Adult Single Depth	\$1,000 - \$1,350	each
	Adult Double Depth	\$3,000 - \$3,897	each
	Cremations	\$300 - \$416	each
After Hours/ Weekend Service	Adult Interment	\$425 - \$624	each
	Cremations or Infant Interment	\$150 - \$309	each
Service Setup	Tent and Chairs	\$175 - \$228	each
GRAVE SITES (Interment Rights):	Standard Grave	\$920 - \$1,040	each
	Cremations/Infant Grave	\$620 - \$832	each
	Double Depth Grave	\$1,345 - \$1,766	each

## PARKS & RECREATION SERVICES FEES

Item	Program Name & Description	Fee Range	Fee Details
	Cremations Niche	\$780 - \$1,040	each
MAUSOLEUM Standard Crypts	Tier D	\$2,375 - \$3,014	each
	Tier E	\$2,100 - \$2,705	each
Chapel Crypts	Tier D	\$2,525 - \$3,273	each
	Tier E	\$2,385 - \$3,105	each
Columbarian	Standard Niche	\$780 - \$1,040	each
Markers	Bronze Niche	\$65 - \$103	each
	Permanent Concrete	\$125 - \$162	each
	Memorial Sidewalk Section	\$650 - \$1,040	each
	Bronze Crypt	\$325 - \$416	each
	Memorial Bench	\$900 - \$1,561	each
Vases	Bronze Crypt	\$80 - \$120	each
	Plastic Crypt	\$40 - \$63	each
	Plastic Crypt (small)	\$20 - \$42	each
	Bronze Crypt (small)	\$75 - \$99	each
	Galvanized Flower	\$20 - \$26	each
Burial Vaults	Concrete Liner	\$800 - \$1,145	each
	Lawn Crypt (Vault)	\$850 - \$1,248	each
	Deluxe Sealed Vault	\$1,100 - \$1,352	each
	Poly Vault	\$850 - \$1,248	each
	Double Lawn Crypt (Vault)	\$1,600 - \$2,184	each
	Oversize Cremations Vault	\$360 - \$436	each
	Cremations Vault	\$240 - \$322	each
	Presidential Urn Vault (Cremations)	\$550 - \$832	each
	Child Vault	\$445 - \$650	each
	Bronze Urn	\$50 - \$66	each
Galvanized Urn	\$25 - \$37	each	
Endowment Care	Adult Grave	\$580 - \$754	each
	Infant Grave	\$580 - \$754	each
	Cremations (In-ground)	\$580 - \$754	each
	Cremations Niche	\$580 - \$754	each
	Mausoleum Crypt	\$580 - \$754	each

## PARKS & RECREATION SERVICES FEES

Item	Program Name & Description	Fee Range	Fee Details
Miscellaneous Fees	Non-Resident/Non-Profit	20% - 100%	each
	Marker Placement	\$90 - \$120	each
	Above Ground Marker	\$100 - \$130	each
	Mausoleum Key	\$10 - \$16	each
	Set Bronze Marker	\$250 - \$269	each
	Genealogy Research (1st half hour no charge)	\$25 - \$31	per hour
Special Agreements	<b>Yolo County Rates</b>		
	Open/Close Niches	\$161.67 - \$254	per individual
	Endowment Care	\$580 - \$736	per niche
	Full Burial (does not include endowment fee)	\$2,745 - \$3,801	per burial
<b>Landscape Inspection Fees - New Construction</b>			
Inspection Fees	Landscape installation inspection fees shall apply to all new landscape installations where PR Maintenance staffs are called upon to inspect the progress. Fee includes up to 4 inspections, additional inspections charged as noted below. (\$45 per hour)	\$250 per project	flat fee
	Additional Landscape installation inspections (see above).	\$60 - \$103	per inspection
<b>Landscape Plan/ Project Review Fees</b>			
Review Fees	Review of landscape plans, arborist reports, soil reports, proposed plant material, irrigation plan review, etc.	\$40 - \$73 per project	per plan review
Alcohol Permit	Resident permit fee for consumption of alcoholic beverages in a City park in conjunction with picnic permit.	\$250 with Departmental Approval	per event
	Non-Resident/Non-Profit permit fee for consumption of alcoholic beverages in a City park in conjunction with picnic permit.	\$500 with Departmental Approval	per event
Picnic Permit (Groups under 75)	Permit for exclusive use of a particular picnic area within a City park. Available from 10:00 a.m. to 8:00 p.m. Note: see Administration Division for Refund Policy.	\$15-\$47	per hour

