Council Chambers 300 First Street Woodland, California

November 19, 1991

The Woodland City Council convened a special session at 6:45 p.m. and immediately adjourned to closed session in the Second Floor Conference Room of City Hall to discuss a personnel matter. All Council Members were present at the meeting except Council Member Crescione (present were Holman, Flory, Sandy and Timothy). City Manager Kris Kristensen, Assistant City Manager Kristine O'Toole and Police Captain Russ Smith were also present at the meeting.

Council adjourned the closed session and the special session at 7:37 p.m.

The Woodland City Council met in regular session at 7:40 p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE:

Mayor Holman invited everyone present to join him in the pledge of allegiance to the Flag of the United States of America.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Holman, Flory, Sandy, Timothy

COUNCIL MEMBERS ABSENT: Crescione

STAFF PRESENT: Kristensen, O'Toole, Murphy, Blankenship, Ruggiero, Nies,

Moutinho

CITY MANAGER ANNOUNCEMENT:

City Manager Kris Kristensen announced that the Council met in closed session from 6:45 p.m. until 7:35 p.m. to discuss a labor relations matter as provided by the California Government Code. He said no Council action was taken at the meeting.

MINUTES:

On motion of Council Member Sandy, seconded by Council Member Flory and

carried by unanimous vote, the City Council approved the minutes of the regular Council meeting of September 17, 1991, as prepared.

COMMUNICATIONS:

- 1. From the State Department of Alcoholic Beverage Control a copy of an application was received for an on sale general eating place license for Jody's Restaurant, 425 East Street. No Council action was necessary.
- 2. On behalf of Patricia Dianne DeWitt Calonder, a minor, a claim was filed against the City of Woodland. The claim stated that Ms. Calonder slipped and fell on the front steps of the Library on June 28, 1991. The City Clerk advised that the City's insurance representative recommended that Council reject the claim.

On motion of Council Member Sandy, seconded by Council Member Timothy and carried by unanimous vote, the City Council rejected the claim filed against the City on behalf of Patricia Dianne DeWitt Calonder and referred the claim to the City's insurance representative.

- 3. From the State Department of Alcoholic Beverage Control a copy of a supplemental application was received for an on sale general public premises license for Judy's Place, 436 Main Street. No Council action was necessary.
- 4. From the Sacramento-Yolo Mosquito & Vector Control District a letter was received advising that the term of the City's representative, Richard E. Walker, on the District Board expires on December 31, 1991. The City Clerk advised that Mr. Walker was appointed by the City Council on February 20, 1990 following a two-month recruitment effort. She said that Mr. Walker is anxious to continue serving in that capacity, and if Council approves he could be reappointed for a four-year term ending December 31, 1995.

On motion of Council Member Flory, seconded by Council Member Sandy and carried by unanimous vote, the City Council reappointed Richard Walker as City representative to Sacramento-Yolo Mosquito & Vector Control District Board for a term ending December 31, 1995.

5. From Ron D. Brown, 520 Cottonwood Street, Woodland, a letter was received complaining about trash on the north side of East Main Street between East Street and Contadina Cannery. The City Clerk reported that Kathy Amen, Fire Prevention Specialist, has advised that recently Union Pacific Railroad has cleaned up the portion of East Main Street between the 7-11 Store and E Street. Union Pacific authorized Ms. Amen to hire Dick Craven to clean up the trash and debris, and the Railroad has already paid \$5,000 for those services. Ms. Amen also worked with PG & E to clean up its substation on the east side of E Street. The City Clerk also advised that Southern Pacific Railroad paid \$10,000 to clean up their East Street property near the depot and that once the depot is moved Southern Pacific will sell the property.

- 6. From Finance Director Peter Woodruff a memo was received advising of claims paid by the City for payroll and accounts payable for the month of October 1991. No Council action was necessary.
- 7. From Pacific Gas and Electric Company a notice was received advising of its application filed with the California Public Utilities Commission to decrease natural gas rates for a two-year period beginning August 1, 1992.
- 8. From the State Department of Alcoholic Beverage Control a copy of an application was received for an on sale beer and wine eating place license for A Taste of India, 1264 East Gibson Road, Suite 215 (County Fair Mall). No Council action was necessary.
- 9. From Robert N. Black, attorney, a claim against the City was filed on behalf of Ronna Berezin in the amount of \$50,000. The claim stated that the claimant tripped and fell on May 26, 1991 on College Street. The City's insurance representative recommended that Council reject the claim.

On motion of Council Member Sandy, seconded by Council Member Timothy and carried by unanimous vote, the City Council rejected the claim against the City filed on behalf of Ronna Berezin and referred the claim to the City's insurance representative.

