



City of Woodland

MEMORANDUM

DATE: March 16, 2018

TO: Shawn Allen
Woodland Professional Firefighters' Association President

Erik Komula
Woodland Professional Firefighters' Association Vice President

FROM: Sheila McShane,
Human Resources Manager

SUBJECT: MOU Side Letter of Agreement – Administrative Staff Vacation Maximum

This memorandum serves to memorialize our agreement regarding Article VI – Vacation. Effective January 1, 2018, the following paragraph shall be added to the Memorandum of Understanding between the City of Woodland and the Woodland Professional Firefighters' Association (WPFA).

Section 6.5.1 Shall be changed as follows:

Fire Staff who are non-Operational Employees and work an Administrative Shift may carry an unused balance of vacation leave of no more than 56 days (448 hours) past January 1st of each year.

AGREED TO THIS DATE:

6/26/18

FOR THE CITY OF WOODLAND

Sheila McShane, Human Resources Manager

FOR THE WOODLAND PROFESSIONAL
FIREFIGHTERS' ASSOCIAT

Erik Komula, Woodland Professional
Firefighters' Association Vice President