

**WOODLAND PUBLIC LIBRARY
BOARD OF TRUSTEES
Minutes, July 21, 2011**

Present: Alain Traig, Jorel Difuntorum, Tom Pavao, Kay Hodges

Staff: Heather Muller

The Library Board of Trustees meeting was called to order at 4:00 p.m.

- I. Welcome Visitors
Alain welcomed Diane Adams and Bobby Harris.
- II. Public Comment: None
- III. Review of Agenda
The agenda was accepted as submitted.
- IV. Approval of Minutes
Upon motion made by Tom and seconded by Jorel, the minutes of the June 30, 2011 meeting were approved.
- V. Communications
Heather reported receipt of an invitation from United Way to their "Live United" dinner on September 15th, following their second annual golf classic.

The Friends of the Library have brought to Heather's attention a request from the California Council for Humanities to display their exhibit, "Where There's A Fight: A History of Civil Liberties in California" at the library for eight weeks. The Board directed Heather to follow up on the details and then make a decision based upon that information.

Heather also received a request that the library participate in a photo exhibit entitled "Woodland Works" that features pictures of local employees on the job. Heather will follow up to determine whether or not she and the staff wish to participate.

The Board received a note from Sue Bigelow, Literacy Coordinator, thanking them for their support in making her position full-time.

- VI. Old Business
 - A. Literacy Staffing – Update

Sue Bigelow became a full-time employee, effective July 5, 2011, and Cara Baker was hired as a full-time employee for the Children's Librarian position, effective July 18, 2011.

B. Budget Update

Heather reviewed the Expenditure Status Reports for the period of July 1, 2011 through July 31, 2011. There was also discussion of the State budget's impact on library funding.

VII. New Business

A. CLLS – Funding

The California Library/Literacy Service has some federal funding that they are making available in the form of grants to be used specifically for literacy program staffing. A grant application, to be submitted no later than July 29, 2011, is being prepared.

VIII. Reports

A. Director

Heather provided the Board with copies of her Director's Fourth Quarter Report.

In addition, she reported that she recently attended a meeting regarding a Gates-funded initiative regarding the establishment of "benchmarks" for public access technology. The State of California, along with Texas and Oklahoma, is participating in a pilot program related to this issue..

A number of used security cases for DVDs have been purchased that should eliminate significant staff time in processing DVDs.

In addition to the programming outlined in Heather's written report, the "Read for Fun" adult summer reading program, organized by Librarian Carol Davis, was a great success.

B. Board

- 1) Council meeting attendance: None
- 2) Individual Board reports: None

The meeting was adjourned at 5:05 pm
The next meeting will be August 30, 2011
Minutes prepared by Kay Hodges