



Legislation Text

File #: 16-399, **Version:** 1

TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: March 15, 2016

SUBJECT: General Plan Update Progress Report

Recommendation for Action: Staff recommends that the City Council receive progress report #4 regarding the General Plan Update Project

Staff Contact

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Background

The purpose of a monthly update will be to keep the City Council informed as to the progress of the General Plan Update Project, to alert the Council to any concerns or issue that may arise and to keep the Council appraised ahead with regard to potential upcoming workshops or meetings.

Discussion

Accomplishments/Activities for the Reporting Period

The General Plan consultant team has released the preliminary administrative draft chapters for review and comment:

<u>Release Date</u>	<u>Chapter</u>	<u>Follow up</u>
December 21, 2015	Recreation and Healthy Lifestyles	Comments provided by staff
January 18, 2016	Land Use and Development Strategy	In Review
January 25, 2016	Economic Development,	Comments provided by staff
	Conservation and Sustainability	Comments provided by staff
February 1, 2016	Public Facilities and Services	Comments provided by staff
	Community Design and Historic Preservation	In Review
February 8, 2016	Administration and	Comments provided by staff
	Implementation, and	Comments provided by staff
	Health and Safety	
March	Transportation and Circulation	On-going discussions

Discussion

After release and review of key chapters staff and the consultant team have worked to develop an overall outline for the document itself as well as for the organization and information for each individual chapter. A great deal of time has been spent in assessment and organization of appropriate goals and policies as well as the organization and logical flow within the document. After careful review, staff has determined that it would

make sense to modify the organization of some of the chapters, in particular to combine land use and community design rather than have them as stand alone elements.

The following is an outline of the proposed updated Chapter organization:

- *Introduction and Administration*
- *Land Use, Community Design and Historic Preservation Element*
- *Economic Development Element*
- *Transportation and Circulation Element*
- *Conservation and Open Space Element*
- *Healthy Living(or Community) Element*
- *Public Facilities and Services Element*
- *Safety Element*
- *Housing Element*

Creation of a document that is readable and useable is a primary concern. A great deal of time and effort on the part of the General Plan Team has been focused on determining the appropriate presentation for the General Plan document, including formatting and use of language or “tone”, which is essential in articulating the community’s vision looking forward over the next 20 years and beyond. The General Plan functions as Woodland’s primary tool for guiding future development, and therefore, it is essential to clearly describe that shared vision and then provide the path forward to achieve that desired future through the development of goals, policies, and implementation language. The General Plan is not only a working document used as the primary tool to evaluate future actions, but it also serves as a promotional document that represents the intentional aspirations of the community. A copy of the City’s General Plan Visioning Statement and Guiding Principles has been included as Attachment “A”.

As a result of the time needed to review the first administrative draft chapters and to provide adequate direction on the organization and the breadth of information contained within the document, the project schedule has slipped few weeks. After final input is received on these first preliminary draft chapters, edits will be made and a second round of review will occur in late March to early April. It is anticipated that an early discussion with the General Plan Steering Committee will occur after completion of the second administrative draft, which is likely to occur in April 2016. Input and comments from the Committee will be incorporated into a public review draft scheduled for release in late May of 2016. Following release of the public review draft a series of public meetings will be scheduled to receive comments on the draft plan.

General Plan Update Schedule

Dec 21 2015-Feb 8, 2016	Release of Preliminary General Plan (GP) Chapters
Jan-Mar 2016 (Modified)	Staff review and comment on preliminary chapters (In progress)
Late Mar- Early April 2016 (Modified)	Second administrative draft release as a complete document and preliminary review with the General Plan Steering Committee, Administrative Draft of the CAP
April/May 2016 (Modified)	Administrative Draft of the Draft EIR
April 2016	General Plan Steering Committee - Review of Administrative Draft
May/June 2016 (Modified)	Public release draft of the General Plan, Climate Action Plan (CAP) and public input meetings, public open house on the proposed GP
June 15 - Aug 15, 2016	Public release and review of the Draft EIR. Public meetings
Aug 16 - Sep 15, 2016	Edits to the GP, CAP and EIR Response to Comments
October 2016	Planning Commission Hearings
November 2016	City Council Hearings

Conclusion

Staff recommends that the City Council receive a progress report regarding the General Plan Update Project.

Prepared by: Cindy A. Norris, Principal Planner

Reviewed by: Ken Hiatt, Community Development Director



Paul Navazio, City Manager

ATTACHMENT

Attachment A - General Plan Update 2035 - Visioning Statement and Guiding Principles