## PARKS & RECREATION SERVICES FEES

Item	Program Name & Description	Fee Range	Fee Details
Picnic Permits (Groups of 75+)	Large groups may require a Special Event Permit. Applicant must complete Special Event Appl and review process. Non-Resident/Non-Profit rates apply.	\$100-\$208	per event
	Moving/Changing Permit Fee: first permit change fee is \$10; subsequent fee is \$20 each.	\$10 - \$20	per change
	Refundable Deposit required (Non-Special Event classification) for cleaning, damage, or permit violation.	\$100 - \$208	per event
Special Agreements	YMCA Fee Reduction: YMCA will pay 50% of regular rate for park permits for their youth activities per Council approval 11/21/00.	50% of normal rate	per permit
	Refundable Deposit may be required for past violations of permit.	\$50 - \$103	per event
	Non-Resident/Non-Profit fees for picnic permits.	added amt up to 100% of residential fee	per event
	Moving/Changing Permit Fee: first permit change fee is \$10; subsequent fee is \$20 each.	\$10 - \$20	per change
<b>Adult Program Fees</b>			
Adult Contract Programs	Resident contract classes, based on no cost to City. Participant pays his prorata share of contract price as fee. City receives 30% of registration fee, contractor receives balance.	participant fee to be determined	individual fees based on each contract
	Non-Resident/Non-Profit fee for contract classes, 20% added to program charge.	add amt up to 100% of residential fee	per program
Sports Programs	Senior Basketball	\$75-\$135	per participant
	Basketball Leagues: each team pays prorata share to cover 100% of cost of program	\$240-\$500	team fee
	Basketball: Add/Drop Player Fee	\$6 - \$15	per participant, per season
	Basketball/Volleyball: Open Gym Fee	\$3 - \$10	per participant, per season
	Boxing & Fitness for adults 18 & older	\$20 - \$42	per participant per month

**PARKS & RECREATION SERVICES FEES**

<b>Item</b>	<b>Program Name &amp; Description</b>	<b>Fee Range</b>	<b>Fee Details</b>
	Boxing & Fitness for adults 18+, Competitive Boxers	\$20 - \$52	per participant per month
	Non-Resident/Non-Profit Fee for PR Basketball, Softball, and Volleyball programs	\$15-\$31	Non-Resident/Non-profit fee per participant, per league, per season
	Non-Resident/Non-Profit Fee for Dept. recognized organizations (i.e. Adult Soccer, etc.) using City facilities	\$17-\$31	per program, per participant
	Volleyball Leagues: each team pays prorata share to cover 100% of cost or program	\$175-\$312	per team, per league, per season
	Softball (Slow-pitch) League: Men's, Women's & Coed: each team pays prorata share to cover 100% of cost of program	\$300-\$624	per team, per league, per season
After School Program	Daily After School Recreation Program, K-6th grades	\$128 - \$182	per child per month
Basketball, Youth	Daily Fee	\$15 - \$31	per child daily
	Late Pickup Fees: 1-4 minutes	no charge	per child
	Late Pickup Fees: 5-15 minutes	\$5 - \$10	per child
	Late Pickup Fees: 16-30 minutes	\$15 - \$21	per child
	Late Pickup Fees: 31 minutes - 1 hour	\$26 - \$31	per child
	Winter: Ages 17 & under, includes game shirt	\$56 - \$103	per child per program
Boxing & Fitness Program	Fall & Spring: Ages 17 & under, includes game shirt	\$50 - \$77	per child per program
	Regular Program: Ages 10-17	\$9 - \$21	per month flat fee
Children's Contract Programs	Competitive Boxers: Ages 10-17	\$11 - \$26	per month flat fee
	Contract classes (residents) at no cost to City. Child pays his prorata share of contract price as fee. City 30%	Varies	individual fees based on each contract
Summer Time Fun Club	Summer Playground Program: 7-12 years	\$145 - \$208	per child, per session
Water Exercise	Monthly pass, unlimited Per visit fee	\$40 - \$83 \$3.50-\$5.18	per pass per visit