COMMITTEE REPORTS:

- 1. From City Manager Kris Kristensen a report was received transmitting the minutes of the Yolo County Transit Authority meeting of September 25, 1991. No Council action was necessary.
- 2. From Redevelopment Coordinator John DeWeerd a report was received giving Council an update on the weekly meetings of the Downtown Specific Plan Committee. No Council action was necessary.
- 3. From the Redevelopment Coordinator a report was received summarizing items discussed at the Redevelopment Citizens Advisory Committee meeting of October 23, 1991. No Council action was necessary.
- 4. From Parks and Recreation Director John Suhr a report was received summarizing action taken at the Child Care Commission meeting of November 6, 1991. No Council action was necessary.

- 5. From Community Development Director Janet Ruggiero a report was received summarizing action taken at the Planning Commission meeting of November 7, 1991, as follows:
 - (a)Commission approved a modification to the College Park Tentative Map concerning street design and lotting revision.
 - (b)Commission continued the conditional use permit request for the El Rancho mixed use project at 117 West Main Street until November 21, 1991.
 - (c)Commission recommended amending the Zoning Ordinance to change the offstreet parking for auto repair and body shop from one (1) space for 200 square feet of building area to one (1) space for 400 square feet of building area.
 - (d)Commission recommended rezoning the Frommelt property R-2/PD located east of Walnut Street and south of Emerald Street. The Commission also approved a conditional use permit and tentative map for the project allowing one fourplex, one triplex, five split lot duplexes and one single family dwelling on 1.8 acres. In addition the Commission certified an NDEIR.
 - (e)Commission continued the proposal to expand Off Street Parking District #1 boundary until November 21, 1991.

On motion of Council Member Timothy, seconded by Council Member Flory and carried by unanimous vote, the City Council set December 3, 1991 for (1) a hearing to consider a Zoning Ordinance amendment regarding off street parking requirements for auto body and repair shops and (2) a hearing to consider rezoning of the Frommelt property, east of Walnut Street and south of Emerald Street, to R-2/PD.

6. From the City Manager a report was received briefing Council on the Southeast Area Annexation negotiating meeting of November 8, 1991 and outlining the City's counter proposal to the County. The City Manager said the firm of Economic Planning Systems of Sacramento has been retained with funding from developers to conduct some additional analysis of the financial impact of annexing the Southeast Area to the City. He said the City is getting a clearer understanding of what the County's fiscal condition will be as a result of the Southeast Area development, and he said it appears to be much more favorable. He said the staffs of the two jurisdictions will work with the consultant to refine the numbers so that differences can be brought back to the negotiating table. He said the next negotiations meeting will be December 2, 1991. No

Council action was necessary.

7. From the City Manager a report was received summarizing discussion from the Budget Committee meeting of November 12, 1991.

Council Member and Budget Committee Member David Flory suggested that Council hold a study session as opposed to a regular meeting agenda item to review the Committee's recommendations with regard to solving the problems with the City's general fund. The City Manager said he will set up the study session after contacting Council Members regarding a date.

PUBLIC COMMENT:

Terry Bassett, Yolo County Transit Authority Director, reported to Council on the first week of ridership of the local transit service for Yolobus in Woodland.

PRESENTATION - PEDESTRIAN PROTECTION AWARD:

Patrick Kane, Woodland District Manager for the California State Automobile Association, presented a Pedestrian Safety Award to the City Council.

HEARING - COUNTY ROAD 101 PLAN LINE:

The City Manager said the first of four public hearings is to consider establishment of a Plan Line for a segment of County Road 101 between Tide Court and Churchill Downs Avenue.

Greg Moutinho, Assistant Engineer, gave the staff report. He said the proposed Plan Line has been prepared in conformance with the City's Circulation Master Plan. Due to the presence of a large PG & E transmission line on the west side of the roadway all of the required right-of-way was forced to be taken from the east side. Second, he said is the presence of four large oak trees along the east side of the roadway, and after looking at several alternatives to the road widening the trees would have to be removed. He said the cost of relocating the transmission line was prohibitive. The estimated roadway needs of the future will be two north bound lanes, two south bound lanes and a center left turn lane. He said the Planning Commission on October 17, 1991 adopted a resolution recommending the adoption of the Plan Line with certain findings, including the finding that oak tree mitigation measures that will lead towards replacement of oak trees will be applied prior to the removal of any oak trees. The Regional Park was proposed as an alternate site for the replacement of the trees.

Mayor Holman opened the hearing, and there being no comments he closed the hearing.