**PARKS & RECREATION SERVICES FEE**

<b>Item</b>	<b>Program Name &amp; Description</b>	<b>Fee Range</b>	<b>Fee Detail</b>
Youth Sports Groups Participant Fees	Resident participant fee for all Dept. recognized organizations that use City facilities, for youth baseball & softball programs, in lieu of field preparation charges	\$8-\$21	per participant, per league, per season
	Non-Resident/Non-Profit fee for Dept. recognized organizations Fee is in addition to the player fees that are charged.	\$17-\$37	per participant, per league, per season
Adult Lap Swim	10 visit pass	\$25 - \$52	per pass
	Per visit fee	\$3.50-\$5.18	per visit
Special Classes	Specialty Classes that may be added throughout the year.	Fee must cover Costs	per prgam per partic-ipant
Misc. Health & Safety Classes	Miscellaneous Health & Safety classes that may be added throughout the year.	Fee must cover Costs	per prgram per participant
Junior Lifeguard	32 hours over a 16 day session	\$66 - \$103	per session
Lifeguard Training	Lifeguard training, including books	\$147 - \$260	per session
	Lifeguard training without books	\$106 - \$208	per session
Lifeguard Training	Lifeguard training & Title 22, including books	\$179 - \$260	per session
	Lifeguard training & Title 22 without books	\$138 - \$208	per session
Special Groups	Youth Organizations: YMCA, daycares, etc. for public swim as arranged	\$1 - \$5	per person
	Special Education: WJUSD provided swim lessons for lessons arranged on flat fee basis; fees adjusted based on staff costs	\$1,025 - \$1,560	flat fee
	Out of Town "Sponsored" Swim Meets: purpose of providing pool for out of town swim meets	\$512-\$2080/day plus \$21-\$26 per lifeguard	per day plus lifeguard usage
	Swim Team workout is: shared use non-prime time public hours	\$30-\$42	per hour

**PARKS & RECREATION SERVICES FEES**

Item	Program Name & Description	Fee Range	Fee Detail
1-30 People (Pool Rental Continued)	Brooks Swim Ctr. 1/3 Large Pool & Small Pool, or 2/3 Large Pool only, includes 3 lifeguards	\$51 - \$87	rate per hour
	Brooks Swim Ctr. Large Pool only, or 2/3 Large Pool and Small Pool, includes 4 lifeguards	\$68 - \$109	rate per hour
	Brooks Swim Ctr. Both Pools, includes 5 lifeguards	\$85 - \$131	rate per hour
	Brooks Swim Ctr. 1/3 Large Pool only, includes 3 lifeguards	\$51 - \$87	rate per hour
	Brooks Swim Ctr. 1/3 Large Pool and Small Pool, or 2/3 Large Pool only, includes 4 lifeguards	\$68 - \$109	rate per hour
	Brooks Swim Ctr. Large Pool only, or 2/3 Large Pool and Small Pool, includes 5 lifeguards	\$85 - \$131	rate per hour
	Brooks Swim Ctr. Both Pools, includes 6 lifeguards	\$101 - \$173	rate per hour
Lifeguards	Lifeguard Rental Rates-requires Minimum of 5 guards	\$21 - \$42	rate per hour
Special Situations	For special situations that require extra staff, an additional rate may be charged.	Staff Rate	rate per hour
	Public Swim	\$0 – \$3	per day

## PARKS & RECREATION SERVICES FEES

Item	Program Name & Description	Fee Range	Fee Detail
Group Swim Lessons	Before June 1st: consists of 4 hours over a two week period	\$36 - \$52	per session
Group Swim Lessons	After June 1st: consists of 4 hours over a two week period	\$46 - \$62	per session
Private Swim Lessons	Before June 1st: consists of 2 hours over a one week period	\$92 - \$125	per session
Private Swim Lessons	After June 1st: consists of 2 hours over a one week period	\$123 - \$208	
Non-Resident/Non-Profit	Additional fee of up to 100% of resident fee may apply to Non-Resident/Non-Profit swim lessons	up to 100% of residential fee	per session
<b>Section 4-5 Special Events and Banner Ordinance Related Fees</b>			
Banners	Install & Remove Banner	\$205 - \$312	each banner
<b>Special Events</b>			
Processing Fee		\$51 - \$78	each event
Alcohol Permit Fee	Fee for serving alcohol	\$250 - \$364	each event
	Fee if selling alcohol	\$500 - \$728	each event
Amplification Fee	Fee, if music provided at no cost to participants	\$50 - \$208	each event
	Fee, if charging participants	\$500 - \$728	each event
Cleaning and/or Damage Deposit Fee	Refundable Deposit required for cleaning, damage, or permit violation.	\$500 - \$728	each event
Park Fees	Parks available 10:00 a.m. to 8:00 p.m., per hourly or day rate.	\$100-\$156 hr or \$500-\$728/day	each event
Non-Resident/Non-Profit Fees	Non-Resident/Non-Profit fees: total of 100% additional fees may be placed on total permit price.	additional amt of up to 100% of resident fee	each event
Public Service Fees	Reimbursement to the City for actual cost to provide services.	Actual Cost	each event

**PARKS & RECREATION SERVICES FEE**

**CHARGE OUT RATES FOR CITY PERSONNEL**

Fire Engineer	Rate 1 \$48.64; Rate 2 \$72.96	per current charge out rate	per current charge out rate	per hour
Firefighter	Rate 1 \$42.86 ; Rate 2 \$64.29	per current charge out rate	per current charge out rate	per hour
Maintenance Worker I	Rate 1 \$29.19 ; Rate 2 \$43.78	per current charge out rate	per current charge out rate	per hour
Maintenance Worker II	Rate 1 \$32.21 ; Rate 2 \$48.32	per current charge out rate	per current charge out rate	per hour
Maintenance Worker III	Rate 1 \$35.56 ; Rate 2 \$53.35	per current charge out rate	per current charge out rate	per hour
Park Supervisor	Rate 1 \$43.33 ; Rate 2 \$64.99	per current charge out rate	per current charge out rate	per hour
Park Superintendent	Rate 1 \$55.37 ; Rate 2 \$83.05	per current charge out rate	per current charge out rate	per hour
Park Maintenance Worker II	Rate 1 \$32.21 ; Rate 2 \$48.32	per current charge out rate	per current charge out rate	per hour
Park Maintenance Worker III	Rate 1 \$35.56 ; Rate 2 \$53.35	per current charge out rate	per current charge out rate	per hour
Police Officer	Rate 1 \$47.74 ; Rate 2 \$71.61	per current charge out rate	per current charge out rate	per hour
Recreation Manager	Rate 1 \$48.93 ; Rate 2 \$73.40	per current charge out rate	per current charge out rate	per hour
Recreation Supervisor	Rate 1 \$41.24 ; Rate 2 \$61.86	per current charge out rate	per current charge out rate	per hour
Recreation Coordinator	Rate 1 \$18.55 ; Rate 2 \$27.83	per current charge out rate	per current charge out rate	per hour

**Rate 1 = Salary w/Overhead & Benefits; Rate 2 = OT Salary w/Overhead & Benefits**

## PARKS & RECREATION SERVICES FEES

Section 4-6 Community & Senior Center Rental Rates - Disclosure: The Parks & Recreation Department may create new activities and establish fees, at any time based on direct costs. The Department may temporarily reduce a fee for promotional purposes to encourage participation. Non-Resident/Non-Profit fees on all programs, services, and permits may be charged up to an additional 100% of resident fees (based on market rate).

**Disclaimer: The City of Woodland has the right to cancel or change permits of any type without cause with a 30 day notice.**

### Priority for Usage of Facilities

Group 1	City Use	PR Dept programs and City activities.
<b>Resident</b>		
Group 2	Regional & National Tournaments	Woodland Sports Park is designed as a tournament facility to bring regional and national tournaments into the City as an economic stimulus. There is an enormous economic benefit for hosting these types of tournaments; therefore these types of tournaments can supersede the priority use schedule.
Group 3	Youth and Senior Non-Profit	Non-Profit Resident Youth Teams/Organizations (over 50% of members must be residents). Non-fundraising activities only. The Woodland Joint Unified School District would be included in this category.
Group 4	Adult Non-Profit	Non-Profit Resident Adult groups (over 50% of members must be residents) or Non-Profit Resident Youth groups conducting fundraising events.
Group 5	Individuals or Groups	Private Resident Individuals or Groups.
Group 6	Commercial	Resident Commercial for sports/social functions.
<b>Non-Resident/Non-Profit</b>		
Group 7	Youth and Senior Non-Profit	Non-Profit Non-Resident/Non-Profit Youth Teams/Organizations (less than 50% of members are residents). Non-fundraising activities only. Other school districts would be included in this category.
Group 8	Adult Non-Profit	Non-Profit, Non-Resident/Non-Profit Adult groups (less than 50% of members are residents) or Non-Profit Non-Resident/Non-Profit Youth groups conducting fundraising events.
Group 9	Individuals or Groups	Non-Resident/Non-Profit, Non-Profit Individuals or Groups.
Group 10	Commercial	Non-Resident/Non-Profit Commercial for sports/social functions.
<b>Miscellaneous</b>		
Exceptions	There is no facility use fee for City of Woodland programs and Sponsored programs.	
Packages	All Packages are ten (10) Hours	
Additional Hour	Additional Hour means any part of hour over original agreement.	
Tournament Fields	Includes field preparation, Light Usage and Light Maintenance, and Permit Fees.	
Cancellation Fees	<p>Cancellation of the event must be submitted in writing and is subject to the following fees:</p> <ul style="list-style-type: none"> <li>a) 120 or more days prior to event, 100% refund minus \$50 processing fee.</li> <li>b) 90-119 days prior to event, 75% refund.</li> <li>c) 60-89 days prior to event, 50% refund.</li> <li>d) 0-59 days prior to event, 0% refund.</li> </ul> <p>A date change can occur with a \$102 processing fee if a) notice is given at least 2 months before the original date and b) the original date can be re-booked. Otherwise, cancellation fees apply.</p>	