Council Member Sandy said he was uneasy about the removal of oak trees with the future widening of County Road 101. He said there needs to be a policy on the protection of oak trees, not just heritage oak trees. He said the mitigation measures need to be adequate and the Park and Recreation Commission needs to be comfortable with replacing the oak trees at the Regional Park as an alternate site.

Resolution No. 3640:

On motion of Council Member Sandy, seconded by Council Member Timothy and carried by unanimous vote, the City Council adopted Resolution No. 3640 establishing a plan line for County Road 101 and connecting intersections from Tide Court to Churchill Downs Avenue.

After some discussion Community Development Director Janet Ruggiero agreed to report back to the City Council on policy with regard to oak tree removal.

HEARING - SELECTION OF MAYOR/MAYOR PRO TEMPORE:

The City Manager said the second public hearing scheduled is for the purpose of receiving comments regarding the selection process of Mayor and Mayor Pro Tempore of City of Woodland. He said the Council previously introduced Ordinance No. 1197 to amend the Code to outline more clearly the process the Council has to make a decision on the appointment of the Mayor and Mayor Pro Tem.

The City Clerk advised that former Mayor David Nofziger has submitted a letter giving his comments regarding the selection process.

Council Member Flory said the Council had previously discussed the possibility of placing the matter on the City election ballot as an advisory measure, and at that time decided to hold a hearing to receive public comment to make the community aware of the process which has been traditional.

Responding to questions from Council Member Sandy, City Attorney Bob Murphy said State law is set forth in Section 2-2-1 of the Ordinance and states that the City Council shall on the first Tuesday following a municipal election meet and designate one of its members as Mayor. The Ordinance further provides what has been the tradition in Woodland, which is that the Mayor who serves as Mayor Pro Tem immediately prior shall be designated Mayor. He said that if another Council wanted to change this ordinance

they could do so.

Mayor Holman opened the public hearing, and there being no comments he closed the hearing.

Ordinance No. 1197:

On motion of Council Member Flory, seconded by Council Member Holman and carried by the following roll call vote, the City Council adopted and read by title only Ordinance No. 1197, "An Ordinance of the City of Woodland Amending Article II of Chapter 2 of the Woodland Municipal Code Relating to Selection of the Mayor and Mayor Pro Tempore:"

AYES: COUNCIL MEMBERS: Flory, Timothy, Holman

NOES: COUNCIL MEMBERS: Sandy

ABSENT: COUNCIL MEMBERS: Crescione

HEARING - ACQUISITION OF PROPERTY AT 340 W. KENTUCKY AVENUE:

The City Manager said the third public hearing scheduled is to consider adoption of a resolution of necessity authorizing acquisition by eminent domain of portions of property at southwest corner of Kentucky and Ashley Avenues (340 West Kentucky Avenue).

Council Member Flory left the Council Chambers temporarily at 9:00 p.m.

The City Manager recommended that Council continue the public hearing to December 3, 1991 to consider new information with regard to the acquisition of the property. The City Attorney recommended that Council open the hearing and continue the matter.

Mayor Holman opened the public hearing, and there were no comments.

On motion of Council Member Timothy, seconded by Council Member Sandy and carried by unanimous vote, the City Council continued the hearing regarding the acquisition of property at 340 West Kentucky Avenue to December 3, 1991.

HEARING - COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS:

The City Manager said the last public hearing scheduled is to consider amendments to Final Statements for 1987-88 and 1988-89 Federal Community Development Block Grant Entitlement funds to transfer funds from Downtown Small Business Loan Program

to Transition Housing Program.

Senior Planner Howard Nies said staff proposed transferring \$6,569 from the Downtown Small Business Loan Program of 1987-88 to a Transition Housing Program and transferring \$33,100 from the Downtown Small Business Loan Program of 1988-89 to a Transition Housing Program.

Mayor Holman opened the public hearing, and there being no comments he closed the hearing.

On motion of Council Member Sandy, seconded by Council Member Timothy and carried by unanimous vote, the City Council approved the amendment to the 1987-88 and 1988-89 Community Development Block Grant programs as recommended.

REPORTS OF CITY MANAGER:

CONSENT CALENDAR:

On motion of Council Member Sandy, seconded by Council Member Timothy and carried by unanimous vote, the City Council approved the following Consent Calendar items:

COMPLETION OF FARIA PARK SUBDIVISION UNIT NO. 3:

The City Council accepted as complete the public improvements as part of Subdivision No. 3743 also known as Faria Park Unit No. 3, directed the City Clerk to file a notice of completion and authorized the Mayor and City Manager to sign the notice of completion.