## PARKS & RECREATION SERVICES FEES

Miscellaneous (continued)	
Event Monitor	\$20 per hour fee maybe added to rental if deemed necessary by staff.
Alcohol Permit	Additional license and insurance are required. \$250 if serving, \$500 if selling alcohol. One Security Guard is required per 50 people.
Rental Includes	Room set-up and take down, tables, chairs, and podium and PA system, if needed.
Discounted Groups	Recognized Resident Youth and Senior Non-Profit pay an hourly rate of \$125 per hr for Gym, \$102 per hr for Banquet Room ( <b>this rate only applies if booked 60 days or less advance</b> ) and \$26 per hr for Meeting Room, Recognized Resident Adult Non-Profit receive 40% discount, and Discounted rate is based on resident fees. <b>Groups receive this discount for 12 Meeting Room events and one Banquet Room or Gym event per calendar year. Events must take place during regular operating hours Monday-Friday. Discount is only for the above mentioned items. Rate does not apply to Fundraisers.</b> Does not apply to other services or programs offered through the Parks & Recreation Department. Full Deposits are due on ALL rentals under this discounted rate.
Minimum Rental Time	Two (2) hours.
Kitchen Rental	Flat rate of \$158 with room rental (up to four (4) hours). Each Additional hour \$75. No discount applies.
Deposit	Refundable Deposit Required at time of reservation of event. Maybe forfeited for any damages or violations of permitted use of facilities.
Packages	All Packages are ten (10) Hours
Additional Hour	Additional Hour means any part of hour over original agreement.
Tournament Fields	Includes field preparation, Light Usage and Light Maintenance, and Permit Fees.
Cancellation Fees	The Parks& Recreation Department may at its discretion, charge 50% of the rental fee.
Event Monitor	\$20 per hour fee maybe added to rental if deemed necessary by staff.
All Rentals & Packages	Refundable Deposit Required. Maybe forfeited for any damages or violations of permitted use of facilities.

## PARKS & RECREATION SERVICES FEES

Item	Program Name & Description	Fee Range	Fee Details/Refundable Cleaning & Damage Deposit
<b>Room Rentals</b>			
Banquet Rooms 1, 2, or 3	Resident/Non-Profit	\$125-\$254 \$158-\$312	Per Room, Per hour ( 2 hr min), Refundable Deposit \$500
Banquet Rooms 1, 2, or 3	Non-Resident/Non-Profit/Non-Profit	\$158-\$312 \$165-\$335	Per Room, Per hour ( 2 hr min), Refundable Deposit \$500
Banquet Rooms 1, 2, or 3	Commercial/Fundraisers	\$165-\$335 \$180-\$365	Per Room, Per hour ( 2 hr min), Refundable Deposit \$500
Kitchen	Resident/Non-Profit	\$75-\$160	Per Room, Per hour ( 2 hr min), Refundable Deposit \$1,000
Kitchen	Non-Resident/Non-Profit	\$90-\$183 \$99-\$248	Per Room, Per hour ( 2 hr min), Refundable Deposit \$1,000
Kitchen	Commercial/Fundraisers	\$102-\$203 \$120-\$244	Per Room, Per hour ( 2 hr min), Refundable Deposit \$1,000
Package-B: Banquet Rooms 1, 2, 3, Kitchen, Patio	Resident/Non-Profit	\$2,300-\$3,248 \$289-\$447	Per Package, Refundable Deposit \$1,000
Package-B: Banquet Rooms 1, 2, 3, Kitchen, Patio	Non-Resident/Non-Profit	\$2,550-\$4,324 \$350-\$595	Per Package, Refundable Deposit \$1,000
Package-B: Banquet Rooms 1, 2, 3, Kitchen, Patio	Commercial/Fundraisers	\$2,750-\$4,669 \$382-\$595	Per Package, Refundable Deposit \$1,000
Meeting Room 1, 2, 3, or 4	Resident/Non-Profit	\$50-\$103 \$55-\$112	Per Room, Per hour ( 2 hr min), Refundable Deposit \$200
Meeting Room 1, 2, 3, or 4	Non-Resident/Non-Profit	\$60-\$122 \$66-\$134	Per Room, Per hour ( 2 hr min), Refundable Deposit \$200
Meeting Room 1, 2, 3, or 4	Commercial/Fundraisers	\$70-\$142 \$77-\$146	Per Room, Per hour ( 2 hr min), Refundable Deposit \$200
Package-M: Meeting Room 1, 2, 3, 4	Resident/Non-Profit	\$1,200-\$2,436 \$130-\$196	Per Package, Refundable Deposit \$500
Package-M: Meeting Room 1, 2, 3, 4	Non-Resident/Non-Profit	\$1400-\$2,720 \$145-\$234	Per Package, Refundable Deposit \$500
Package-M: Meeting Room 1, 2, 3, 4	Commercial/Fundraisers	\$1,500-\$2,891 \$155-\$258	Per Package, Refundable Deposit \$500
Arts & Craft Room	Resident/Non-Profit	\$50-\$103 \$55-\$112	Per Room, Per hour ( 2 hr min), Refundable Deposit \$200
Arts & Craft Room	Non-Resident/Non-Profit	\$60-\$122 \$66-\$134	Per Room, Per hour ( 2 hr min), Refundable Deposit \$200
Arts & Craft Room	Commercial/Fundraisers	\$70-\$142 \$77-\$146	Per Room, Per hour ( 2 hr min), Refundable Deposit \$200
Youth Center	Resident/Non-Profit	\$75-\$160 \$83-\$168	Per hour ( 2 hr min), Refundable Deposit \$500
Youth Center	Non-Resident/Non-Profit	\$90-\$183 \$99-\$201	Per hour ( 2 hr min), Refundable Deposit \$500
Youth Center	Commercial/Fundraisers	\$102-\$203 \$110-\$223	Per hour ( 2 hr min), Refundable Deposit \$500
Package-YC: Youth Center	Resident/Non-Profit	\$1,000-\$2,233 \$180-\$269	Per Package, Per hour, Refundable Deposit \$500
Package-YC: Youth Center	Non-Resident/Non-Profit	\$1,200-\$2,639 \$220-\$312	Per Package, Per hour, Refundable Deposit \$500
Package-YC: Youth Center	Commercial/Fundraisers	\$1,500-\$3,638 \$240-\$325	Per Package, Per hour, Refundable Deposit \$500
Dance Room/Court C	Resident/Non-Profit	\$102-\$203 \$110-\$213	Per Room, Per hour ( 2 hr min), Refundable Deposit \$200