COMPLETION OF COURTSIDE ESTATES:

The City Council accepted as complete the public improvements constructed as part of Subdivision 3558 also known as Courtside Estates, directed the City Clerk to file a notice of completion and authorized the Mayor and City Manager to sign the notice of completion.

Council Member Flory returned to the Council Chambers and then left the Council meeting at 9:10 p.m. because he was feeling ill.

REGULAR CALENDAR:

NEW ENGINEERING DIVISION POSITIONS:

Senior Engineer Dan Blankenship said staff is recommending the addition of five new staff members to the Engineering Division of the Public Works Department to implement the Major Projects Financing Plan. Currently the Division has nine staff members, and of those staff members three are assigned to the design and construction section which is responsible for all capital improvement projects. The capital improvement projects includes the implementation of the Major Projects Financing Plan, maintenance projects (infrastructure repairs such as street reconstruction and overlays, sidewalk repairs, and traffic signal modifications), construction inspection of development projects, and encroachment permit inspection. The Plan provides for \$173 million worth of capital projects over the next 20 years with a majority of that scheduled within the next five years. Within that five year period, he said, there are several projects identified in the core area of Woodland which would immediately benefit the existing population of the City. Some examples of those projects are traffic signals at the intersection of East Main Street and Matmor Road as well as the intersection at West Gibson Road and Cottonwood Street, upgrading of railroad crossings along East Street, installation of handicap ramps at various locations, widening of Ashley Avenue from El Capitan to Kentucky Avenue, and upgrading of the sanitary sewer system at various locations. With the adoption of the Major Projects Financing Plan the City must face options, and staff recommends the additional five staff members: an Engineer level, three Technician level employees, and one Engineering Aide. Funding for the positions comes directly from the Major Projects Financing Plan in which each project has identified an average 20 percent allocation for design and construction management. By charging all of the personnel cost to the projects there is no impact on the General Fund. He said there are funds in the Capital Budget for implementation of this Plan. He recommended increasing staff so that the Division can maintain its existing level of service in traffic engineering and development services while implementing the Plan.

On motion of Council Member Timothy, seconded by Council Member Sandy and carried by unanimous vote, the City Council approved five additional staff members for the Engineering Division to facilitate the implementation of the Major Projects Financing Plan as follows: Associate/Assistant Engineer (1) to act as a project manager for both contracted and in-house projects and to act as a section leader; Engineering Technician I/Technician III/Technician III (3) to act as a project/design engineer for both consulted and in-house projects and provide technical and inspection services for all projects; and Engineering Aide (1) to provide drafting, recordkeeping, and inspection services on all projects. (Attached to these minutes as Exhibit A is the existing organizational chart for the Engineering Division. Exhibit B lists the existing positions in the Engineering

Division by job title as well as the five new positions. Exhibit C is the new organizational chart for the Engineering after the addition of the five new positions.)

APPOINTMENT OF PLANNING COMMISSIONER/DESIGNATION OF COUNCIL MEMBERS TO INTERVIEW COMMISSION APPLICANTS:

The City Manager suggested that Council postpone action to appoint a new Planning Commissioner and designate Council Members for Commission interviews until all Council Members can be present.

CLOSED SESSION:

Council agreed to hold a closed session following the regular meeting.

ORDINANCE NO. 1195 - BUILDING REGULATIONS:

On motion of Council Member Timothy, seconded by Council Member Sandy and carried by the following roll call vote, the City Council adopted and read by title only Ordinance No. 1195, "An Ordinance Amending Chapter 6 of the Code of the City of Woodland, California, 1955, Concerning Building Regulations":

AYES: COUNCIL MEMBERS: Sandy, Timothy, Holman

NOES: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: Crescione, Flory

ORDINANCE NO. 1196 - MECHANICAL, PLUMBING, SOLAR ENERGY AND SWIMMING POOL REGULATIONS:

On motion of Council Member Sandy, seconded by Council Member Timothy and carried by the following roll call vote, the City Council adopted and read by title only Ordinance No. 1196, "An Ordinance Amending Chapter 17 of the Code of the City of Woodland, California, 1955, Concerning Mechanical, Plumbing, Solar Energy and Swimming Pool Regulations":

AYES: COUNCIL MEMBERS: Sandy, Timothy, Holman

NOES: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: Crescione, Flory

ADJOURNMENT:

At 9:25 p.m. the meeting was adjourned to closed session to discuss personnel

matters,	and	the	closed	session	was	adjourned	at	9:40	p.m.	to	November	26,	1991	at
7:00 p.m	١.					_								

City Clerk of the City of Woodland