**PARKS & RECREATION SERVICES FEES**

<b>Item</b>	<b>Program Name &amp; Description</b>	<b>Fee Range</b>	<b>Fee Details/Refundable Cleaning &amp; Damage Deposit</b>
<b>Room Rentals (continued)</b>			
Dance Room/Court C	Non-Resident/Non-Profit	\$125-\$223 \$141-\$241	Per Room, Per hour ( 2 hr min), Refundable Deposit \$200
Dance Room/Court C	Commercial/Fundraisers	\$158-\$244 \$160-\$248	Per Room, Per hour ( 2 hr min), Refundable Deposit \$200
Gym ½ (one court)	Resident/Non-Profit	\$65-\$130 \$70-\$142	Per Court, Per hour ( 2 hr min), Refundable Deposit \$250
Gym ½ (one court)	Non-Resident/Non-Profit	\$75-\$150 \$81-\$168	Per Court, Per hour ( 2 hr min), Refundable Deposit \$250
Gym ½ (one court)	Commercial/Fundraisers	\$87-\$168 \$90-\$183	Per Court, Per hour ( 2 hr min), Refundable Deposit \$250
Gym (Whole)	Resident/Non-Profit	\$200-\$468 \$210-\$279	Per Room, Per hour ( 2 hr min), Refundable Deposit \$500
Gym (Whole)	Non-Resident/Non-Profit	\$250-\$312 \$266-\$335	Per Room, Per hour ( 2 hr min), Refundable Deposit \$500
Gym (Whole)	Commercial/Fundraisers	\$307-\$447 \$310-\$369	Per Room, Per hour ( 2 hr min), Refundable Deposit \$500
Package-G: Gym	Resident/Non-Profit	\$2,000-\$4,060 \$275-\$558	Per Package, Per hour, Refundable Deposit \$500
Package-G: Gym	Non-Resident/Non-Profit	\$2,400-\$4,872 \$330-\$670	Per Package, Per hour, Refundable Deposit \$500
Package-G: Gym	Commercial/Fundraisers	\$2,640-\$5,359 \$363-\$703	Per Package, Per hour, Refundable Deposit \$500
Package-GK: Gym, Kitchen	Resident/Non-Profit	\$2,600-\$5,278 \$325-\$660	Per Package, Per hour, Refundable Deposit \$1,000
Package-GK: Gym, Kitchen	Non-Resident/Non-Profit	\$2,860-\$5,704 \$358-\$737	Per Package, Per hour, Refundable Deposit \$1,000
Package-GK: Gym, Kitchen	Commercial/Fundraisers	\$3,080-\$6,252 \$385-\$782	Per Package, Per hour, Refundable Deposit \$1,000
Lobby	Resident/Non-Profit	\$102-\$203 \$110-\$223	Per Room, Per hour ( 2 hr min), Refundable Deposit \$200
Lobby	Non-Resident/Non-Profit	\$120-\$244 \$132-\$268	Per Room, Per hour ( 2 hr min), Refundable Deposit \$200
Lobby	Commercial/Fundraisers	\$132-\$268 \$145-\$294	Per Room, Per hour ( 2 hr min), Refundable Deposit \$200
Locker	Resident/Non-Profit	\$15-\$31	Monthly Rate, Required Deposit \$50
Locker	Non-Resident/Non-Profit	\$26-\$51	Monthly Rate, Required Deposit \$50
Locker	Commercial/Fundraisers	\$28-\$57	Monthly Rate, Required Deposit \$50
Senior Center Game Room	Resident/Non-Profit	\$50-\$103 \$55-\$112	Per Room, Per hour ( 2 hr min), Refundable Deposit \$200
Senior Center Game Room	Non-Resident/Non-Profit	\$60-\$122 \$66-\$134	Per Room, Per hour ( 2 hr min), Refundable Deposit \$200
Senior Center Game Room	Commercial/Fundraisers	\$70-\$142 \$77-\$146	Per Room, Per hour ( 2 hr min), Refundable Deposit \$200
Caterer	Annual/Facility Permit	\$102-\$203	N/A
<b>Services, Equipment Amenities</b>			
Laptop	Resident/Non-Profit	\$100-\$203	Daily Rate, Required Deposit \$50
Laptop	Non-Resident/Non-Profit	\$110-\$244	Daily Rate, Required Deposit \$50
Laptop	Commercial/Fundraisers	\$120-\$268	Daily Rate, Required Deposit \$50
PA System	Resident/Non-Profit	\$50-\$103	Daily Rate, Required Deposit \$50
PA System	Non-Resident/Non-Profit	\$60-\$122	Daily Rate, Required Deposit \$50

**PARKS & RECREATION SERVICES FEES**

<b>Item</b>	<b>Program Name &amp; Description</b>	<b>Fee Range</b>	<b>Fee Details/Refundable Cleaning &amp; Damage Deposit</b>
<b>Services, Equipment Amenities (continued)</b>			
PA System	Commercial/Fundraisers	\$66-\$134	Daily Rate, Required Deposit \$50
Portable PA System	Resident/Non-Profit	\$50-\$103	Daily Rate, Required Deposit \$50
Portable PA System	Non-Resident/Non-Profit	\$60-\$122	Daily Rate, Required Deposit \$50
Portable PA System	Commercial/Fundraisers	\$66-\$134	Daily Rate, Required Deposit \$50
Podium	Resident/Non-Profit	\$20-\$41	Daily Rate, Required Deposit \$50
Podium	Non-Resident/Non-Profit	\$26-\$51	Daily Rate, Required Deposit \$50
Podium	Commercial/Fundraisers	\$31-\$61	Daily Rate, Required Deposit \$50
Keyboard/Piano	Resident/Non-Profit	\$50-\$103	Daily Rate, Required Deposit \$50
Keyboard/Piano	Non-Resident/Non-Profit	\$60-\$122	Daily Rate, Required Deposit \$50
Keyboard/Piano	Commercial/Fundraisers	\$66-\$134	Daily Rate, Required Deposit \$50
Portable Bar	Resident/Non-Profit	\$50-\$71	Daily Rate, Required Deposit \$50
Portable Bar	Non-Resident/Non-Profit	\$40-\$81	Daily Rate, Required Deposit \$50
Portable Bar	Commercial/Fundraisers	\$45-\$91	Daily Rate, Required Deposit \$50
6X8 Stage with skirting	Resident/Non-Profit	\$50-\$71	Daily Rate, Required Deposit \$50
6X8 Stage with skirting	Non-Resident/Non-Profit	\$60-\$81	Daily Rate, Required Deposit \$50
6X8 Stage with skirting	Commercial/Fundraisers	\$45-\$91	Daily Rate, Required Deposit \$50
Dog Park	Resident/Non-Profit	\$90-\$183	Per hour ( 2 hr min), Refundable Deposit \$200
Dog Park	Non-Resident/Non-Profit	\$102-\$203	Per hour ( 2 hr min), Refundable Deposit \$200
Dog Park	Commercial/Fundraisers	\$110-\$223	Per hour ( 2 hr min), Refundable Deposit \$200
Amphitheatre	Resident/Non-Profit	\$102-\$203	Per hour ( 2 hr min), Refundable Deposit \$200
Amphitheatre	Non-Resident/Non-Profit	\$120-\$244 \$132-\$268	Per hour ( 2 hr min), Refundable Deposit \$200
Amphitheatre	Commercial/Fundraisers	\$132-\$268 \$145-\$294	Per hour ( 2 hr min), Refundable Deposit \$200
Patio Youth Center	Resident/Non-Profit	\$50-\$103 \$55-\$112	Per hour ( 2 hr min), Refundable Deposit \$200
Patio Youth Center	Non-Resident/Non-Profit	\$60-\$122 \$66-\$134	Per hour ( 2 hr min), Refundable Deposit \$200
Patio Youth Center	Commercial/Fundraisers	\$70-\$142 \$77-\$146	Per hour ( 2 hr min), Refundable Deposit \$200
Patio Banquet Room	Resident/Non-Profit	\$75-\$160 \$83-\$167	Per hour ( 2 hr min), Refundable Deposit \$200
Patio Banquet Room	Non-Resident/Non-Profit	\$90-\$183 \$99-\$201	Per hour ( 2 hr min), Refundable Deposit \$200
Patio Banquet Room	Commercial/Fundraisers	\$102-\$203 \$110-\$223	Per hour ( 2 hr min), Refundable Deposit \$200



**PARKS & RECREATION SERVICES FEES**

Item	Program Name & Description	Fee Range	Fee Details/Refundable Cleaning & Damage Deposit
<b>Services, Equipment Amenities (continued)</b>			

**LIBRARY FEES**

<b>Item</b>	<b>Volume Cost</b>
<b>Adult Print Material</b>	<b>\$0.25/daily-max per item \$5.00</b>
<b>Children's Print Material</b>	<b>\$0.05/daily-max per item \$1.00</b>
<b>Teen Print Material</b>	<b>\$0.05/daily-max per item \$1.00</b>
<b>All video's and DVDs</b>	<b>\$0.25/daily-max per item \$5.00</b>
<b>Reshelving Fee</b>	<b>\$1.00</b>
<b>Fine Block-material may not be checked out</b>	<b>\$5.00</b>
<b>Processing Fee</b>	<b>\$5.00</b>
<b>Replacing Lost or Damaged Materials*</b>	Replacement value
<b>Library Card Replacement</b>	\$1
<b>Printouts on Library Networked Printer (ea. page)</b>	\$0.15
<b>Out of System (OCLC) Interlibrary Loan</b>	\$2
<b>Book Cleaning / Repair / Barcode Replacement</b>	\$5

**\*Fee represents actual cost of the material**

## GENERAL FEES

<b>Item</b>	<b>Cost</b>
Returned Check Fee	<b>\$25</b>
Shut-off Fee	<b>\$55</b>
Delinquent Notice Fee	<b>\$11</b>
Fire Hydrant Permit (monthly)	<b>\$317</b>
Bound Publication Fee (charged per market rate)	<b>quote</b>
Administrative Handling Fee	<b>\$17.90</b>
Major Projects Finance Plan Copy	<b>\$69</b>
Capital Improvement Plan Copy	<b>\$69</b>
Bicycle Transportation Plan Copy	<b>\$25</b>
Neighborhood Traffic Mgmt Development Copy	<b>\$25</b>
Aerial Photos – Environmental Assessment Research.	<b>\$69.31</b>
Aerial Photos – 8x11 Copy	<b>\$3 .37</b>
Aerial Photos – 11x17 Copy	<b>\$5.55</b>
Aerial Photos – 24x36 Copy	<b>\$8.57</b>
Aerial Photos – 36x48 Copy	<b>\$11.00</b>
Copy Fee Per Page	<b>\$0.37</b>
Copy of Video Tape or DVD disk	<b>\$18.58</b>
Copy of Audio Tape	<b>\$5.58</b>